

Executive Summary

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

This portion of the plan (formerly titled the City of Lancaster's Five Year Consolidated Action Plan) describes how the City of Lancaster will use two important grants given to the City from the Federal Government (through the Department of Housing and Urban Development - HUD). The two grants are called -

1. The Community Development Block Grant (CDBG), an annual entitlement grant with a goal to help communities provide decent housing, positive living environment, and economic opportunities to its community (in particular community members with lower incomes).
2. The Emergency Solutions Grant (ESG), an annual entitlement grant with the goal of helping community members struggling in homelessness.

Both the City's portion of the CDBG and ESG dollars are administered by the City's Department of Community Planning and Economic Development.

Lancaster's 2021-2025 CDBG Program will enable the City to channel an estimated \$1,625,000 (plus an additional \$50,000 in Program Income) per year for 5 years into our community to address the highest needs and benefit low- and very low-income City residents.

Additionally, Lancaster's 2021 - 2025 ESG Program will enable the City to channel an estimated \$142,000 per year for 5 years into the community to support individuals experiencing or at-risk of experiencing homelessness.

The City of Lancaster proposes the following amendments to the 2021 Annual Action Plan:

- Increase Affordable Housing Development Solutions activity within the Increase Affordable Housing Opportunities goal (Matrix Code 14A – IDIS Activity #2064) by \$133,392 (from \$429,362 to \$562,754) to meet the continuing community need for affordable housing.
- Reduce the Lancaster Rec HVAC activity in the Promote Neighborhood Quality of Life goal (IDIS Activity #2003, Matrix Code 03E) by \$69,223 (from \$75,000 to \$5,777) as the Lancaster Rec

relocated the community center to a new location so the allocation for the HVAC project was no longer needed.

- Add a new Community Garden activity in the Promote Neighborhood Quality of Life goal (Matrix Code 03E) and allocate \$75,000 to this activity.
- Reduce the Neighborhood Crime Reduction through Police Social Worker Position activity in the Promote Neighborhood Quality of Life goal (Matrix Code 05I – IDIS Activity #1931) by \$9,720 (from \$87,928 to \$78,208).
- Reduce the Building Codes Enforcement activity in the Expand Economic Opportunities goal (Matrix Code 15 – IDIS Activity #1933) by \$129,450 (from \$150,000 to \$20,551).

All proposed changes are highlighted in yellow throughout this document. Goal projections and metrics remain unchanged.

The City will accept public comments on these changes and will incorporate/consider all feedback received prior to submission to HUD for approval.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

Because there are different ways to spend CDBG and ESG, we are asked to research our community and find out what our community's priority needs. We do this by analyzing census data, talking to community stakeholders, service providers, and experts, and by gathering critical community feedback. This information allows us to make decisions on what our five year goals should be for CDBG and ESG.

Over the course of our community needs assessment and market analysis the following priority needs were identified.

- Maintain Affordable, Good Quality Housing
- Increase Affordable Housing Opportunities
- Promote Neighborhood Quality of Life
- Expand Economic Opportunities
- Support Homeless Services

These priority needs are discussed in section SP-25 and the resulting five year goals are discussed in section SP-45.

3. Evaluation of past performance

The City of Lancaster has had past success in implementing all projects included in the plan. Past projects did not lead the grantee to choose its goals for the upcoming five year time period in a significant way.

4. Summary of citizen participation process and consultation process

The City engaged in an extensive citizen participation and consultation process.

Citizen Participation Process:

The City released an educational website on Lancaster's Public Engagement website on January 1st 2021 - <https://engage.cityoflancasterpa.com>

The website provided an explanation of the plan, CDBG & ESG, and the importance of community feedback throughout the process. It also provides three distinct opportunities for community members to provide feedback into the process.

January 1st, 2021 - February 14th, 2021: During this time, we will gather input in the form of a community priority needs poll.

February 15th, 2021 - March 26th, 2021: During this time, we provided feedback on the results of the community priority poll.

March 28th, 2021 - June 4th, 2021: During this time, we provided the community with a current draft of the plan along with a summary. We then asked the community to provide feedback and public comment.

In addition, the City also held a formal public comment period advertised in the local paper and on our website. We also held a formal public meeting to receive public comment on the draft of the plan.

Consultation Process

The city selected various community experts and stakeholders to engage with in order to accurately understand the community's needs, current service infrastructure, and viable strategies.

The Comprehensive Plan Committee - community representatives provided valuable feedback on community priority needs.

The City Council - elected council members provided valuable feedback on the draft strategic plan.

Continuum of Care Leader Lanc Co MyHome (Lancaster County Homelessness Coalition) and various homeless service providers (Tabor/LHOP, CAP, YWCA, Water Street Mission) provided feedback on homelessness priority need, service infrastructure, and viable strategies.

HDC MidAtlantic, Lancaster City Public Housing Authority, Lancaster Equity, Tabor/LHOP, City Bureau Chiefs across the Department of Community Planning and Economic Development provided feedback on housing conditions and affordability priority need, service infrastructure, and viable strategies.

The Lancaster County United Way, City DPW Team and Planning Team, ASSETS, Lancaster Chamber, EDC, CAP, and Poverty Coalition representatives provided feedback on non-housing community development priority needs, service infrastructure, and viable strategies.

5. Summary of public comments

During the citizen comment period, the city received 18 comments in total.

Four (4) comments were proposed as independent ideas:

1. Re-evaluate traffic operations on the first block of West Frederick Street
2. Restore municipal broadband for city residents
3. Facilitate a diversity of housing and commercial resources for people of all incomes and distribute fairly across the geography of the city
4. Implement affordable housing that is income based; and consider preference for housing uses over office in new developments such as the Saint Joseph's / UPMC campus.

Three (3) additional comments supported Idea #2, related to the idea of municipal broadband and Wi-Fi access for all.

One (1) additional supported the idea of income-based housing as affordable housing.

The remaining ten (10) comments were made in response to the five overarching priorities in the Consolidated Plan.

- Five comments want the City to address vehicle noise and aggressive driving as a major quality of life issue.
- One comment asks why property taxes are so much higher in the city than in the suburbs and whether the city prefers renters to home-owners.
- Three comments recommend maintaining our industrial land and industrial businesses and quality employment opportunities to achieve our economic and environmental goals.
- One comment indicates support for the plan and specifically for addressing homelessness as a priority and recommends more funding and greater strategy applied to achieve maximum impact towards the goal of ending homelessness. Truly excellent and well-researched statement.

6. Summary of comments or views not accepted and the reasons for not accepting them

All relevant comments were already addressed in the plan. Other comments will be forwarded to other planning efforts, including the City's Comprehensive Plan update.

With respect to the comments on traffic and broadband, we will forward these comments to our Vision Zero and Comprehensive Plan efforts.

With respect to the housing comments, the City agrees with these points and the concepts are included in the HUD Consolidated Plan.

7. Summary

N/A

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LANCASTER	
CDBG Administrator	LANCASTER	Community Planning and Economic Development
HOPWA Administrator		
HOME Administrator		
ESG Administrator	LANCASTER	Community Planning and Economic Development
HOPWA-C Administrator		

Table 1– Responsible Agencies

Narrative

The Redevelopment Authority of the County of Lancaster is the lead agency responsible for coordinating the consolidated planning and submission process.

Additionally, a cooperation agreement was entered into between Lancaster County and the City of Lancaster to form a HOME Consortium under the National Affordable Housing Act for the program years of 2021 through 2023. The City and County have determined that joining together as a consortium to obtain funding under the HOME program will increase their ability to provide affordable housing for the very low-, low-and moderate-income residents of the City and County. Lancaster County will be designated as the Lead Entity of the HOME Consortium it has formed with the City of Lancaster, and agrees to carry out such overall responsibilities, with cooperation of the City, in accordance with 24 CFR 92.101.

The City of Lancaster Department of Community Planning and Economic Development is responsible for administering the City's Entitlement Community Development Block Grant (CDBG) dollars as well as the City's Entitlement Emergency Solutions Grant (ESG) dollars described in this Consolidated Plan.

Consolidated Plan Public Contact Information

Substantial Amendment Contact Information

Jennifer Rummel, Community Development Administrator, City of Lancaster, 120 North Duke Street,
Lancaster, PA 17602, (717) 719-3838, jrummel@cityoflanasterpa.gov

PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)

1. Introduction

The City takes pride in the partnerships it has formed across the City and County. The below consultations directed this plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City of Lancaster is heavily involved in the Lancaster County Homeless Coalition (Lanc Co MyHome), which is comprised of many social service agencies, housing counseling agencies, county agencies and public housing authorities. City staff also work closely with other agencies outside of the Lanc Co MyHome through service provider networks such as CA\$H and the Poverty Coalition, Lancaster County Behavioral Health and Developmental Services (BHDS) Advisory Board, and LHOP's Housing Equality and Equity Instituted Collaboration. Finally, our Bureau of Health works in collaboration with the local hospital. All of these partnerships enhance coordination through their effort to serve residents in the city.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Lead Agency of the Continuum of Care (PA-510) is the Lancaster County Homeless Coalition (Lanc Co MyHome). Two City representative serve on the Lanc Co MyHome Governance Board. Lanc Co MyHome works with service providers to house chronically homeless individuals and families in permanent supportive housing. Lanc Co MyHome has also been working with Veteran's Affairs; this partnership has allowed Lanc Co MyHome to reach functional zero for homeless veterans.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Two city staff members serve on the Governance Board of Lanc Co MyHome. Additionally, the city meets weekly with Lanc Co MyHome staff, leadership and other funders of homeless programs to ensure consistency and work to achieve efficiency. The City, County, United Way and Lanc Co MyHome (which receives and administers Homeless Assistance Funds from the County) create a joint application for service programs. This coordination greatly increases efficiency and effectiveness in the delivery of services.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2– Agencies, groups, organizations who participated

1	Agency/Group/Organization	UNITED WAY
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City scheduled a couple one-on-one consultation with the United Way and met weekly as part of the Lanc Co MyHome community funder's group discussion. Results include data sharing and important perspective and direction.
2	Agency/Group/Organization	Lancaster County Coalition to End Homelessness
	Agency/Group/Organization Type	Services-homeless Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The city scheduled a couple one-on-one consultations with Lanc Co MyHome and met weekly as part of the Lanc Co MyHome community funder's group discussion. Results include data sharing and important perspective and direction.
3	Agency/Group/Organization	HDC Mid Atlantic
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The city and county jointly consulted with key members of the HDC Mid Atlantic team on 3/2/21. During the consultation, HDC's plan to collaboratively bring affordable housing to Lancaster City and surrounding areas was outlined. This strategy was broken down into 7 key areas:1. Diversity, equity, and inclusion - advocacy. 2. Build new affordable housing.3. Preserving existing housing.4. Acquisition5. Client Focused6. Building capacity with our partners6. Understanding the deeper needs of our community. They advised us that the major areas of challenge for their organization always comes down to site, acquisition, funding sources, and community support. This was helpful as the city identifies areas where they can play a role in aiding the development and preservation of affordable housing.
4	Agency/Group/Organization	Lancaster County Planning Commission
	Agency/Group/Organization Type	Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City and County jointly consulted with key members of the Lancaster County Planning Commission (LCPC) on 2/26/21. During the consultation, LCPC highlighted the need for the City to coordinate its update of the Comprehensive Plan (currently in process and due to be completed in 2022) with the County's recent update of their Comprehensive Plan (Places 2040 - available on LCPC's website). They advised that the city think of a county-wide strategy and approach to new affordable housing units, and that we focus on building and preserving a diversity of unit types to serve diverse types of households, and that we focus economic development along our city corridors.</p>
5	<p>Agency/Group/Organization</p>	<p>Lancaster Chamber of Commerce</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Employment Regional organization Business Leaders Business and Civic Leaders</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Economic Development Market Analysis</p>

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The city met with a critical member of the Lancaster Chamber of Commerce on 2/25/21. During the consultation, the Chamber advised that the city pay attention to the following likely Economic Development trends: The role out of the pandemic will result in Have and Have Nots. In particular, certain industries (such as manufacturing, engineering, health care, etc.) are experiencing a boon in demand. Other industries (hospitality, food, etc.) are seeing a decrease in demand that may be dangerous to their bottom lines. Additionally, smaller businesses are struggling with the changing landscape. Unequal access to broadband may impact not only our less agile businesses, but also our under-resourced community members as they look to be included in the changing job market. The Chamber continues to focus on the challenges of transportation across the county, the need to build programming that directs our youth to industries in our area, and also highlights the benefits that our New American community brings to the community.</p>
6	<p>Agency/Group/Organization</p>	<p>Economic Development Company of Lancaster County</p>
	<p>Agency/Group/Organization Type</p>	<p>Regional organization Planning organization Business and Civic Leaders</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Economic Development Market Analysis Anti-poverty Strategy</p>

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City and County jointly consulted with a key member of the Lancaster County Economic Development Company of Lancaster (EDC) on 2/25/21. During the consultation, EDC advised that the City pay attention to the following likely Economic Development trends: The role out of the Pandemic will result in Have and Have Nots. In particular, certain industries (such as manufacturing, engineering, health care, etc.) are experiencing a boon in demand. Other industries (hospitality, food, etc.) are seeing a decrease in demand that may be dangerous to their bottom lines. In addition, smaller businesses are struggling with the changing landscape. Unequal access to broadband may impact not only our less agile businesses but also our under-resourced community members as they look to be included in the changing job market. EDC will be focusing on how equity and inclusion, affordable housing, and broadband will play out over the next five years. In addition, the City has contracted with EDC's Center for Regional Analysis to perform an Affordable Housing Study analyzing the supply and demand of the City's affordable housing in an effort to develop effective affordable housing strategies for the City. Early results of the study have shown an incredibly tight housing market with limited available housing when matched against our population. Although still internal, this plan will be released as a part of the City's upcoming Comprehensive Plan update and will likely drive the City's strategy around affordable housing.</p>
7	<p>Agency/Group/Organization</p>	<p>ASSETS, LANCASTER</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Employment Business Leaders</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Economic Development Market Analysis</p>

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City consulted with a key member of ASSETS, Lancaster, PA on 2/22/21. During the consultation, ASSETS advised that the City pay attention to the following likely Economic Development trends: The role out of the Pandemic will result in Have and Have Nots. In particular, certain industries (such as manufacturing, engineering, health care, etc.) are experiencing a boon in demand. Other industries (hospitality, food, etc.) are seeing a decrease in demand that may be dangerous to their bottom lines. In addition, smaller businesses are struggling with the changing landscape. Unequal access to broadband may impact not only our less agile businesses but also our under-resourced community members as they look to be included in the changing job market. Assets has began to focus on issues of Equity, Diversity, and Inclusion in the Business world, recently compiling a list of MWBE's across Lancaster County. The MWBE list shows that MWBE's are generally smaller and more vulnerable to changing economic landscapes. They intend on focusing on both supporting and progressing the bottom line for these businesses across the City.</p>
8	<p>Agency/Group/Organization</p>	<p>City of Lancaster Bureau of Health</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Health Other government - Federal</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs</p>

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City consulted with a key member of the Bureau of Health with the City of Lancaster on 2/24/21. During the consultation, the following was discussed: Although access to SNAP Retail Locations are available across the City, they have very limited healthy food options. Additionally, physical and mental health in our community is as much a matter of access to services as it is about education and appetite to use those services. Finally, if a health focused public services can make headway in the community, its an incredible trust building and community building tool and can lead to other partnerships and programming.
9	Agency/Group/Organization	Lancaster County BHDS
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Health Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City and County jointly met with the Behavioral Health and Development Services (BHDS) on 2/22/21. BHDS advised that the City continue to help building bridges to safe, affordable housing for their clients. Consider the need of their clients to access smaller, first floor units with updated utilities that are easy to care for and easy to access. They highlighted the Vacant & Blighted program as a cost-effective tool to build new affordable housing. Finally, they also indicated that their clients often need specialized education around building care, tenant responsibilities, independent living, and ways to get involved in the community.
10	Agency/Group/Organization	Comprehensive Planning Committee
	Agency/Group/Organization Type	Housing Civic Leaders Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City and County consulted with the Comprehensive Planning Committee on 2/24/21. The CPC advised that the City focus on programming that prevents lead poisoning in young children and building new affordable housing across the city.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

Agencies were selected based on the questions outlined in this plan. Although all City organizations play critical roles, certain organizations were selected to hone in on specific components of our community's services infrastructure.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Lanc Co MyHome	Lanc Co MyHome is a network of health and human service providers, business leaders and private sector individuals working to eradicate homelessness in Lancaster City and County through service coordination, advocacy, public education, and community organizing. For the past 10 years with the County of Lancaster, Lancaster City, and the United Way of Lancaster’s endorsement, the Coalition is transforming the homeless system together with our partners through the following strategies: A single point of access, community wide homeless assessment and referral team, collaboration and innovation with key partners with links to our most vulnerable populations (ie schools, prisons, etc.), and the continued support to our traditional homeless services (emergency shelter, outreach, and housing advocacy and case work). For more information: http://lanccomyhome.org

Table 3– Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The City has worked with the County Planning Commission on various initiatives, including tackling impediments in the Analysis of Impediments to Fair Housing. The City also reviews the state's Annual Action Plan, Consolidated Plan and Analysis of Impediments (AI).

Narrative

N/A

PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City engaged in an extensive citizen participation process.

Citizen Participation Process:

The City released an educational website on Lancaster's Public Engagement website on January 1st 2021 - <https://engage.cityoflancasterpa.com>

The website provided an explanation of the plan, CDBG & ESG, and the importance of community feedback throughout the process. It also provide three distinct opportunities for community members to provide feedback into the process.

January 1st, 2021 - February 14th, 2021: During this time we will gather input in the form of a community priority needs poll.

March 26th, 2021 - April 27th, 2021: During this time we provided the community with a current draft of the plan along with a summary. We then asked the community to provide feedback and public comment.

In addition, the City also held a formal public comment period from March 26th through April 27th advertised in the local paper and on our website. We also held a formal public meeting to receive public comment on the draft of the plan on April 5th.

Finally, the plan was voted and approved by our City Council, representatives of the City's community member's interests.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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1	Internet Outreach	<p>Non-English Speaking - Specify other language: Spanish</p> <p>Non-targeted/broad community</p>	<p>The responses (that can be found on the engage Lancaster website) show the community's prioritization of housing as a priority need. Additional observations include a need to focus on the community's physical and mental health.</p>	<p>During the citizen comment period, the City received 18 comments in total. Four (4) comments were proposed as independent ideas:</p> <ol style="list-style-type: none"> 1. Re-evaluate traffic operations on the first block of West Frederick Street 2. Restore municipal broadband for city residents 3. Facilitate a diversity of 	<p>All relevant comments were already addressed in the plan. Other comments will be forwarded to other planning efforts, including the City's Comprehensive Plan update.</p>	<p>https://engage.cityoflancasterpa.com/en/projects/community-dollars</p>
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				<p>housing and commercial resources for people of all incomes and distribute fairly across the geography of the city</p> <p>4. Implement affordable housing that is income based; and consider preference for housing uses over office in new developments such as the Saint Joseph's / UPMC campus. Three (3) additional comments supported</p>		
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				<p>Idea #2, related to the idea of municipal broadband and wifi access for all. One (1) additional supported the idea of income-based housing as affordable housing. The remaining ten (10) comments were made in response to the five overarching priorities in the Consolidated Plan. Five (5) comments want the City to address vehicle noise</p>	
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				<p>and aggressive driving as a major quality of life issue. One (1) comment asks why property taxes are so much higher in the city than in the suburbs and whether the city prefers renters to home-owners. Three (3) comments recommend maintaining our industrial land and industrial businesses and quality employment opportunities</p>		
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				<p>to achieve our economic and environmental goals. One (1) comment indicates support for the plan and specifically for addressing homelessness as a priority and recommends more funding and greater strategy applied to achieve maximum impact towards the goal of ending homelessness . Truly excellent and well-researched statement.</p>		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	We did not receive any verbal public comments at the public meeting on April 5, 2020, nor at the Council meeting on April 27, 2020 when the approval resolution was passed.	N/A	N/A	
3	Newspaper Ad	Non-targeted/broad community	No responses received.	No comments received.	N/A	

4	Public Meeting	Non-targeted/broad community	7 people attended (including stakeholders and residents) a meeting on March 2, 2021 related to the 2021 Analysis of Impediments to Fair Housing	11 Impediments to Fair Housing identified in the analysis were reviewed with attendees. Comments were received regarding the preservation of affordable housing; funding programs and specifically the ways CDBG funding is used to preserve affordable housing was discussed with attendees.	N/A	
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Table 4– Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

Below please find an overview of the City's portion of the Community Needs Assessment. Although this report only looks for an assessment in a few focused areas, the City spanned its analysis to look at health and wellness and housing affordability needs in response to the Community Priority Poll (described in the Citizen Participation section of this plan). Community led studies such as the Lancaster City Municipal Climate Action Plan, Lancaster City Pavement Study, Lanc Co My Home Strategic Plan, and Lancaster Building on Strength Strategic Plan, guided the analysis. Additionally, HUD required homelessness dataset, policy map and census data, local crime, property condition and united way data also led the conclusions found below.

NA-40 Homeless Needs Assessment - 91.405, 91.205 (c)

Introduction:

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	0	56	810	0	238	97
Persons in Households with Only Children	0	0	13	0	6	0
Persons in Households with Only Adults	14	221	983	0	65	46
Chronically Homeless Individuals	10	10	49	0	20	0
Chronically Homeless Families	0	0	27	0	0	0
Veterans	2	25	75	0	19	0
Unaccompanied Child	1	20	13	0	6	0
Persons with HIV	0	1	2	0	1	0

Table 5- Homeless Needs Assessment

Alternate Data Source Name:

Homeless Management Info Systems APR Report

1. On a given night was found by averaging the past two available years of point-in-time Continuum of Care data (2018 - 2019) and rounding up.2. Annually was found averaging the past three available years of the HMIS Empower Lancaster APR Report (2018 - 2020) and rounding up.3. Exiting was found using the following APR data point "Total persons exiting to positive housing destinations"4. Length of stay information was limited. Not all individual outcomes were charted in APR data point noted as "Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started". In the answer below, we have overall median and average length of stay for those who exited the program and those who continue in the program.5. Although data by household type and homeless characteristics weren't available for the Estimate # becoming homeless each year, it is estimated that in 2020, we say 119 individuals newly enrolled into our homeless system.

Data Source Comments:

Year	Leavers	Stayers
2018	86	270
2019	105	402
2020	109	687

Table 6 - Average Length of Participation in Days

Year	Leavers	Stayers
2018	29	196
2019	26	342
2020	57	305

Table 7 - Median Length of Participation in Days

Indicate if the homeless population is: Has No Rural Homeless

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Although some data exists for number of persons exiting homelessness and their length of time spent homeless, it is limited. Certain trends of note:

Veterans have seen a decreasing trend homelessness since 2018 (93 homeless in 2018, 76 homeless veterans in 2019, and 55 homeless in 2020). 25% of veterans exit their respective homeless service on average each year for a positive housing situation.

On average, households with adults and children spend more days experiencing homelessness that households with just adults (2018 - 2020). However, households with adults and children and household with only children should much higher rates of finding positive housing destinations. Only 7% of households with only adults leave a program for a positive housing situation vs 29% of households with adults and children.

We see an increase in the average length of participation in homeless service programs from 2018 - 2020 for both leavers and stayers. The drastic increase we see in 2020 may be due to the impacts of CoVid-19. COVID-19, the novel coronavirus, and the resulting loss of income for persons across the Commonwealth have worsened an existing crisis in housing affordability within Lancaster City, where American Community Survey Data shows a growing disparity between median incomes for renter households and median gross rents.

Although data by household type and homeless characteristics weren't available for the Estimate # becoming homeless each year, it is estimated that in 2020, we say 119 individuals newly enrolled into our homeless system. This is the first year of data available to this effect.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	244	10
Black or African American	108	4
Asian	2	0
American Indian or Alaska Native	6	0
Pacific Islander	0	0

Race:	Sheltered:	Unsheltered (optional)
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic	0	3
Not Hispanic	0	11

Alternate Data Source Name:
Point in Time Count

Data Source Comments: 1. Ethnicity data was found by averaging the past two available years of point-in-time Continuum of Care data (2018 - 2019) and rounding up.

Race:	Sheltered Homeless (APR 2020)	% of Sheltered Homeless (APR 2020)	% of Total Lancaster City Population (2015 - 19 ACS Data)
White	633	51%	60%
Black or African American	335	27%	17%
Asian	10	1%	4%
American Indian or Alaska Native	5	.5%	.5%
Pacific Islander	2	.5%	.5%
Not Data	253	20%	0%
Ethnicity:			
Hispanic	385	31%	38%
Not Hispanic	735	59%	62%
No Data	118	10%	0%

Table 8 - Annual # and % of Homeless by Race and Ethnicity (ARP 2020) compared to City %s (2015-19 ACS)

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Veterans have seen a decreasing trend homelessness since 2018 (93 homeless in 2018, 76 homeless veterans in 2019, and 55 homeless in 2020). 25% of veterans exit their respective homeless service on average each year for a positive housing situation.

On average, households with adults and children spend more days experiencing homelessness than households with just adults (2018 - 2020). However, households with adults and children and household with only children have much higher rates of finding positive housing destinations. Only 7% of households with only adults leave a program for a positive housing situation vs 29% of households with adults and children.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group

Our Continuum of Care Point-in-Time data, provides us with a decent snapshot of a day in Lancaster. We also find it useful to include data from our APP report, showing an annual snapshot. By looking at both data sets we see a disproportionate number of Black or African American Lancasterians struggling with homelessness. Lanc Co MyHome released a Joint Funding Application this year asking all organizations seeking funding to respond to a survey on measures their organizations take to ensure equity and inclusion are experienced by all clients. This survey will help Lancaster City identify gaps in our organizations ability to serve our Black or African American Lancasterians struggling in homelessness. If gaps are identified, solutions to this problem may be possible with ESG and CDBG dollars.

Additionally, this disproportionate vulnerability to homelessness for our Black or African American Lancasterians may be an indicator of a deeper problem of systemic racism impacting our Black or African American community members to secure income, safe and affordable housing, and other needed public services. This challenge should be further discussed throughout our funding strategy.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

Although a majority of persons experiencing homelessness in Lancaster are sheltered, the Lancaster County Point in Time count as well as feedback from our Outreach workers and the Lanc Co MyHome Collaborative describe a problem of existing and continuing unsheltered individuals. Outreach workers continue to engage unsheltered individuals and families and encourage them to access shelters and other services. During severe weather, emergency shelters open their "overflow" areas to ensure that all unsheltered persons can stay safe. This has

been an ongoing gap in the community and other solutions to this problem may be possible with ESG dollars (possible solutions to be discussed later in this plan).

Discussion:

N/A

If the PJ will establish a preference for a HOME TBRA activity for persons with a specific category of disabilities (e.g., persons with HIV/AIDS or chronic mental illness), describe their unmet need for housing and services needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2) (ii))

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Lancaster City ranked 14th in the nation among the top 50 cities with biggest increases in heavy downpours from 2005-2014. The impacts of climate change are already being felt in Lancaster through increased precipitation and temperatures which contribute to poor air quality and a propensity for urban flooding.

The City of Lancaster continues to prioritize and implement strategies identified in the City's Green Infrastructure Plan including stormwater management bulb-outs and curb extensions, retention areas and reservoirs built into the streetscape, permeable pavers, and other built environment improvements to mitigate urban flooding and to reduce stress on the City's combined sewer system (CSS).

How were these needs determined?

These needs were determined through a review of the City's Municipal Climate Action Plan, Green Infrastructure Plan, Active Transportation Plan, and the Lancaster City's Pavement Analysis Report.

Describe the jurisdiction's need for Public Improvements:

The Department of Public Works is charged with maintaining the City infrastructure including water and wastewater facilities for the City and ten municipalities; managing a Nationally-recognized stormwater program; providing safe and clean streets; maintaining and improving public buildings and other public facilities; enhancing recreational opportunities in the City's parks and open spaces for residents and for use by the Lancaster Recreation Commission; managing and coordinating the single hauler trash and recycling program; and a vibrant public art program. These services combine to ensure public health and safety and enhance the quality of life in the City.

How were these needs determined?

These needs were determined through a review of the City's Municipal Climate Action Plan, Green Infrastructure Plan, Active Transportation Plan, and the Lancaster City's Pavement Analysis Report.

Describe the jurisdiction's need for Public Services:

The community priority poll indicated a strong need for mental, physical, and substance abuse services over any other service. This aligns with a common need found among our community members

struggling in homelessness. This service need was also found community-wide (seen in maps and reporting below) particularly around alcohol and opioid use, lead exposure, healthy eating habits, and perceived mental health.

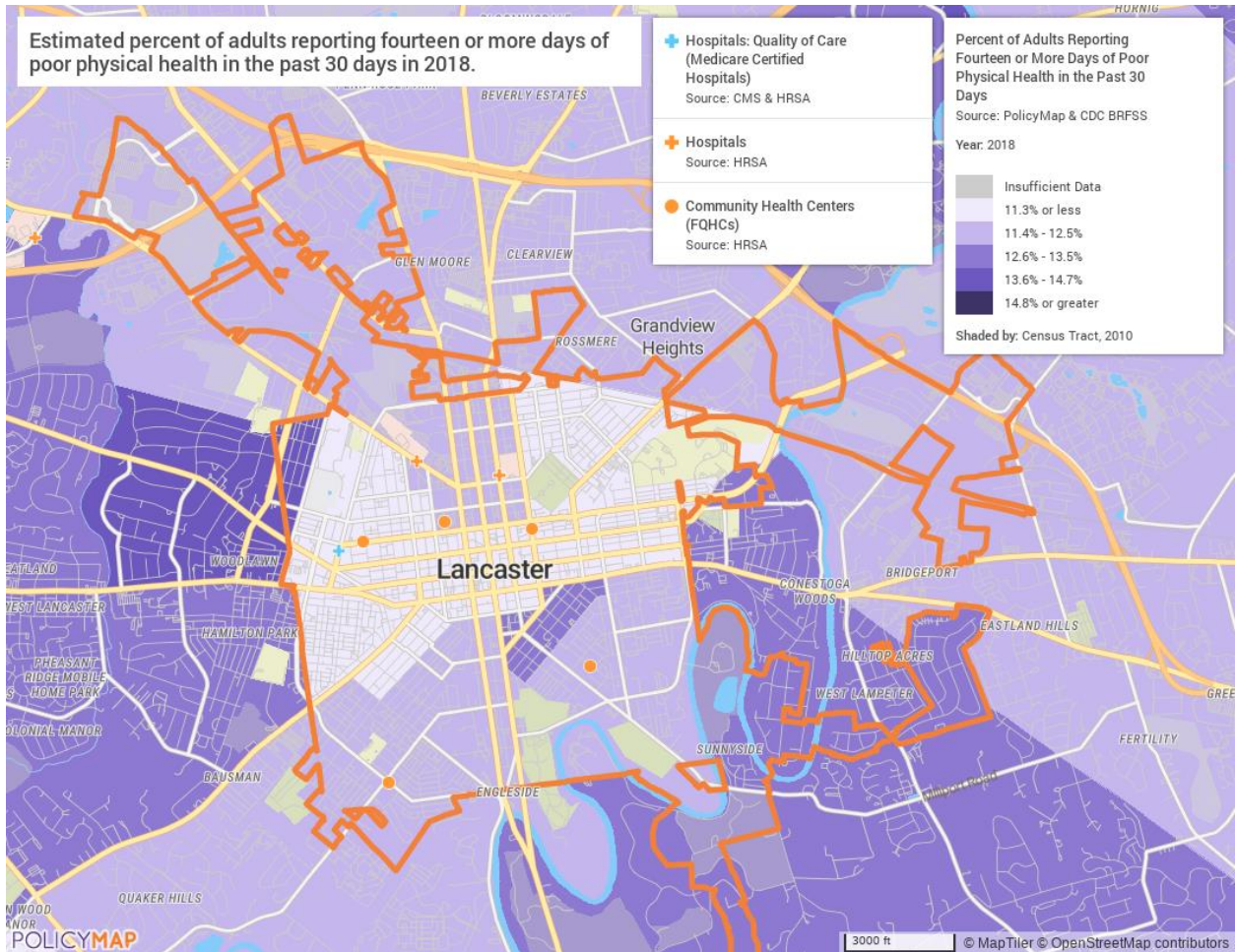
How were these needs determined?

When you think about the public service needs of your community, what needs stand out as a priority?	Count	%
Funding mental or physical health services.	165	26%
Funding substance abuse services.	81	13%
Funding youth services.	65	10%
Funding employment training services.	48	8%
Funding food security services.	45	7%
Funding food banks.	38	6%
Funding neighborhood cleanups.	36	6%
Funding transportation services.	31	5%
Funding services for persons with disabilities.	28	4%
Funding crime prevention services.	23	4%
Funding services for victims of domestic violence.	22	4%
Funding senior services.	15	2%
Funding tenant/landlord counseling services.	14	2%
Other.	10	2%
Funding legal services.	6	1%
Grand Total	627	100%
Community Priority Poll posted on Engage Lancaster from January 1st (it will continue until February 14th, 2021). The poll has received 319 unique participants. The above question can receive up to two votes per participants. https://engage.cityoflancasterpa.com/en/projects/community-dollars		

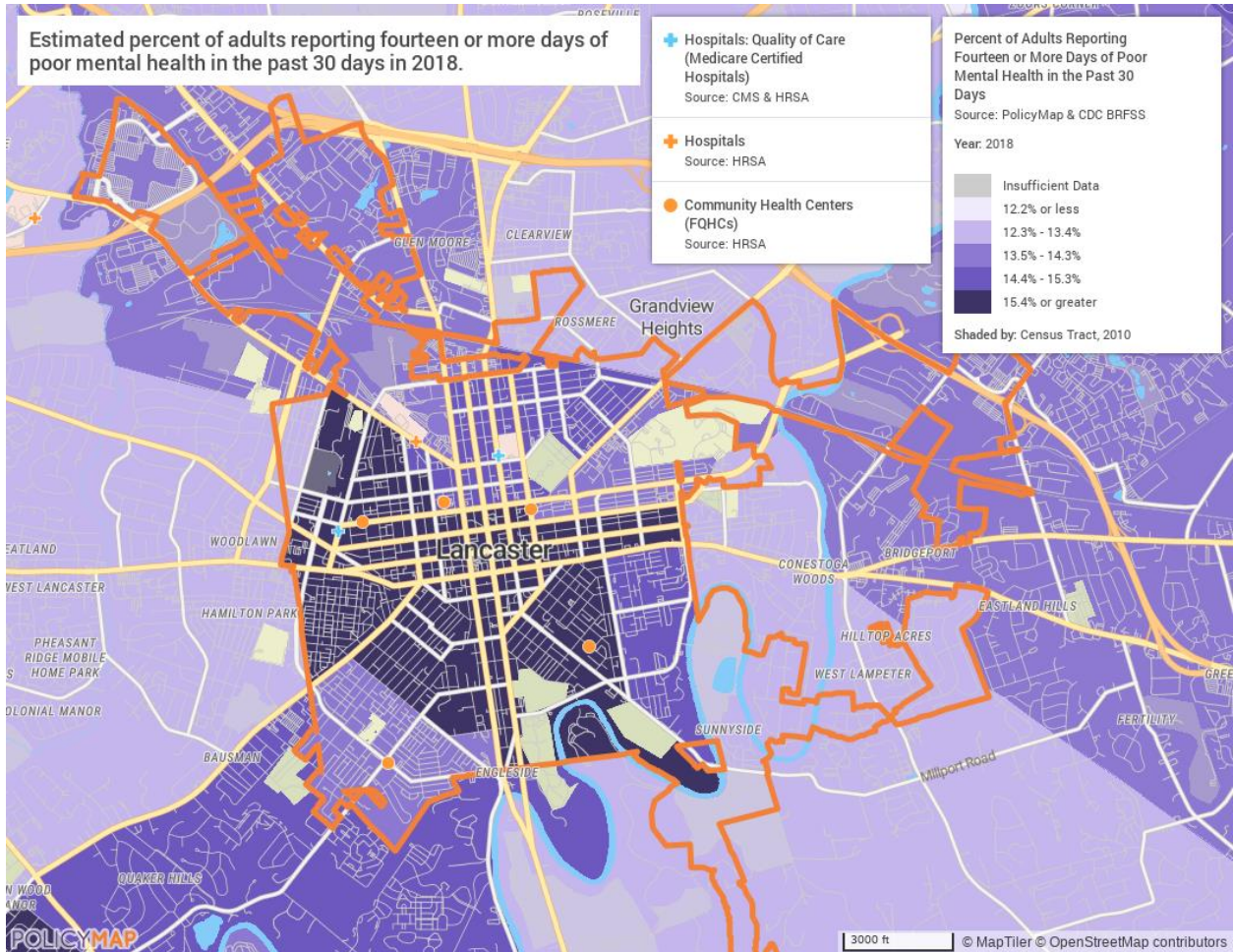
Community Priority Poll - Public Services Priorities

Substance Abuse Needs Assessment

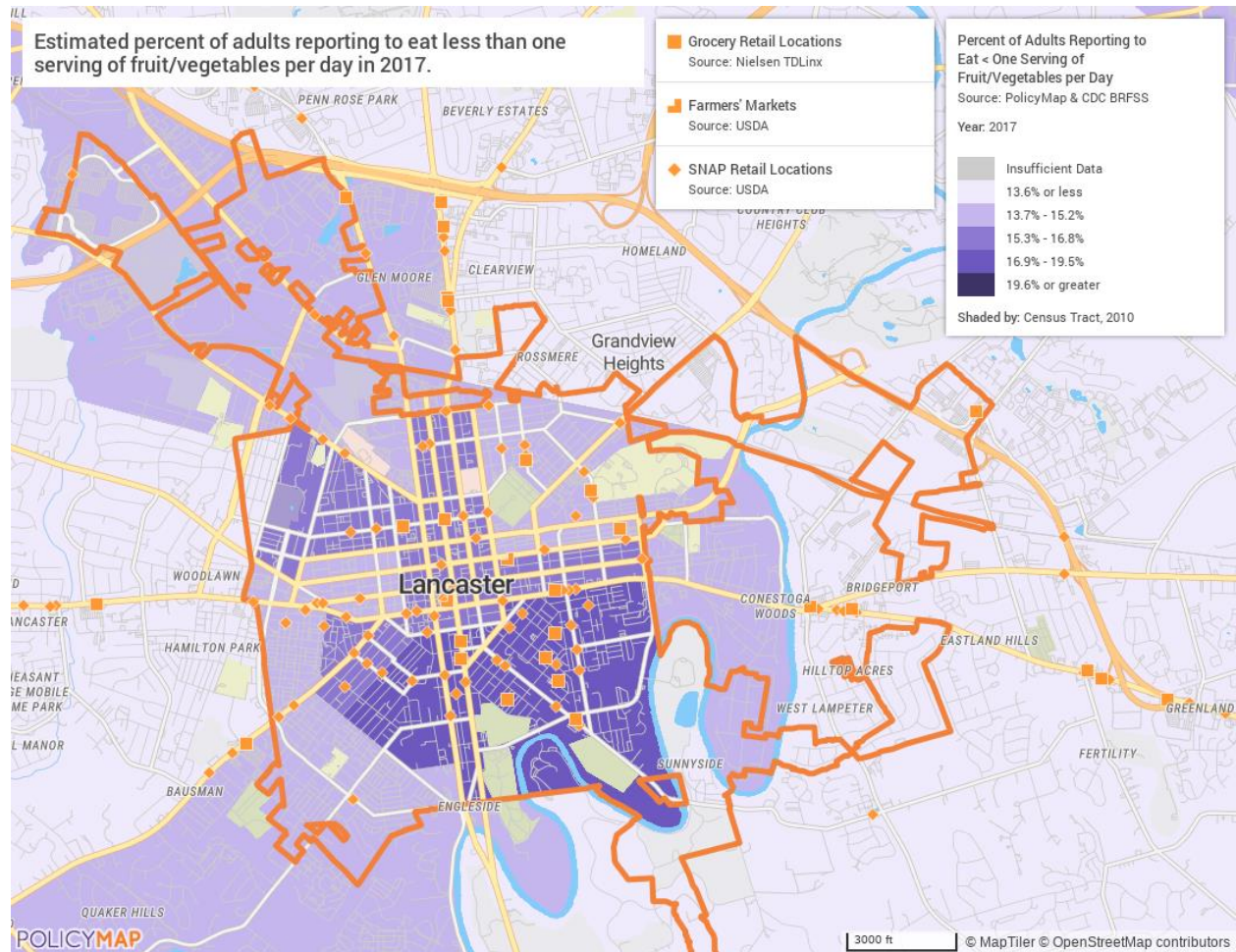
The Lancaster County Drug and Alcohol Commission released a Needs Assessment (2018). The report approximates that 4,371 people seek treatment at any given time. Opioid use and overdoses have been on the rise in Lancaster since 2013. Thankfully, there is the surplus of SCA treatment dollars and the SCA is moving into areas that have not been adequately funded in the past (see report for more information). With the increase in people accessing treatment, there are occasional waiting lists for detox and residential rehab placements. There is a need for additional facilities, qualified and trained staff, and a larger detox unit.



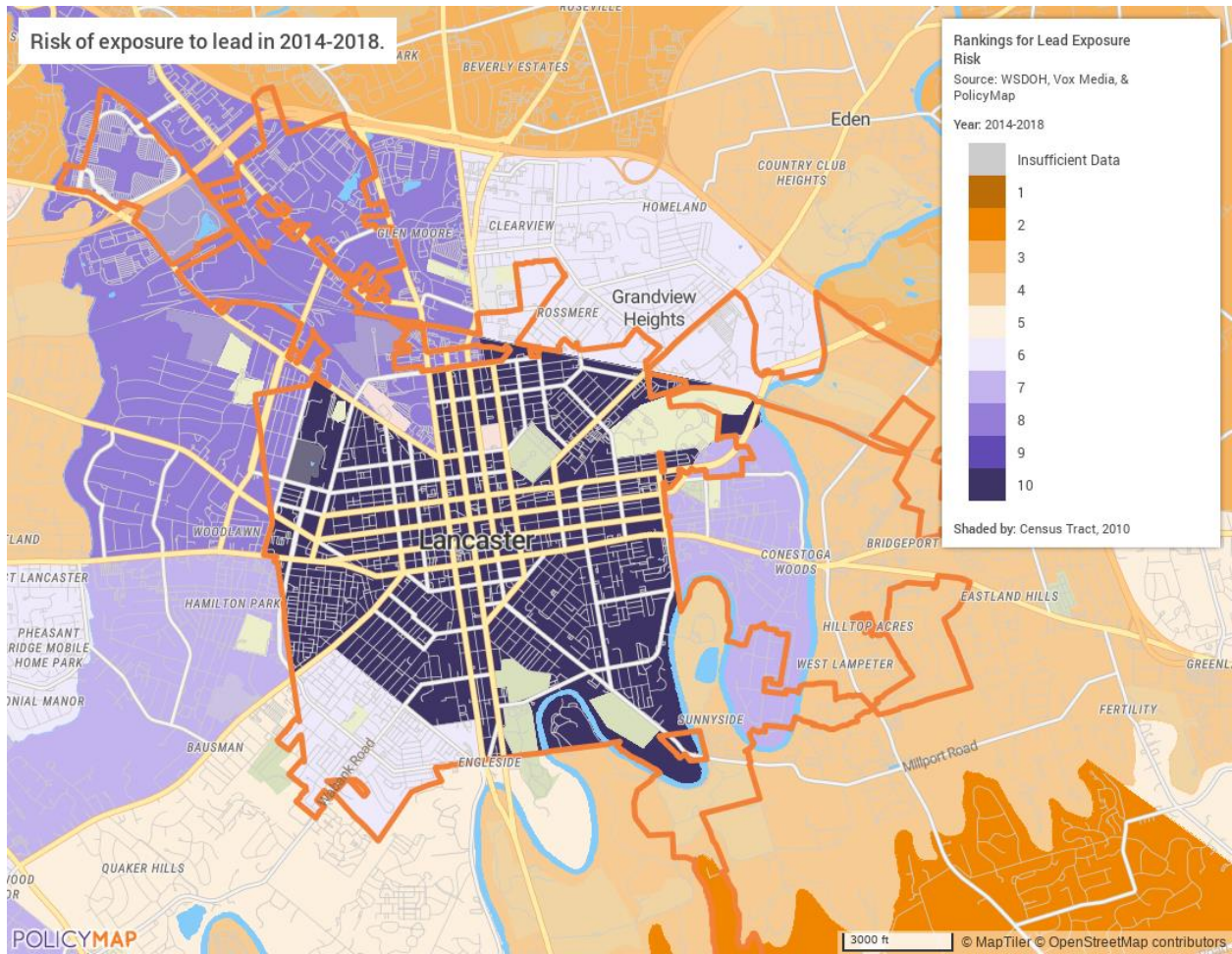
Perceived Physical Health 2018



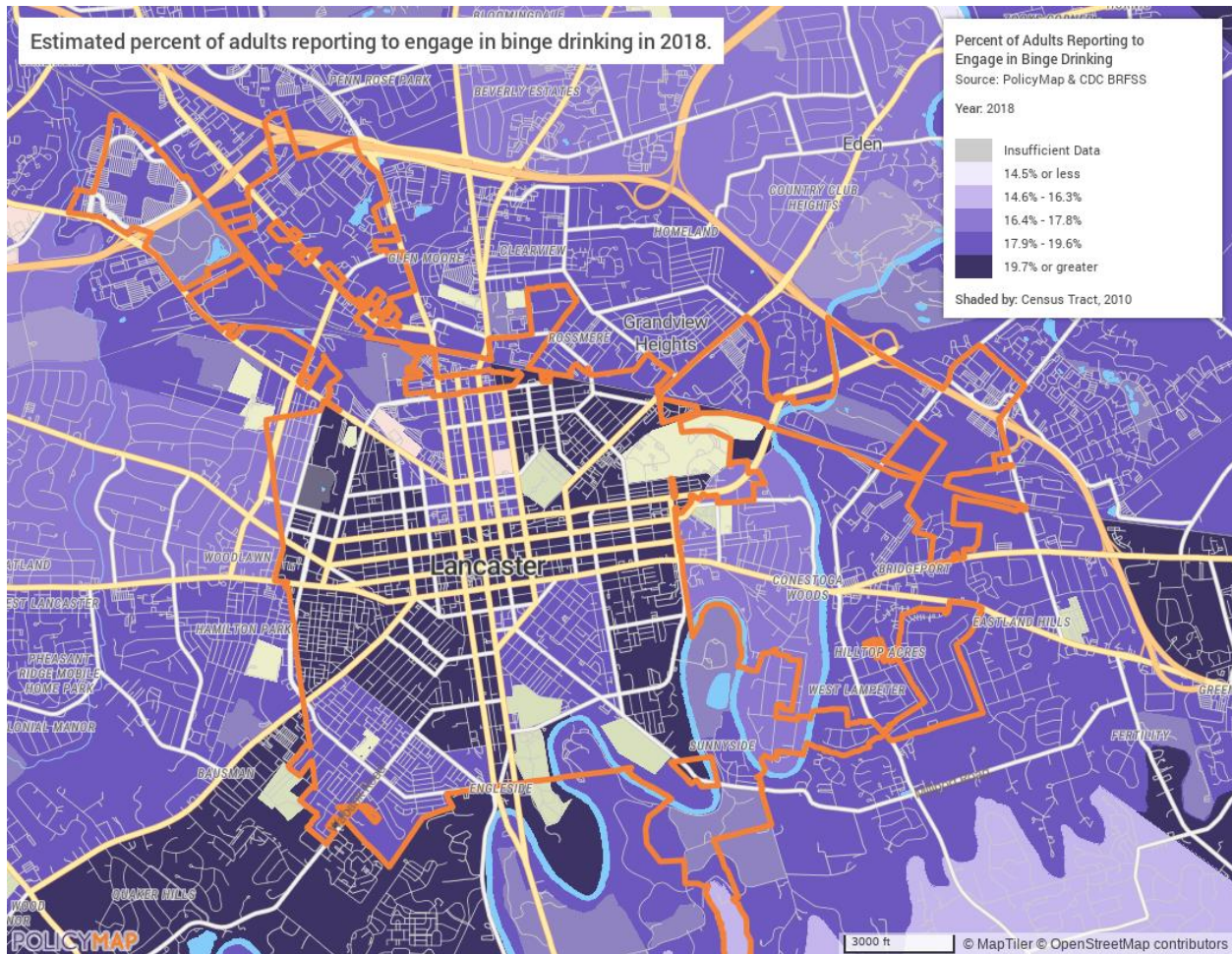
Perceived Mental Health



Food Access and Healthy Eating Habits



Lead Exposure



Binge Drinking

Based on the needs analysis above, describe the State's needs in Colonias

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

Below please find the results of the City's portion of the Market Analysis. Findings allowed the City to better understand the potential role Lancaster City's CDBG and ESG dollars could go toward. Discussions with community partners and analysis of data ranged across several areas of potential focus including economic development, health and wellness, housing affordability and access, homelessness, and infrastructure improvements.

MA-30 Homeless Facilities and Services - 91.410, 91.210(c)

Introduction

There is an existing challenge to serve our unsheltered community members. Lanc Co MyHome estimates a need for 30 beds that specifically meet the needs of these hard-to-reach community members.

Additionally, there is a significant bottleneck in our Rapid Rehousing process. The estimated # of rapid rehousing cases per year is a quarter of the estimated # of households experiencing homelessness each year. The bottleneck is often attributed to lack of available affordable housing. These are the focus areas of the below needs assessment.

Facilities Targeted to Homeless Persons

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	139	80	40	43	0
Households with Only Adults	74	0	142	94	0
Chronically Homeless Households	0	0	0	24	0
Veterans	0	0	22	4	0
Unaccompanied Youth	0	0	0	8	0

Table 9- Facilities Targeted to Homeless Persons

Alternate Data Source Name:

HUD 2019 CofC Housing Inventory Count (HIC) Report

Data Source Comments:

Describe mainstream services, such as health, mental health, and employment services to the extent those services are use to complement services targeted to homeless persons.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

Below is an overview of the non-housing community development assets relevant to this plan.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	203	0	1	0	-1
Arts, Entertainment, Accommodations	3,253	3,356	15	11	-4
Construction	945	1,163	4	4	0
Education and Health Care Services	4,918	10,199	22	33	11
Finance, Insurance, and Real Estate	897	1,594	4	5	1
Information	358	774	2	2	0
Manufacturing	4,316	4,274	19	14	-5
Other Services	973	1,503	4	5	1
Professional, Scientific, Management Services	1,521	3,037	7	10	3
Public Administration	0	0	0	0	0
Retail Trade	2,732	3,989	12	13	1
Transportation and Warehousing	1,145	320	5	1	-4
Wholesale Trade	967	789	4	3	-1
Total	22,228	30,998	--	--	--

Table 10 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	28,820
Civilian Employed Population 16 years and over	25,130
Unemployment Rate	12.82
Unemployment Rate for Ages 16-24	35.04
Unemployment Rate for Ages 25-65	7.05

Table 11 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector		Number of People
Management, business and financial	3,695	
Farming, fisheries and forestry occupations	1,170	
Service	4,030	
Sales and office	5,305	
Construction, extraction, maintenance and repair	1,770	
Production, transportation and material moving	1,985	

Table 12 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	18,045	76%

Travel Time	Number	Percentage
30-59 Minutes	4,780	20%
60 or More Minutes	985	4%
Total	23,810	100%

Table 13 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	2,785	600	3,280
High school graduate (includes equivalency)	7,055	905	3,145
Some college or Associate's degree	4,905	470	1,320
Bachelor's degree or higher	5,475	190	435

Table 14 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	150	390	560	1,190	835
9th to 12th grade, no diploma	1,310	1,440	1,000	2,080	1,060
High school graduate, GED, or alternative	3,110	3,645	2,610	4,850	1,965
Some college, no degree	2,855	1,770	1,345	2,005	615
Associate's degree	175	705	405	470	90
Bachelor's degree	335	1,960	800	1,140	550

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Graduate or professional degree	79	815	455	930	400

Table 15 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	17,000
High school graduate (includes equivalency)	25,393
Some college or Associate's degree	25,592
Bachelor's degree	40,027
Graduate or professional degree	50,432

Table 16 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

According to the above tables and to consultations with ASSETS, the Lancaster Chamber, and Lancaster EDC no single sector dominates Lancaster's economy. We have a relatively diverse economy. When considering GDP, the number of establishments and jobs, the most any one sector contributes to our economy is 15 percent. The exception is manufacturing, our largest economy. Health Care follows as a close second. Following this, we have Retail, Construction, Whole Sale, Professional Services, and Transportation in that order. For our MWBE's the food industry and retail and service industry are also prominent.

The diversity of our economy indicates that any disruptive shocks to our economy (such as the CoVid-19 pandemic) requires a widespread, multi-sector stimulus approach.

Describe the workforce and infrastructure needs of the business community:

There continues to be a mismatch of local talent to opportunities. Organizations such as IU13, the Lancaster Chamber, Literacy Council, and Career Link continue to work closely with our School Districts and Higher Education facilities to provide skill development programming around Manufacturing, health care, and engineering.

Other persistent needs for our workforce include inadequate transportation and inequitable access to broadband.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

Partners such as Lancaster EDC and Lancaster Chamber made clear that the effects of CoVid-19 on the economy will be hard to predict. Areas to pay attention to over the next five years include the building need for internet access in private residences and the potential lowering need for office space in Lancaster Downtown. Additionally, rapid implementation of technology across Lancaster businesses has altered customer service standards and this could mean a change in the types of technical and investment services we offer to new and growing businesses.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

There continues to be a mismatch of local talent to opportunities. Organizations such as IU13, the Lancaster Chamber, Literacy Council, and Career Link continue to work closely with our School Districts and Higher Education facilities to provide skill development programming around Manufacturing, health care, and engineering.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Before March 2020, the City's Building On Strength 15-year economic development plan was making extraordinary progress (<http://lancastercityalliance.org/building-on-strength/>). As the economy shut down, the Lancaster City Alliance team went to work reviewing the plan and identified ways in which Building On Strength will now *maintain* the City's strength. Plan implementation partners and volunteers with our Economic Development and Planning Executive Leadership Team helped to fine-tune the new direction. The plan as a whole remains in effect, but the focus has shifted to economic recovery. Listed below are the five recovery priorities, including recent work associated with each.

Discussion

N/A

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Below please find two maps charting the estimated percent of owner-occupied and renter-occupied housing units with two or more selected physical or financial conditions, between 2015-2019. A "selected condition" includes lacking complete plumbing facilities, lacking complete kitchen facilities, having 1.01 or more occupants per room, having selected monthly owner costs as a percentage of household income greater than 30 percent, and having gross rent as a percentage of household income greater than 30 percent. The maps show that owner-occupied housing units see much fewer physical and financial conditions as our renter-occupied housing units. Additionally, the census tracts with the highest percent of renters with 2 or more of the above conditions are not concentrated in one specific quadrant in the City - the issues persists across the City.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Below please find a map that shows census tracts where 51% of the population are people of color AND where census tracts have a median household income at or below 80% of the area's median household income. Most of the Southeast and portions of the Southwest and Northsides of the city are highlighted.

Additionally, below please find a map displaying the City's median income by census block. This map shows that although certain areas of the City have as low as 33% of the areas median income and that the entire City falls below the MSA's median

income.

Area of Minority Concentration: the neighborhood's total percentage of minority persons exceeds 50 percent of its population.

Area of Low-income Concentration: at least 51 percent of the residents are LMI persons.

Minority concentration and low-income concentration is identified at the census tract level. Please see the attached map illustrating the location and degree of these concentrations

What are the characteristics of the market in these areas/neighborhoods?

For the most part, data points to a need for a citywide approach. However, the "Low/Mod Income Areas AND Areas with 51%+ People of Color" does identify certain areas in the Southeast, Southwest and

Northern parts of the City. The following area characteristics were taken from the City's Building on Strength plan:

Data shows that people are continuing to move into and invest in Lancaster City. Lancaster is diverse, as is reflected in the population's racial and ethnic composition. Recognizing this, it is crucial to accommodate the diverse needs and values of Lancaster's residents. Additionally, the community is proud of its cultural and community assets, including a strong arts scene, America's oldest public market, local businesses, a network of services and institutions that strive for equity, and a growing creative class interested in Lancaster's prosperity. Residents value the strong mix of local retailers and eateries and want to continue to support the local economy. Additionally, there is a strong appreciation for and emphasis on protecting historic assets in Lancaster, which boasts a rich and intact architectural heritage. Finally, the specific areas and neighborhood discussed above each have various Commercial Hubs and districts that each represent unique identities, each serving a different set of needs and interests.

Within these neighborhoods, there are blocks that have disproportionately high numbers of blighted properties, crime, fire issues, displacement, health concerns, and lack of access to public spaces and healthy foods. These blocks are in the process of being defined through an algorithm powered by Tolemi's Building Blocks called the Block Strength Indicator.

Are there any community assets in these areas/neighborhoods?

Each of these neighborhoods lead into and touch the Downtown neighborhood which is regarded as a highly valuable asset filled with a strong retail, restaurant, hotel, and office space market. There are many opportunities to extend amenities from Downtown into Commercial Hubs that border the aforementioned neighborhoods in order to reinforce identities, enhance the quality of life, and establish them as viable places in which to invest.

Specific assets and areas of opportunity within each of these neighborhoods include:

Northeast: Plum and Walnut Anchor, Ross Street Gateway, New Holland Avenue Infill, and Burle Office Park Infill Development

Southeast: Excelsior Building, East King Infill Development, and Facade/Property Enhancements, Conestoga Plaza, Conestoga East and North, Residential Infill Opportunities, South Duke Square and South Duke Street Infill

Southwest: The Ironworks, South Prince Infill Development, Façade/Property Enhancements, and Rebman's Redevelopment, Manor Street Infill/Property Enhancements, Consolidated Parking Resources (Typ.), West King infill Development/Property Enhancements, Upper Floor Redevelopment.

This list is not expansive.

Several community social service agencies operate in these neighborhoods. SACA Development Corporation, a CHDO, develops housing for low- and moderate-income homeowners in the southeast area of the city. The Lancaster Housing Opportunity Partnership received a Wells Fargo Planning Grant to develop a strategic plan to revitalize a portion of the southwest area of the city - SoWe Community Group has now been running successfully in the Southwest for four years. The city has also upgraded parks and other public facilities in these areas and will continue with park improvements and streets improvements in the future.

Are there other strategic opportunities in any of these areas?

Poverty is a major discussion point and challenge facing Lancaster and its residents, where the poverty rate is 30%. Elements of Lancaster's poverty include housing affordability, employment opportunities, and access to capital. The City and its partners recognizes that poverty is a much broader issue that cannot be tackled by this effort alone; rather, it will require a coordinated and comprehensive effort that involves many entities throughout Lancaster City and its neighboring communities within Lancaster County. These neighborhood based approaches are critical to sustainable change in neighborhoods and blocks deemed to have high needs. Currently, the City is undergoing a pilot on a specific, high need block, collaborating across departments and with many different external partners to develop a community led strategy to change the direction of the block.

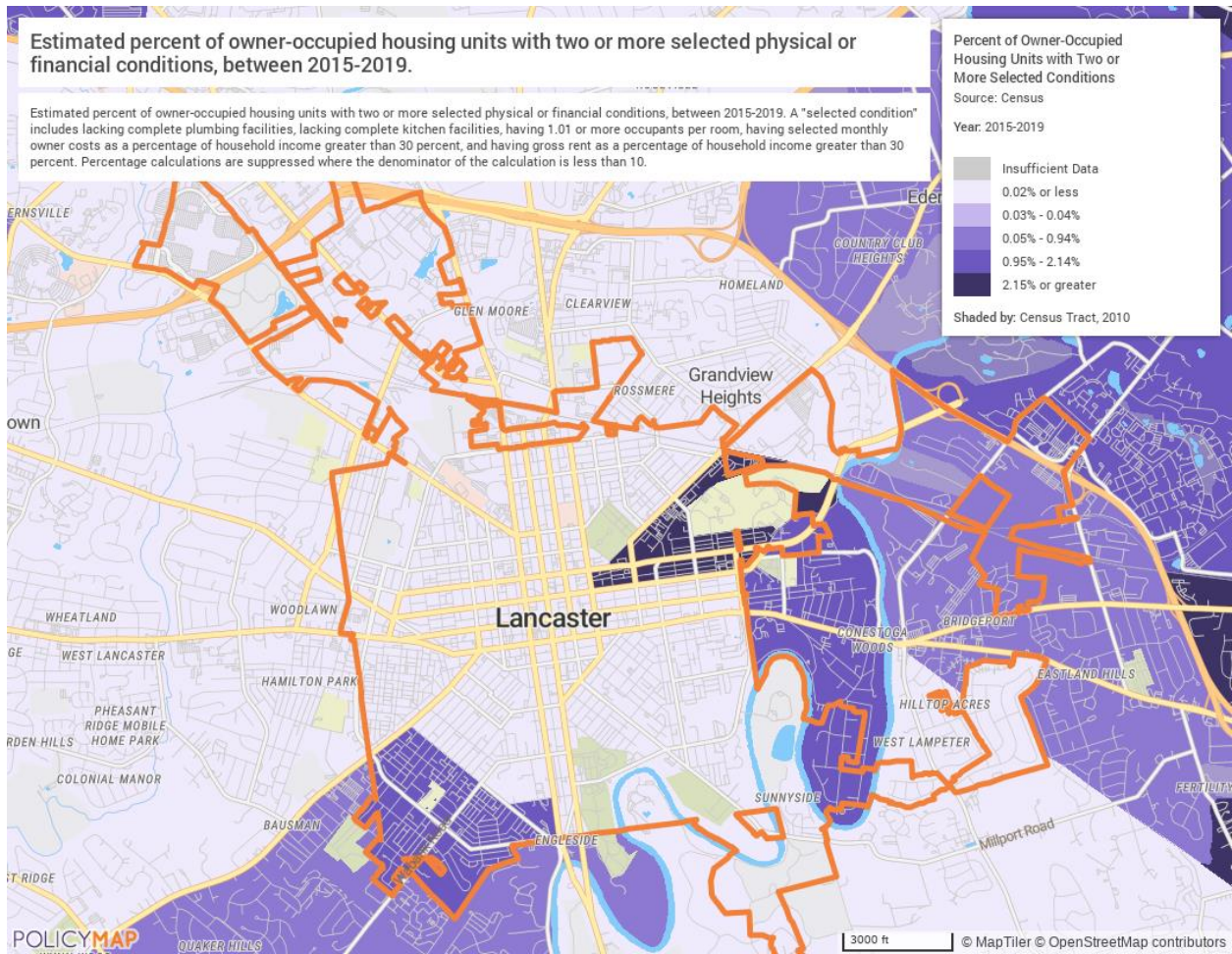
Specific strategic opportunities listed within the City's Building on Strength Plan include:

Strategy 1 Expanding Success: Traditional Economic Development Investment

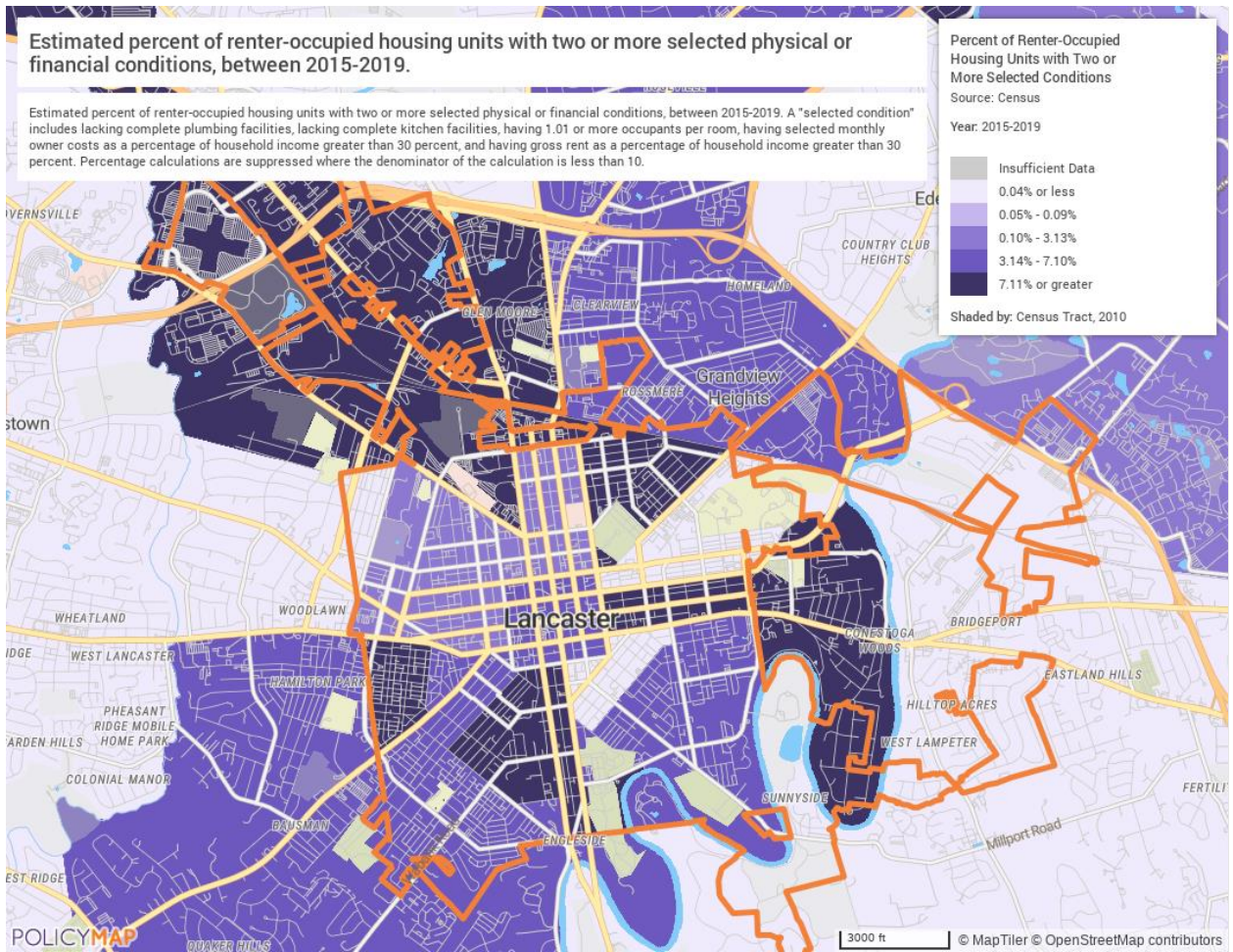
Strategy 2 Embracing the Collaborative Economy: Cultivating Entrepreneurs (Creative & Technological)

Strategy 3 Leveraging the Brand: Marketing Lancaster City

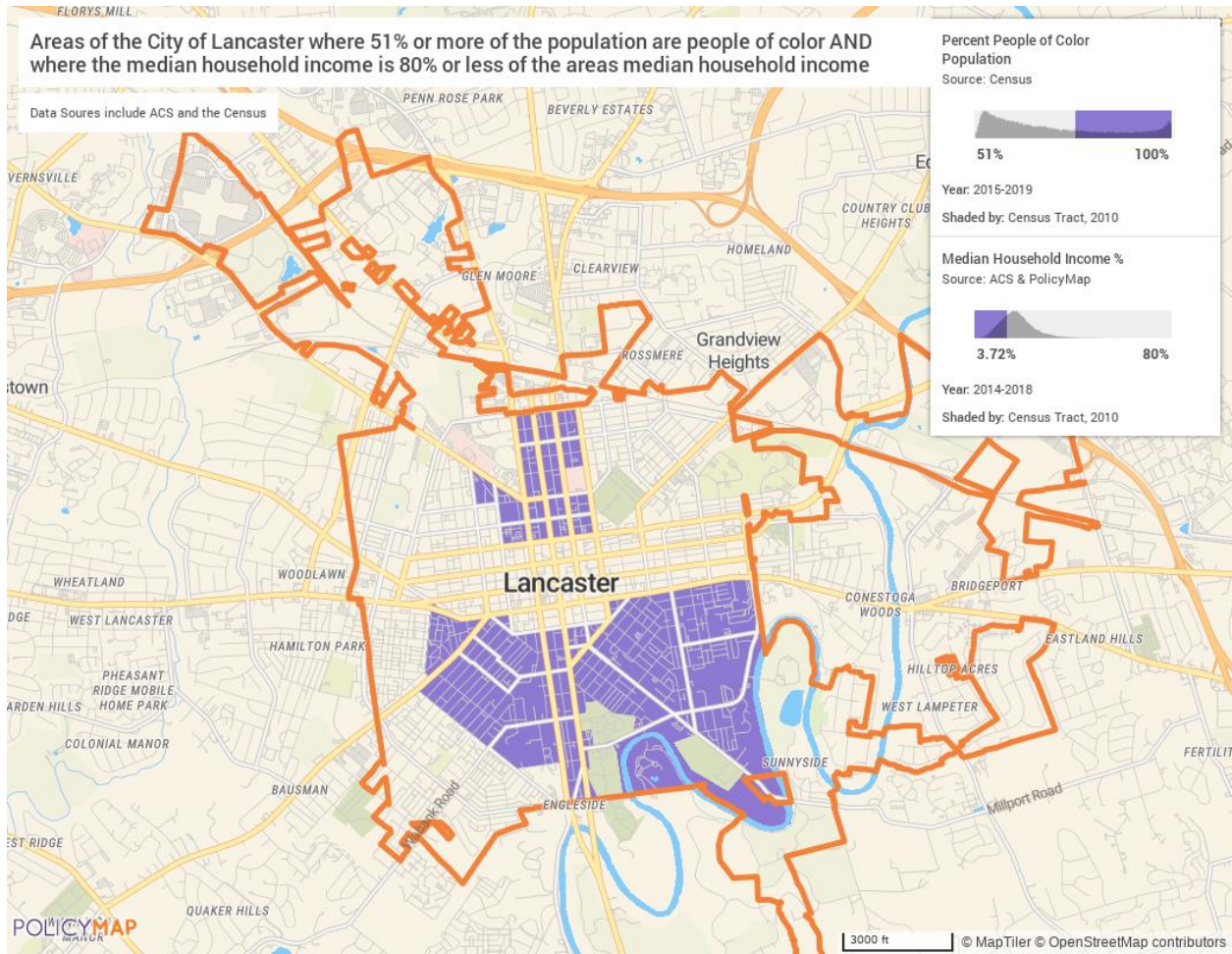
Strategy 4 Quality of Life: Reinforcing Commercial Hubs



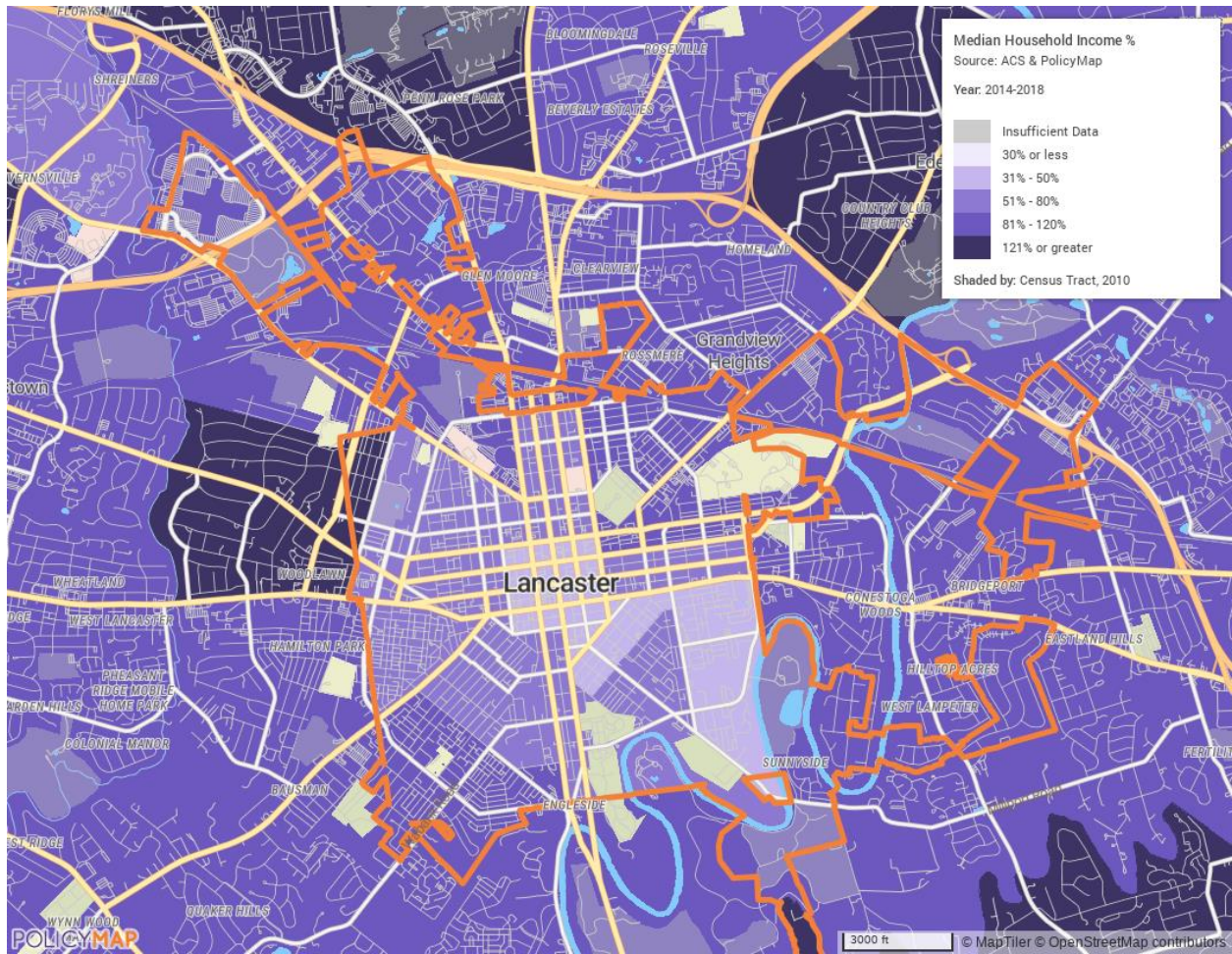
Owners with 2 or more housing conditions



Renters with 2 or more housing conditions



Low/Mod Income Areas AND Areas with 51%+ People of Color



Lancaster Area Median Income by Census Tracts/Blocks

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

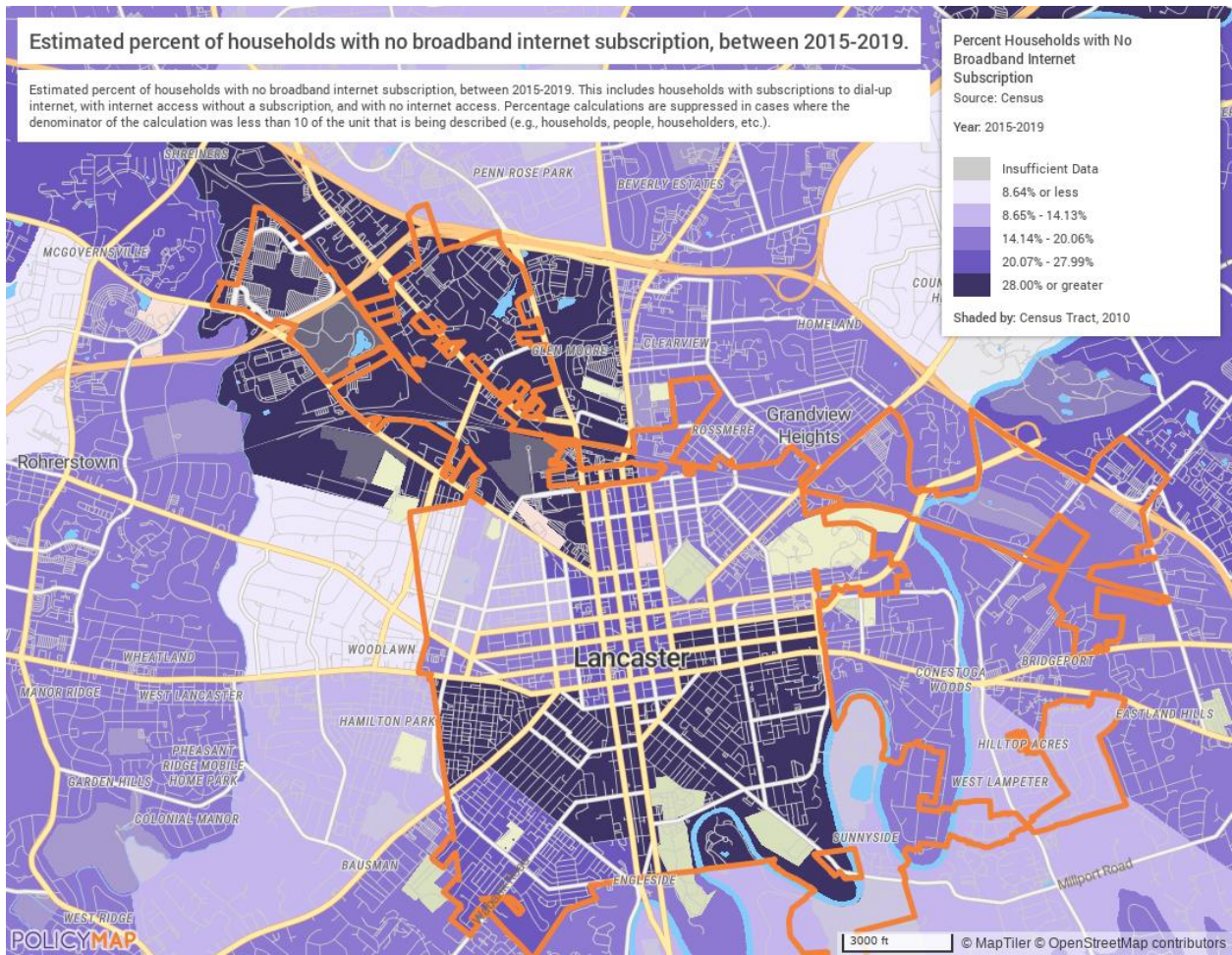
According to critical partners (EDC and Lancaster Chamber) we must pay attention to how the growing virtual workplace will impact our commercial real-estate and how our low- and moderate- income communities without consistent access to internet will be further disenfranchised by lack of access to internet. The below maps show how certain census tracts in the City's Southwest and Southeast have 23% of households with no internet access (2015 - 2019 ACS). Additionally, we see a broader lack of access to broadband across the southside and parts of the northside of the City.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

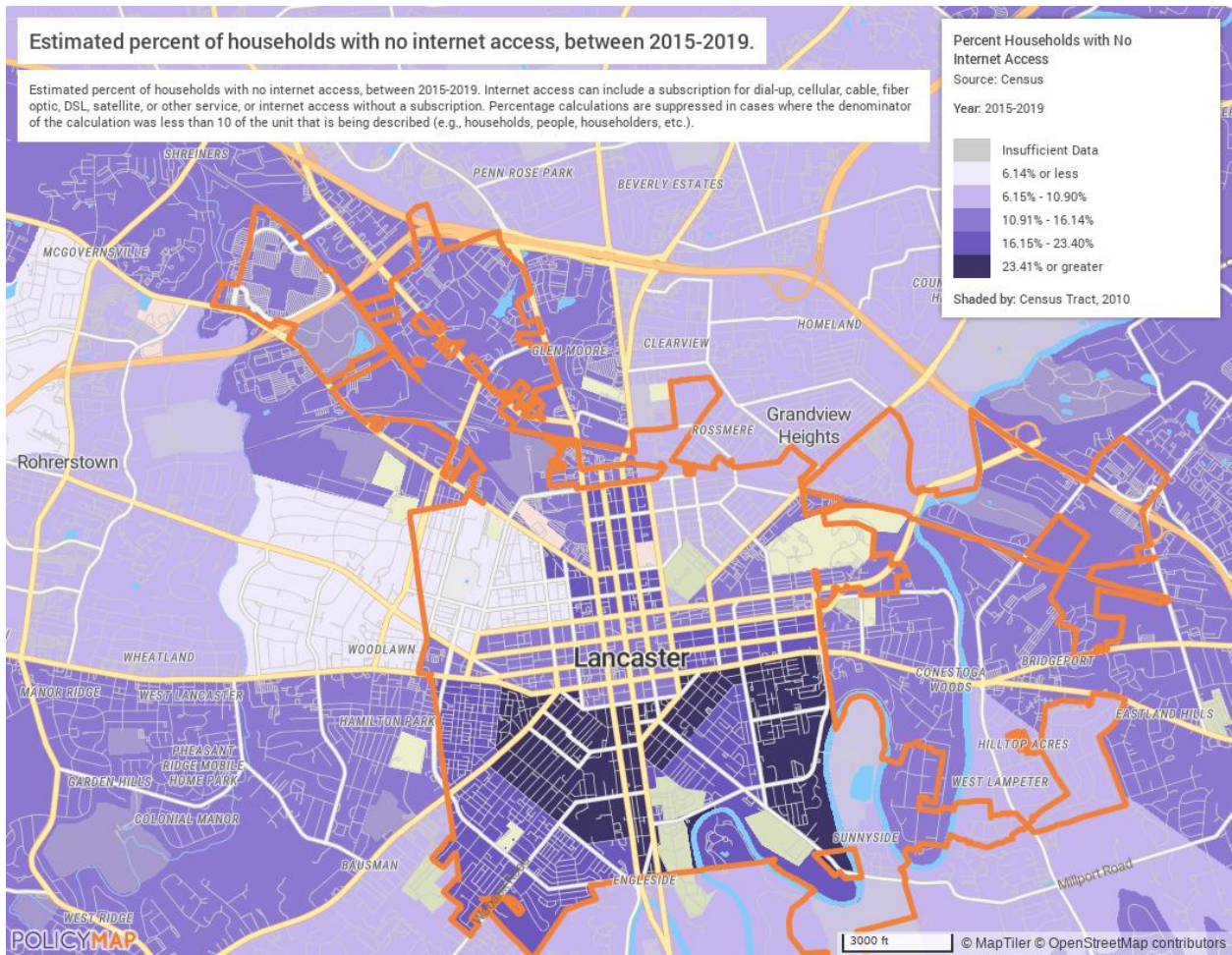
In February 2015, the city hired Reading-based MAW Communications to install a municipal fiber-optic network for the city, culminating discussions with the company that began around 2006. The city gave MAW a \$1.5 million loan and allocated an additional \$1.5 million as startup costs to subsidize residential connections, which began in 2017 and were expected to reach the entire city by the end of 2019.

In late 2017, the project stalled when workers from electricity provider PPL saw MAW contractors installing equipment on PPL utility poles. That December, PPL sued MAW in Lehigh County court, claiming MAW had made unauthorized and unsafe attachments to its poles. Some LanCity Connect customers lost service in 2018 when MAW was forced to remove some pole attachments. The legal issues were settled in June 2020 with MAW agreeing to pay \$370,000 to PPL and bring its use of poles into compliance.

City officials remain optimistic about the potential of a municipal broadband system even as they now view MAW as an impediment to their ambitions. The settlement will give the city control of the current system, allowing it to find other private companies to build it out. Officials have stressed they only want to be temporarily in charge. City officials have not offered any timeline for getting new private partners, saying they will first need to evaluate the system once they own it.



Est % of Households with no broadband internet subscription



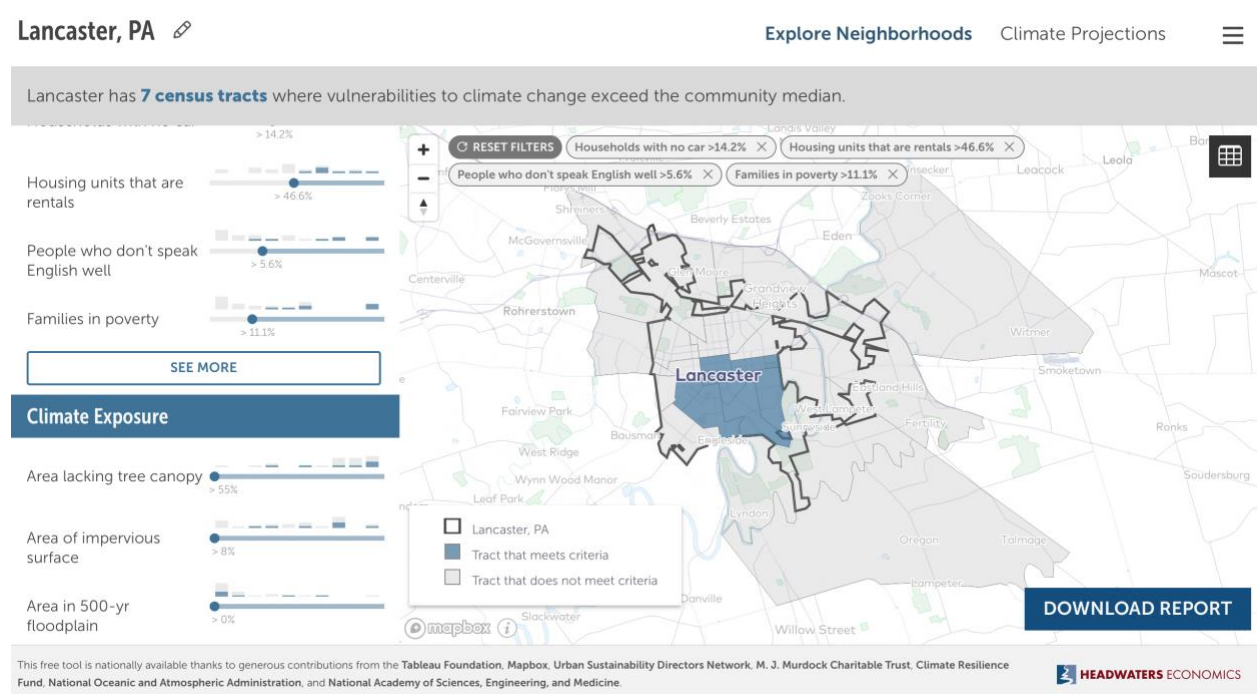
Est. % of Households with no internet access

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction’s increased natural hazard risks associated with climate change.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

As the map elaborates, areas of our southeast and southwest neighborhoods are at higher risk to the adverse effects of climate change. These impacts may actualize themselves in decreased housing values, increased insurance costs, increased utility costs, and (in extreme cases) displacement.



Census Tracts At Risk Of Adverse Outcomes Due To Climate Change

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The strategy below required meaningful citizen participation, consultations with critical partners, reports review and data analysis. The results of this work was reviewed by an internal strategic planning team who ultimately defined the below five priority needs/goals and set a budget and target program outcomes.

- Maintain Affordable, Good Quality Housing
- Increase Affordable Housing Opportunities
- Promote Neighborhood Quality of Life
- Expand Economic Opportunities
- Support Homeless Services

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 17 - Geographic Priority Areas

1	Area Name:	LANCASTER CITY
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Housing
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 18 – Priority Needs Summary

1	Priority Need Name	Maintain Affordable, Good Quality Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents
	Geographic Areas Affected	LANCASTER CITY
	Associated Goals	Maintain Affordable, Good Quality Housing
	Description	<p>The cost of preserving existing units as affordable often is less than the cost of creating a newly constructed affordable unit. Preserving quality among our affordable housing stock promotes housing stability for its residents. Both of these factors make preservation a cost-effective strategy when grappling with the need for quality affordable housing in our community.</p> <p>Our community has an aging housing stock and is starting to see the effects of climate change. Without attention to property condition, residents are at risk of lead poisoning and other conditions that may effect their health. They are also at risk of displacement. Maintenance of affordable housing will be carried out through home repairs and housing code enforcement.</p>
	Basis for Relative Priority	Maintenance of affordable housing is a high priority because it directly impacts the health and security of our most vulnerable residents.
2	Priority Need Name	Increase Affordable Housing Opportunities
	Priority Level	High

	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents
	Geographic Areas Affected	LANCASTER CITY
	Associated Goals	Increase Affordable Housing Opportunities
	Description	<p>The community has cried out their need for increased affordable housing for our low- and moderate-income households. According to the US Census (ACS 5-Year Estimate 2015 - 2019) an estimated 1,868 (or 19.47% of) Lancaster City homeowners and an estimated 5,805 (or 46.45% of) Lancaster City renters are housing cost burdened.</p> <p>Although these numbers have decreased/improved since the 2008, they remain high. Households facing housing cost burdens often prioritize certain basic necessities over others; tradeoffs might include monthly rent or mortgage payments, food, health care, and transportation. These trade-offs impact the health, stability, and future of our community members.</p>
	Basis for Relative Priority	Although these numbers have decreased/improved since the 2008, they remain high. Households facing housing cost burdens often prioritize certain basic necessities over others; tradeoffs might include monthly rent or mortgage payments, food, health care, and transportation. These trade-offs impact the health, stability, and future of our community members.
3	Priority Need Name	Promote Neighborhood Quality of Life
	Priority Level	High

	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents
	Geographic Areas Affected	LANCASTER CITY
	Associated Goals	Promote Neighborhood Quality of Life
	Description	The City's administration has taken on a neighborhood approach to understanding and addressing community need. Our internal data shows that neighborhoods that exhibit housing challenges (both affordability and conditions) often also exhibit needs ranging from low fire safety, high crime rates, lack of access to safe public spaces and facilities and the need for street and stormwater improvements.
	Basis for Relative Priority	The challenges of this community's neighborhoods cannot be solved through a single approach and Lancaster neighborhoods require partnership, collaboration, and intentionality in order to thrive.
4	Priority Need Name	Expand Economic Opportunities
	Priority Level	Low
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	LANCASTER CITY
	Associated Goals	Expand Economic Opportunities
	Description	The foundation of a strong city is household sustaining employment and accessible, strong economic opportunities positively impacts quality of life of all City residents. In the wake of CoVid-19, the economic landscape is changing and the diverse businesses that provide job opportunities to our community are still adapting to these changes.

	Basis for Relative Priority	Although expanding economic opportunity is a high priority for this administration, the City has chosen to focus the majority of it's City CDBG dollars on maintaining and building affordable housing for its community.
5	Priority Need Name	Support Homeless Services
	Priority Level	High
	Population	Extremely Low Low Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	LANCASTER CITY
	Associated Goals	Homeless Services
	Description	<p>There are on average 27 chronically homeless families (or 49 chronically homeless individuals) in the County of Lancaster. Feedback from our Outreach workers and the Lanc Co MyHome also describe a problem of existing and continuing unsheltered, service resistant individuals. Lanc Co MyHome estimates a need for 30 beds that specifically meet the needs of these hard-to-reach community members.</p> <p>There is also a significant bottleneck in our Rapid Rehousing process. The estimated # of rapid rehousing cases per year is a quarter of the estimated # of households experiencing homelessness each year. The bottleneck is often attributed to lack of available affordable housing.</p>

<p>Basis for Relative Priority</p>	<p>Persons experiencing homelessness or at-risk of homelessness struggle to secure a safe, sheltered place to sleep every night, locate a place to shower and use the bathroom, find a place to clean their clothes, hold down a job and make a steady income, provide for dependent children, and attend to their health. People experiencing homelessness expend tremendous energy every day just to survive. Providing services to our community members struggling in homelessness and with extreme vulnerability is a high priority.</p>
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Narrative (Optional)

Because there are different ways to spend CDBG and ESG, we are asked to research our community and find out what our are community's priority needs. We do this by analyzing census data, talking to community stakeholders, service providers, and experts, and by gathering critical community feedback. This information allows us to make decisions on what our five year goals should be for CDBG and ESG.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,694,127	50,000	0	1,744,127	6,878,096	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	145,679	0	0	145,679	582,716	

Table 19 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will continue to leverage private, state and local funds. CDBG funds will supplement a variety of programs that have other sources of funding. The Streets Improvements program generally utilizes other state grant funds as well as City Capital Improvement funds. The City of Lancaster’s internal operating funds also supplement the Housing Code Enforcement Program and the Neighborhood Crime Prevention Program. The CDBG funds used for the Micro-Enterprise development program represents less than 5% of their total program budget; the majority of their budget is comprised of privately raised funds. The Fair Housing Program also receives private funds, in addition to state and local funds.

The ESG funds will be utilized for Outreach, Emergency Shelter and Homeless Prevention and Rapid Rehousing. These funds will leverage United Way and FEMA Emergency Food and Shelter Program dollars, as well as other private donations and grants secured by providers.

If appropriate, describe publicly owned land or property located within the state that may be used to address the needs identified in the plan

N/A

Discussion

N/A

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
ASSETS, LANCASTER	Non-profit organizations	Economic Development Non-homeless special needs	Jurisdiction
Beaver Street Working Group	Other	Non-homeless special needs Ownership Planning Rental neighborhood improvements public services	Jurisdiction
COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY	Non-profit organizations	Homelessness Non-homeless special needs Ownership Rental public facilities public services	Jurisdiction
Coalition for Sustainable Housing	Other	Ownership Rental	Jurisdiction
COMMUNITY BASICS, INC.		Economic Development Ownership Rental	Jurisdiction
Community First Fund	Non-profit organizations	Economic Development	Jurisdiction
City Revitalization & Improvement Zone (CRIZ)	Government	Economic Development	State
Downtown Investment District	Non-profit organizations	Non-homeless special needs	Jurisdiction
Economic Development Company of Lancaster County	Non-profit organizations	Planning	Jurisdiction

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Lancaster Lebanon Habitat for Humanity	Non-profit organizations		
HDC Mid Atlantic	CBDO	Ownership Rental	Jurisdiction
Impact Missions	Non-profit organizations	Ownership Rental	Jurisdiction
Lancaster Coalition to End Homelessness	Continuum of care	Homelessness	Jurisdiction
Lancaster City Alliance	Non-profit organizations	Economic Development Non-homeless special needs Ownership Planning Rental neighborhood improvements public services	Jurisdiction
Lancaster City Housing Authority	PHA	Ownership Public Housing Rental	Jurisdiction
Lancaster Chamber of Commerce	Non-profit organizations	Economic Development Planning	Jurisdiction
Redevelopment Authority of the County of Lancaster	Redevelopment authority	Homelessness Ownership Planning Rental	Jurisdiction
Lancaster County Workforce Investment Board	Government	Economic Development	Jurisdiction
Lancaster Equity Community Development Corp	Community/Faith-based organization	Ownership Rental	Jurisdiction
Lancaster City Land Bank Authority	Government	Ownership Rental	Jurisdiction

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Lancaster General Health	Private Industry	Non-homeless special needs neighborhood improvements public facilities public services	Jurisdiction
TABOR COMMUNITY SERVICES	Non-profit organizations	Homelessness Non-homeless special needs Ownership Rental neighborhood improvements public services	Jurisdiction
LANCASTER HOUSING OPPORTUNITY PARTNERSHIP	Non-profit organizations	Economic Development Ownership Planning Rental neighborhood improvements public services	Jurisdiction
REDEVELOPMENT AUTHORITY OF THE CITY OF LANCASTER	Redevelopment authority	Ownership Rental	Jurisdiction
Spanish American Civic Association Development Corp (SACA)	Non-profit organizations	Economic Development Non-homeless special needs Ownership Rental neighborhood improvements public facilities public services	Jurisdiction
YWCA	Non-profit organizations	Homelessness Non-homeless special needs public services	Jurisdiction

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
MID-PENN LEGAL SERVICES	Non-profit organizations	Non-homeless special needs public services	Jurisdiction
Lancaster-Lebanon Intermediate Unit 13 (IU 13)	Non-profit organizations	Non-homeless special needs Planning public services	Jurisdiction
Literacy Council of Lancaster - Lebanon	Non-profit organizations	Non-homeless special needs public services	Jurisdiction

Table 20 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The City is still in the process of fully understanding the gaps and strengths of the institutional delivery system. We will continue to evaluate the institutional delivery system for the production of affordable housing.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy		X	
Legal Assistance	X	X	
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X	X	
Street Outreach Services			
Law Enforcement	X		
Mobile Clinics			
Other Street Outreach Services		X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X		
Employment and Employment Training	X		

Supportive Services			
Healthcare	X		
HIV/AIDS			
Life Skills			
Mental Health Counseling	X	X	
Transportation			
Other			

Table 21 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

Lancaster continues to develop collaborative efforts. The Lancaster County Coalition to End Homelessness has over 100 partner agencies. The United Way continues to implement a "Collective Impact" model, where multiple agencies collaborative to work toward a goal. These collaboratives have brought many agencies, including City government, together in addressing issues. The Mayor's Commission to Combat Poverty has also brought many agency leaders together to address issues surrounding poverty.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

One gap in the service delivery system is childcare. There is a limited availability of affordable childcare and this can be a barrier for individuals experiencing homelessness to gain employment.

Another could be the lack of resourcing and tools to build our affordable housing stock.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The LCCEH Gaps Analysis committee identifies gaps in the homeless services system and works with other priority and funders groups to address these issues.

The Joint City/County Analysis of Impediments to Fair Housing identified impediments and continues to work with various agencies to address these impediments.

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain Affordable, Good Quality Housing	2021	2025	Affordable Housing	LANCASTER CITY	Maintain Affordable, Good Quality Housing	CDBG: \$3,511,532.90 ESG: \$0	Rental units rehabilitated: 50 Household Housing Unit Homeowner Housing Rehabilitated: 50 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 3000 Household Housing Unit
2	Increase Affordable Housing Opportunities	2021	2025	Affordable Housing	LANCASTER CITY	Increase Affordable Housing Opportunities	CDBG: \$2,120,676.34	Other: 60 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Promote Neighborhood Quality of Life	2021	2025	Non-Housing Community Development	LANCASTER CITY	Promote Neighborhood Quality of Life	CDBG: \$2,544,396.54	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 20 Households Assisted Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 400 Households Assisted
4	Expand Economic Opportunities	2021	2025	Non-Housing Community Development	LANCASTER CITY	Expand Economic Opportunities	CDBG: \$421,015.22	Businesses assisted: 80 Businesses Assisted Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Homeless Services	2021	2025	Homeless	LANCASTER CITY	Support Homeless Services	ESG: \$728,395	Tenant-based rental assistance / Rapid Rehousing: 200 Households Assisted Homeless Person Overnight Shelter: 200 Persons Assisted

Table 22 – Goals Summary

Goal Descriptions

1	Goal Name	Maintain Affordable, Good Quality Housing
	Goal Description	<p>Housing goals will be carried out through the Administration of the City's housing code enforcement program, critical repair program, city lead program, and the fair housing programming. These programs have served the community and made significant impact over the course of many years. They are a strength in the City's programming and continuing to support them with CDBG dollars is in the community's best interest.</p> <p>There is also interest in building out the critical repair program to explore a utility improvement program for low and moderate income homeowners looking to secure their housing against the challenges of climate change.</p> <p>This fund also include 25% of the overall CDBG Program Administration and Indirect Costs. These costs are necessary for the responsible and impactful administration of this money.</p>

2	Goal Name	Increase Affordable Housing Opportunities
	Goal Description	The City is committed to exploring and investing in opportunities to increase affordable housing for it's community members. Solutions might include construction of new housing, housing counseling, homeownership assistance, and aquisition or rehab of existing housing for the purposes of increasing affordable housing. The Goal Outcome Indicators and Funding Allocations may shift and change as the City's team better learn the need and develop a strategy. This fund will also include a city planning and research fund as well as 25% of the overall CDBG Program Administration and Indirect Costs. These costs are necessary for the responsible and impactful administration of this money.
3	Goal Name	Promote Neighborhood Quality of Life
	Goal Description	In order for a neighborhood to sustain a strong quality of life for its residents, a well-rounded, resident-lead strategy must be developed to address the myriad of factors driving its success. Strategies may include block level street improvement projects, tree planting and stormwater improvements, sidewalk repair programming for low and moderate income households, community facility improvements, and funding public services such as the housing social worker and police social worker. This fund also include 25% of the overall CDBG Program Administration and Indirect Costs. These costs are necessary for the responsible and impactful administration of this money.
4	Goal Name	Expand Economic Opportunities
	Goal Description	In order for communities to thrive, community members need economic opportunities – increasing their income and financial stability. CDBG provides opportunity to build economic opportunity within the community through the support of businesses who in turn provide job opportunities to community. This fund also include 25% of the overall CDBG Program Administration and Indirect Costs. These costs are necessary for the responsible and impactful administration of this money.

5	Goal Name	Homeless Services
	Goal Description	The City has one primary tool to support individuals experiencing homelessness: Emergency Solutions Grant funds from the US Housing and Urban Development, approximately \$142,000 per year. The City aims to direct those dollars to gaps in existing services and challenges exacerbated by the pandemic. Strategies may include outreach, rapid rehousing, and emergency shelter.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Through the efforts of Goals One and Two, the City estimates that it will serve 160 extremely low income, low income, or moderate income households with affordable housing solutions over the course of five years.

The anticipated annual number of owner and renter households to be assisted with CDBG dollars that meet the definition of affordable housing:

Extremely Low-Income Owners: 10 | Renters: 40

Low-Income Owners: 20 | Renters: 65

Moderate-Income Owners: 5 | Renters: 20

SP-60 Homelessness Strategy - 91.415, 91.215(d)

Describe how the jurisdiction's strategic plan goals contribute to:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's ESG program supports a system that includes street outreach for individuals experiencing homelessness.

Addressing the emergency and transitional housing needs of homeless persons

The City's ESG program will continue to provide funds for emergency shelter operations.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The City's ESG program will continue to provide funds for rapid rehousing programs.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The City's ESG program supports a system that is currently targeting those that are most vulnerable first (those experiencing homelessness) by focusing funds on emergency shelter, outreach, and rapid rehousing. However, the City and the LCCEH recognizes that prevention and diversion are both powerful tools. the local coordinated assessment program uses flexible funds for diversion.

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The City of Lancaster has \$9,100,000 in Lead Hazard Reduction Grant through the U.S. Department of Housing and Urban Development, plus an additional \$600,000 of Healthy Homes Supplemental funding. These dollars will be used to systematically make 710 housing units lead-safe over five years. The funding will enable the City to scale up its existing Lead Hazard Control Program by hiring additional staff, including outreach workers. Target Area: The target area encompasses four Census tracts (9, 10, 14, and 147) in the southern half of the City where 16,000 residents live. 61.5% of houses in the focus area were built prior to 1940 and lead-based paint is most likely present in the majority of households within the target area. Over 60% of families in the target area have low incomes and 82.6% of the population is a minority (including 58.6% Hispanic), meaning that this is a problem that is disproportionately affecting the City's most vulnerable populations. Goal # of units/cost: The City of Lancaster will successfully make 710 housing units lead-safe over a 60 month period. The Healthy Homes Supplemental Funding requested will enable the City to address other health hazards (such as radon, mold, and tripping hazards) in 120 homes. We estimate an average lead project cost of \$12,500 per unit and an average healthy homes Project cost of \$5,000 per unit. Types of intervention work to be performed: The Lead Hazard Control Program will conduct all assessments, intake interviews, construction oversight, and program coordination required. The City will be doing outreach and training for contractors, and partnering with local job training programs, to increase the pool of lead certified contractors who are eligible to bid on the jobs. Additionally, the City will undergo a bi-lingual awareness campaign to increase constituent participation.

How are the actions listed above integrated into housing policies and procedures?

The City continues to enforce its Lead Paint Ordinance, which requires property owners to address lead-paint hazards in which an EBLL child resides. Eligible homeowners may be able to qualify for the City's Lead Based-Paint Program.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

In 2016, the Mayor's Commission to Combat Poverty released One Good Job, A Strategic Plan to Cut Poverty in Half in Lancaster City by 2032. The plan includes recommendations in four areas: Workforce, Education, Housing and Community.

The City will continue its work to address housing issues for low and moderate-income families by funding programs that sustain affordable housing in good condition and increase affordable housing.

The City has recognized the growing challenges in affordability and the need to develop an intentional, collaborative and impactful housing affordability strategy. As part of the preparation for the City's Comprehensive Plan, the City has contracted with The Center for Regional Analysis to complete the development of a core set of data that informs its design and implementation of policies and strategies to address the challenge of housing affordability for its residents. This proposed scope of work focuses on the City's rental market, specifically for households often described as ALICE (i.e. asset limited, income constrained, employed) or "working poor". Its objective is to provide information that frames the current and future challenges of housing affordability from two perspectives, (i) supply side, which examines the availability of affordable housing, and (ii) the demand side, which characterizes the need for affordable housing options. Importantly, the analysis is designed to be updated as new information and data emerge (e.g. changes in AMI, availability of 2020 Census data).

The City will continue its work to address housing issues for low and moderate-income families by funding programs that sustain affordable housing in good condition and increase affordable housing including Code Enforcement, Vacant Property, Lead and Critical Repair, and the Fair Housing Initiatives.

The City will continue to support Rapid Rehousing. However, a new innovative approach to homeless outreach, emergency shelter, building new affordable housing opportunities, and developing neighborhood based strategies to fight poverty will be implemented in 2021 in accordance with the new Consolidated Action Plan. We hope that these new approaches paired with successful programs fostered from 2016 - 2020 will help our low and moderate income community members access safe, affordable housing accessible.

Finally, the City works with several community-wide initiatives including the Poverty Commission, which comprises of various social service agency leaders and community leaders. This commission, through four working groups, will continue to ideate plans to address poverty in Lancaster City.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

The Mayor's Strategic Block by Block plan lists the following four poverty reducing goals (<https://lanasterblockbyblock.com/government/>)

1. Strong Neighborhoods - Lancaster's diverse and vibrant neighborhoods are welcoming places that foster connections among our residents. Residents are actively engaged in the day-to-day life of their neighborhoods to create and sustain strong community.
2. Safe Streets - Lancaster has safe, walkable, and accessible streets for all. City streets foster connectedness with others and one's own surroundings, promoting a sense of well-being that is the cornerstone of strong neighborhoods.
3. Secure Incomes - The foundation of a strong community is household sustaining employment. Partnerships among Lancaster's businesses, educational institutions, and non-profits provide every resident access to One Good Job.
4. Sound Government - The City of Lancaster's leaders are approachable, responsive, and always working to make the City a better place. Human and financial resources are put to their best use and competing interests are balanced through public dialogue.

The responsible and impactful administration of these HUD dollars toward the five goals listed in this plan fits squarely within the Sound Government goal set by this jurisdiction's administration. Additionally, Goals 1 and 2 (Maintain Affordable, Good-Quality Housing and Increase Affordable Housing Opportunities) both fit within Strong Neighborhoods. Goal 3 and 5 (Promote Neighborhood Quality of Life and Homeless Services) both fit within Safe Streets. Goal 4 (Increase Economic Opportunities) fits within Secure Incomes.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The city will continue to regularly monitoring projects funded through CDBG & ESG. Programs are monitored throughout the contract period by reviewing reimbursement requests and monthly reports. Monitoring visits are conducted if subrecipients are not performing as required in contracts, if issues arise during reimbursement or reporting, or bi-annually. ESG projects will be monitored remotely through HMIS, however, site visits will still be conducted as needed.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,694,127	50,000	0	1,744,127	6,878,096	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	145,679	0	0	145,679	582,716	

Table 23 - Expected Resources – Priority Table

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Amount Received to date (FYs 2021-2024) Current ConPlan \$	
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG FY 2021	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,694,127	25,398	0	1,719,525	1,719,525	

CDBG FY 2022	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,605,786	25,000	0	1,630,786	3,350,311	
CDBG FY 2023	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,524,362	25,000	0	1,549,362	4,899,673	
CDBG FY 2024	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,451,253	25,000	0	1,476,253	6,375,926	
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	145,679	0	0	145,679	145,679	No additional ESG funds were received by the City of Lancaster directly.

Table 24.1 Actual Resources Received

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

Federal funds will continue to leverage private, state and local funds. CDBG funds will supplement a variety of programs that have other sources of funding. The Streets Improvements program generally utilizes other state grant funds as well as City Capital Improvement funds. The City of Lancaster’s internal operating funds also supplement the Housing Code Enforcement Program and the Neighborhood Crime Prevention Program. The CDBG funds used for the Micro-Enterprise development program represents less than 5% of their total program budget; the majority of their budget is comprised of privately raised funds. The Fair Housing Program also receives private funds, in addition to state and local funds.

The ESG funds will be utilized for Outreach, Emergency Shelter and Homeless Prevention and Rapid Rehousing. These funds will leverage United Way and FEMA Emergency Food and Shelter Program dollars, as well as other private donations and grants secured by providers.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain Affordable, Good Quality Housing	2021	2025	Affordable Housing	LANCASTER CITY	Maintain Affordable, Good Quality Housing	CDBG: \$398,000	Rental units rehabilitated: 10 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 600 Household Housing Unit
2	Increase Affordable Housing Opportunities	2021	2025	Affordable Housing	LANCASTER CITY	Increase Affordable Housing Opportunities	CDBG: \$562,754	Other: 2 Other
3	Promote Neighborhood Quality of Life	2021	2025	Non-Housing Community Development	LANCASTER CITY	Promote Neighborhood Quality of Life	CDBG: \$463,986	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 80 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Expand Economic Opportunities	2021	2025	Non-Housing Community Development	LANCASTER CITY	Expand Economic Opportunities	CDBG: \$40,551	Businesses assisted: 20 Businesses Assisted Housing Code Enforcement/Foreclosed Property Care: 100 Household Housing Unit
5	Homeless Services	2021	2025	Homeless	LANCASTER CITY	Support Homeless Services	ESG: \$145,679	Tenant-based rental assistance / Rapid Rehousing: 40 Households Assisted Homeless Person Overnight Shelter: 40 Persons Assisted

Table 24 – Goals Summary

Goal Descriptions

1	Goal Name	Maintain Affordable, Good Quality Housing
	Goal Description	Housing goals will be carried out through the Administration of the City's housing code enforcement program, critical repair program, and city lead program. These programs have served the community and made significant impact over the course of many years. They are a strength in the City's programming and continuing to support them with CDBG dollars is in the community's best interest.
2	Goal Name	Increase Affordable Housing Opportunities
	Goal Description	The City is committed to exploring and investing in opportunities to increase affordable housing for it's community members. The City will be releasing an RFP seeking solutions that might include construction of new housing, housing counseling, homeownership assistance, and acquisition or rehab of existing housing for the purposes of increasing affordable housing.

3	Goal Name	Promote Neighborhood Quality of Life
	Goal Description	In order for a neighborhood to sustain a strong quality of life for its residents, a well-rounded, resident-lead strategy must be developed to address the myriad of factors driving its success. Strategies include a block level street improvement project, a community facility improvement project, and funding public services such as the community development project manager, fair housing services, and police social worker.
4	Goal Name	Expand Economic Opportunities
	Goal Description	In order for communities to thrive, community members need economic opportunities – increasing their income and financial stability. CDBG provides opportunity to build economic opportunity within the community through the support of businesses who in turn provide job opportunities to community.
5	Goal Name	Homeless Services
	Goal Description	The City has one primary tool to support individuals experiencing homelessness: Emergency Solutions Grant funds from the US Housing and Urban Development. The City aims to direct those dollars to gaps in existing intractable challenges and challenges exacerbated by the pandemic. Solutions will include outreach, emergency shelter, and rapid rehousing.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following programs have been designed to fit within the structure of the 5 year Consolidated Action Plan Priority Needs and corresponding Goals.

#	Project Name
1	ESG21 City of Lancaster (21-22)
2	CDBG Program Administration
3	Fair Housing Services
4	Critical Repair and Lead Hazard Reduction Admin (including Lead match)
5	Housing Code Enforcement
6	Affordable Housing Development Solutions
7	Place-based Street Scape Improvement
8	Community Facilities Improvements
9	Public Service City Project Manager
10	Neighborhood Crime Reduction through Police Social Worker Program
11	Small Business Development
12	Building Codes

Table 25 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

We allocated 48% toward affordable housing solutions, 27% toward promoting neighborhood quality of life and 10% toward expanding economic opportunities. These percentages match the community priority poll in which community members weighed in on what priority needs they felt needed to be addressed in order for our community to thrive.

AP-38 Project Summary

Project Summary Information

1	Project Name	ESG21 City of Lancaster (21-22)
	Target Area	LANCASTER CITY
	Goals Supported	Homeless Services
	Needs Addressed	Support Homeless Services
	Funding	ESG: \$145,679
	Description	Through the joint funding application process, the City will seek homeless service providers who will meet the growing need for emergency shelter, outreach, and rapid rehousing services. This project also covers 7.5% in administrative costs of the ESG program.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	80 homeless individuals and families will be served in the 2021-2022 program year through the administration of these ESG dollars.
	Location Description	City of Lancaster

	Planned Activities	Planned activities and amounts budgeted for Outreach and Prevention, Emergency Shelter, Rapid Rehousing, and Planning and Administration Annual Allocation: \$145,679 Planning and Administration: \$10,925 (7.5%) Total - Emergency Shelter, Rapid Rehousing, Outreach and Prevention: \$134,754 Emergency Shelter: \$50,877 Rapid Rehousing: \$50,877 Outreach and Prevention: \$33,000
2	Project Name	CDBG Program Administration
	Target Area	LANCASTER CITY
	Goals Supported	Maintain Affordable, Good Quality Housing Increase Affordable Housing Opportunities Promote Neighborhood Quality of Life Expand Economic Opportunities
	Needs Addressed	Maintain Affordable, Good Quality Housing Increase Affordable Housing Opportunities Promote Neighborhood Quality of Life Expand Economic Opportunities
	Funding	CDBG: \$234,235
	Description	This project will cover the direct and indirect administrative costs of the CDBG program. Costs include salaries, fringes, space rental, audit costs, office supplies, and other administrative costs.
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Lancaster
	Planned Activities	This project will cover the direct and indirect administrative costs of the CDBG program. Costs include salaries, fringes, space rental, audit costs, office supplies, and other administrative costs.
3	Project Name	Fair Housing Services
	Target Area	LANCASTER CITY
	Goals Supported	Maintain Affordable, Good Quality Housing
	Needs Addressed	Maintain Affordable, Good Quality Housing
	Funding	CDBG: \$20,000
	Description	In 2021, the City of Lancaster will continue to support the Fair Housing Program. This program receives CDBG Administrative funds to address impediments identified in the 2021 Analysis of Impediments to Fair Housing Choice. The program also provides services to landlords and tenants in relation to Fair Housing law and landlord/tenant issues.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 80 rental households at risk of eviction or in conflict with their landlord will be helped through this activity.
	Location Description	City of Lancaster.

	Planned Activities	In 2021, the City of Lancaster will continue to support the Fair Housing Program. This program receives CDBG Administrative funds to address impediments identified in the 2021 Analysis of Impediments to Fair Housing Choice. The program also provides services to landlords and tenants in relation to Fair Housing law and landlord/tenant issues.
4	Project Name	Critical Repair and Lead Hazard Reduction Admin (including Lead match)
	Target Area	LANCASTER CITY
	Goals Supported	Maintain Affordable, Good Quality Housing
	Needs Addressed	Maintain Affordable, Good Quality Housing
	Funding	CDBG: \$40,000
	Description	This project will cover the administrative costs of the City Lead Hazard Reduction Program and Critical Repair Program. The Lead Hazard Reduction Program provides risk assessments and financial assistance to income -qualified homeowners and investor owners for the purpose of reducing or eliminating lead hazards. The work performed is determined by the results of the Risk Assessment and may include repairs to items such as doors, windows, and floors. Licensed and certified contractors will use interim controls and abatement methods when performing the work. The program does not make the property lead-free, instead the property will be considered lead-safe. The City of Lancaster will successfully make 710 housing units lead-safe over a 60 month period. The Healthy Homes Supplemental Funding requested will enable the City to address other health hazards; such as radon, mold, and tripping hazards; in 120 homes. 35 annually supported through CDBG. The Critical Repair program provides financial and technical assistance for the critical repairs of eligible, owner-occupied, single family housing units in the City of Lancaster. All financial assistance provided will be a deferred loan at 0% interest. Often times, eligible properties are identified through the Lead Hazard Reduction Program applicants. Housing and Neighborhood Revitalization Unit staff and/or a City Inspector inspect each property to determine the seriousness. All repairs need to be deemed as an emergency by the inspector. Types of repairs may include: water heaters, broken sewer pipes, non-operable furnaces, roof repair/replacement, structural problems, plumbing and/or, electrical.
	Target Date	7/1/2022

	Estimate the number and type of families that will benefit from the proposed activities	Around 10 rental and 10 homeowner households will be served with the critical repair and lead hazard reduction program services.
	Location Description	City of Lancaster
	Planned Activities	<p>This project will cover the administrative costs of the City Lead Hazard Reduction Program and Critical Repair Program.</p> <p>The Lead Hazard Reduction Program provides risk assessments and financial assistance to income - qualified homeowners and investor owners for the purpose of reducing or eliminating lead hazards. The work performed is determined by the results of the Risk Assessment and may include repairs to items such as doors, windows, and floors. Licensed and certified contractors will use interim controls and abatement methods when performing the work. The program does not make the property lead-free, instead the property will be considered leadsafe. The City of Lancaster will successfully make 710 housing units lead-safe over a 60 month period. The Healthy Homes Supplemental Funding requested will enable the City to address other health hazards; such as radon, mold, and tripping hazards; in 120 homes. 35 annually supported through CDBG.</p> <p>The Critical Repair program provides financial and technical assistance for the critical repairs of eligible, owner-occupied, single family housing units in the City of Lancaster. All financial assistance provided will be a deferred loan at 0% interest. Often times, eligible properties are identified through the Lead Hazard Reduction Program applicants. Housing and Neighborhood Revitalization Unit staff and/or a City Inspector inspect each property to determine the seriousness. All repairs need to be deemed as an emergency by the inspector. Types of repairs may include: water heaters, broken sewer pipes, non-operable furnaces, roof repair/replacement, structural problems, plumbing and/or, electrical.</p>
5	Project Name	Housing Code Enforcement
	Target Area	LANCASTER CITY
	Goals Supported	Maintain Affordable, Good Quality Housing
	Needs Addressed	Maintain Affordable, Good Quality Housing

	Funding	CDBG: \$358,000
	Description	The Code Enforcement Program improves the health and safety conditions in all city homes, prevents deterioration of the City's housing stock, and stops the spread of blight through proactive code enforcement.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Around 600 rental properties will see proactive code enforcement and be brought to a code enforcement standard through this program
	Location Description	City of Lancaster
	Planned Activities	The Code Enforcement Program improves the health and safety conditions in all city homes, prevents deterioration of the City's housing stock, and stops the spread of blight through proactive code enforcement.
6	Project Name	Affordable Housing Development Solutions
	Target Area	LANCASTER CITY
	Goals Supported	Increase Affordable Housing Opportunities
	Needs Addressed	Increase Affordable Housing Opportunities
	Funding	CDBG: \$528,551

Description	<p>The City is committed to exploring and investing in opportunities to increase affordable housing for its community members. The City will be releasing an RFP seeking solutions that might include construction of new housing by a CBDO, homeownership assistance, and acquisition or rehab of existing housing for the purposes of increasing affordable housing. This activity aims to solicit innovative solutions and partnerships to increase affordable housing development. The significant amount allocated to this activity is in alignment with resident input collected during the development of the Consolidated Plan highlighting affordable housing as the most critical issue facing Lancaster City residents. Eligible activities that may be funded within this project include: Acquisition of real property, disposition, clearance, rehabilitation, homeownership assistance, and construction of new housing as a special activity carried out by CBDO's. This project meets the national objective of Low Mod Housing Activities (LMH). Overall, the City of Lancaster is seeking to establish partnerships with mission-driven developers/CBDO's to assist with managing multiple aspects of the affordable housing development process with emphasis on the construction of new affordable housing and rehabilitation of residential/non-residential properties to increase affordable housing.</p> <p>Increase Affordable Housing Development Solutions activity within the Increase Affordable Housing Opportunities goal (Matrix Code 14A – IDIS Activity #2064) by \$133,392 (from \$429,362 to \$562,754) to meet the continuing community need for affordable housing.</p>
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	<p>The City will release an RFP that will bring clarity to the full extent of the scope of this project and associated metrics. LMI families will be the primary benefactor of this proposed activity. The number of new affordable housing units (rental, owner-occupied, new construction and rehabilitation) will be monitored to evaluate the impact of this activity and will be incorporated into contractual agreements with subrecipients/CBDO's. The estimated number of LMI families to benefit annually is 15-20.</p>
Location Description	City of Lancaster

	Planned Activities	<p>The City is committed to exploring and investing in opportunities to increase affordable housing for its community members. The City will be releasing an RFP seeking solutions that might include construction of new housing by a CBDO, homeownership assistance, and acquisition or rehab of existing housing for the purposes of increasing affordable housing.</p> <p>This activity aims to solicit innovative solutions and partnerships to increase affordable housing development. The significant amount allocated to this activity is in alignment with resident input collected during the development of the Consolidated Plan highlighting affordable housing as the most critical issue facing Lancaster City residents. Eligible activities that may be funded within this project include: Acquisition of real property, disposition, clearance, rehabilitation, homeownership assistance, and construction of new housing as a special activity carried out by CBDO's. This project meets the national objective of Low Mod Housing Activities (LMH).</p> <p>Overall, the City of Lancaster is seeking to establish partnerships with mission-driven developers/CBDO's to assist with managing multiple aspects of the affordable housing development process with emphasis on the construction of new affordable housing and rehabilitation of residential/non-residential properties to increase affordable housing.</p>
7	Project Name	Place-based Street Scape Improvement
	Target Area	LANCASTER CITY
	Goals Supported	Promote Neighborhood Quality of Life
	Needs Addressed	Promote Neighborhood Quality of Life
	Funding	CDBG: \$225,000
	Description	<p>In order for a neighborhood to sustain a strong quality of life for its residents, a well-rounded, resident-lead strategy must be developed to address the myriad of factors driving its success. The Street Improvement Program installs and repairs streets, street drains, storm drains, ADA curbs and gutter, tunnels, bridges, and traffic lights/signs in neighborhood where 51% or more of the residents are low or moderate income.</p>
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	This project will likely serve an low and moderate income neighborhood of around 500 households.
	Location Description	City of Lancaster
	Planned Activities	In order for a neighborhood to sustain a strong quality of life for its residents, a well-rounded, resident-lead strategy must be developed to address the myriad of factors driving its success. The Street Improvement Program installs and repairs streets, street drains, storm drains, ADA curbs and gutter, tunnels, bridges, and traffic lights/signs in neighborhood where 51% or more of the residents are low or moderate income.
8	Project Name	Community Facilities Improvements
	Target Area	LANCASTER CITY
	Goals Supported	Promote Neighborhood Quality of Life
	Needs Addressed	Promote Neighborhood Quality of Life
	Funding	CDBG: \$80,777

<p>Description</p>	<p>Public facilities play a significant role in the quality of life for surrounding residents.</p> <p>\$5,777: Lancaster Rec HVAC system</p> <p>The rehabilitation of this facility is designed to serve its neighborhood and provide social services. After initial phases of the project, the Lancaster Rec changed the location of the community center, negating the need for the remainder of the CDBG allocation for this activity. (IDIS Activity #2003).</p> <p>Reduce the Lancaster Rec HVAC activity in the Promote Neighborhood Quality of Life goal (IDIS Activity #2003, Matrix Code 03E) by \$69,223 (from \$75,000 to \$5,777) as the Lancaster Rec relocated the community center to a new location so the allocation for the HVAC project was no longer needed.</p> <p>\$75,000: Bay Street Community Garden (new activity)</p> <p>Add a new Community Garden activity in the Promote Neighborhood Quality of Life goal (Matrix Code 03E) and allocate \$75,000 to this activity.</p> <p>This project will convert a green space at 716-728 Bay Street, located in the West Lancaster Jewels neighborhood of Lancaster, Pennsylvania, into a community garden public facility. This former World War II victory garden was acquired by the City of Lancaster through a partnership between the Department of Public Works and the Bureau of Health.</p> <p>The Bay Street Community Garden will:</p> <ul style="list-style-type: none"> • Provide environmental education • Bring together individuals from diverse backgrounds • Improve access to healthy foods in Western Lancaster City
<p>Target Date</p>	<p>6/30/2025</p>

	Estimate the number and type of families that will benefit from the proposed activities	This project will likely serve a neighborhood of around 500 individuals.
	Location Description	City of Lancaster
	Planned Activities	Public facilities play a significant role in the quality of life for surrounding residents. This activity involves rehabilitating a facility designed to serve its neighborhood by providing nutritional education and social services.
9	Project Name	Public Service City Project Manager
	Target Area	LANCASTER CITY
	Goals Supported	Promote Neighborhood Quality of Life
	Needs Addressed	Promote Neighborhood Quality of Life
	Funding	CDBG: \$80,000
	Description	This project is designed to support the Department of Neighborhood Engagement in their efforts to improve the quality of life for our community through collaboration and the development of well-rounded, resident-lead strategies.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	This project will likely serve a community neighborhood of around 500 households.
	Location Description	City of Lancaster
Planned Activities	This project is designed to support the Department of Neighborhood Engagement in their efforts to improve the quality of life for our community through collaboration and the development of well-rounded, resident-lead strategies.	

10	Project Name	Neighborhood Crime Reduction through Police Social Worker Program
	Target Area	LANCASTER CITY
	Goals Supported	Promote Neighborhood Quality of Life
	Needs Addressed	Promote Neighborhood Quality of Life
	Funding	CDBG: \$78,208
	Description	This project supports a community-oriented policing program aimed at preventing crime through engagement and connection. Proposed amendment: Reduce the Neighborhood Crime Reduction through Police Social Worker Position activity in the Promote Neighborhood Quality of Life goal (Matrix Code 05I – IDIS Activity #1931) by \$9,720 (from \$87,928 to \$78,208).
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project will likely serve a neighborhood service area of around 500 households.
	Location Description	City of Lancaster
Planned Activities	This project supports a community-oriented policing program aimed at preventing crime through engagement and connection.	
11	Project Name	Small Business Development
	Target Area	LANCASTER CITY
	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Expand Economic Opportunities
	Funding	CDBG: \$20,000

	Description	This project provides small business training, mentoring, loans and other technical assistance to lower-income men and women who wish to establish or expand micro-enterprise businesses.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	This project will likely serve 20 small businesses ran by or started by low and moderate income city residents
	Location Description	City of Lancaster
	Planned Activities	This project provides small business training, mentoring, loans and other technical assistance to lower-income men and women who wish to establish or expand micro-enterprise businesses.
12	Project Name	Building Codes
	Target Area	LANCASTER CITY
	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Expand Economic Opportunities
	Funding	CDBG: \$20,551
	Description	This project provides the opportunity to build economic opportunity within the community through the support of businesses who, in turn, provides job opportunities to community. This project was originally allocated \$150,000, with \$20,550 already drawn. The need for CDBG funding for this project shifted after COVID-19 pandemic. Proposed amendment: Reduce the Building Codes Enforcement activity in the Expand Economic Opportunities goal (Matrix Code 15 – IDIS Activity #1933) by \$129,450 (from \$150,000 to \$20,551).
	Target Date	6/30/2022

Estimate the number and type of families that will benefit from the proposed activities	This project will benefit households in low and moderate income neighborhoods.
Location Description	City of Lancaster
Planned Activities	This project provides opportunity to build economic opportunity within the community through the support of businesses who in turn provide job opportunities to community.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All funds will be used in the City of Lancaster. Projects that have direct beneficiaries will only serve low- and moderate-income households, while other programs will provide CDBG funds only in low- and moderate-income areas of the City.

Geographic Distribution

Target Area	Percentage of Funds
LANCASTER CITY	100

Table 26 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Investing in the low- and moderate-income areas of the City is the highest priority to stabilize these neighborhoods. It is also imperative that low and moderate-income households receive assistance as to not increase their vulnerability.

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

N/A

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency shelter and transitional housing needs of homeless persons

The Lancaster County Coalition to End Homelessness (Lanc Co MyHome) continues to monitor the need of emergency and transitional housing. Emergency shelter that can be accessed by any family type is the highest priority to receive funding in 2021 because this is predicted to be the biggest area of need in the community due to the impending end to the Eviction Moratorium.

Current City Shelters include: TLC (overnight and day shelter), YWCA (overnight, for women), Women's Winter Shelter and St Mary's Church (overnight, operates during the winter months to help with overflow), and the Water Street Mission (overnight). Each shelter provider has plans in place to respond to emergency/urgent situations (such as COVID-19). Currently, they have ramped up cleaning of the facilities and have ensured that food is available to all individuals and families receiving services from the shelter. Service providers have moved as much as possible to virtual/phone calls/remote work. Along with the above-mentioned shelters, there are 28 other locations that offer food to those struggling with food insecurity.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

In the 2019 program year, a new Rapid Rehousing approach was formalized where service providers will all be subject to a three month client timeline and focus on a solution-driven, exit strategy for their clients instead of sustaining the same clients for long periods of time. We believe that the skills and disciplines taught through the provision of services as well as the resources identified in the individual Housing Plan works to prevent formerly homeless persons from returning to homelessness. Self-sufficiency is the primary goal of the program. However, outcomes in 2019 and 2020 do not show outcome improvements. We are wary of the effects of CoVid-19 and hopeful this new strategy will change our outcomes for the 2021 year but are also meeting monthly as a body of service providers and funders to discuss bottlenecks and continue innovation.

The major hurdles include low turnover, landlord resistant to accepting clients, and low to zero income clients struggling with the three month deadline. The Lancaster County Continuum of Care meets with publicly funded institutions to ensure proper discharge planning. The Lancaster County Re-Entry Management Organization (RMO) focuses specifically on citizens returning from corrections institutions and programs. Hospitals, county behavioral health, RMO, housing and other various social service providers are represented at the various levels of the Continuum of Care, including its Homeless Service Provider Network (front-line staff), Continuum of Care Planning Committee (management level staff), Leadership Board (upper management) and Executive Committee (sub-set of Leadership Board). City and County staff participate at all levels of the Continuum of Care.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC works with the Lancaster County Children and Youth Agency (CYA) who established the Independent Living (IL) Unit to ensure that youth aging out of foster care are not discharged into homelessness. The IL Unit offers education and supportive services for ages 16-21. Staff members facilitate weekly groups about daily living skills such as budgeting, employment, and cooking; including an advanced group to address specific needs of older IL youth. Community volunteers mentor youth for ongoing support as they access independent housing.

Housing types included independent residences, resource homes, residential settings, and specifically developed IL programs with private community providers. Services provided as they exit care included assistance locating and maintaining housing and job search assistance. The aftercare specialist IL Coordinator locates housing through a number of strategies including identifying resources the youth

already have, local affordable housing projects (HDC & Community Basics) and relationships with landlords and realtors. A financial assistance program assists youth in paying for housing until they build savings and maintain a budget. Collaborative stakeholders include Administration of PA Courts, CYA, Guardians Ad Litem, and OCYF, Boys Club and local housing providers. In addition, the City and County heavily funded the Eviction Prevention Network in 2020 through the use of CDBG-CV dollars. This program has worked to prevent homelessness and eviction due to the impact of CoVid-19. It is assumed that their work will continue.

Discussion

Identify the amounts that are budgeted for Outreach and Prevention, Emergency Shelter, Rapid Rehousing, and Planning and Administration

Annual Allocation: \$145,679

Planning and Administration: \$10,925 (7.5%)

Total - Emergency Shelter, Rapid Rehousing, Outreach and Prevention: \$134,754

Emergency Shelter: \$50,877

Rapid Rehousing: \$50,877

Outreach and Prevention: \$33,000

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City's Critical Repair Program and Lead Hazard Control Program both focus on maintaining stable, affordable and quality housing for households under 80% AMI. The City's Code Enforcement and Building Code Program ensures the maintenance of housing throughout the City, focusing on monitoring and promoting necessary rehabilitation for our rental housing community. The City has also worked with local agencies to obtain State grant funds to administer façade repair programs and works with SACA Development Corp. (a qualified CHDO) in their development of affordable housing, particularly in the South East area of Lancaster City, which has a concentration of minority and low-income households. We are further looking to partner with other qualified CHDO to explore opportunities to increase affordable housing opportunities for low and moderate income, underserved community members.

Other actions that will continue during the 2021 program year to address the obstacles to meeting the underserved needs include:

- Lead Paint Hazard Reduction for units in the highest need census tracts in the City,
- Partners administer a first-time homebuyer programs are administered to help make housing affordable,
- Fair Housing program provided education and mediated issues between landlords and tenants,
- Substandard living conditions have been removed to provide suitable living environments for our rental community, and
- Public service activities have been undertaken, including the housing and police social worker positions and neighborhood based public facility and infrastructure improvements in neighborhoods identified as having high service needs.

These programs enhance the livability of the property and provide vulnerable residents with an affordable method to stay in a stable, healthy environment.

Actions planned to foster and maintain affordable housing

The cost of preserving existing units as affordable often is less than the cost of creating a newly constructed affordable unit. Preserving quality among our affordable housing stock promotes housing stability for its residents. Both of these factors make preservation a cost-effective strategy when grappling with the need for quality affordable housing in our community.

Our community has an aging housing stock and is starting to see the effects of climate change. Without attention to property condition, residents are at risk of lead poisoning and other conditions that may effect their health. They are also at risk of displacement. Maintenance of affordable housing will be

carried out through the Administration of the City's housing code enforcement program, critical repair program, and city lead program.

Additionally, the community has cried out their need for increased affordable housing for our low- and moderate-income households. According to the US Census (ACS 5-Year Estimate 2015 - 2019) an estimated 1,868 (or 19.47% of) Lancaster City homeowners and an estimated 5,805 (or 46.45% of) Lancaster City renters are housing cost burdened.

The City is also committed to exploring and investing in opportunities to increase affordable housing for its community members. Solutions might include construction of new housing, housing counseling, homeownership assistance, and acquisition or rehab of existing housing for the purposes of increasing affordable housing. The Goal Outcome Indicators and Funding Allocations may shift and change as the City's team better learn the need and develop a strategy.

Actions planned to reduce lead-based paint hazards

The City of Lancaster administers a Lead-Based Paint program that can assist eligible homeowners with reducing and/or abating lead hazards in their properties. This program has also been expanded to include rental properties. The City of Lancaster was a recipient of Lawrence County, PA, who received Lead-Based Paint Hazard control funds from HUD. Additionally, the City was recently awarded 9.7 million dollars in Lead Hazard Reduction and Health Homes dollars, complemented with matching CDBG funds that over the course of five years will remediate lead hazards for 710 units in the highest need census tracts in the City of Lancaster. These funds allowed the City to address lead paint hazards in eligible properties. CDBG funds have and will be used as a match for these grants.

Actions planned to reduce the number of poverty-level families

In 2016, the Mayor's Commission to Combat Poverty released One Good Job, A Strategic Plan to Cut Poverty in Half in Lancaster City by 2032. The plan includes recommendations in four areas: Workforce, Education, Housing and Community.

Households facing housing cost burdens often prioritize certain basic necessities over others; tradeoffs might include monthly rent or mortgage payments, food, health care, and transportation. These tradeoffs impact the health, stability, and future of our community members.

The City will continue its work to address housing issues for low and moderate-income families by funding programs that sustain affordable housing in good condition and increase affordable housing.

Finally, the City works with several community-wide initiatives including the Poverty Commission, which comprises of various social service agency leaders and community leaders. This commission, through

four working groups, will continue to ideate plans to address poverty in Lancaster City.

Actions planned to develop institutional structure

The Department of Community Planning and Economic Development (CPED) assists with many efforts to overcome gaps in the institutional structure of the service delivery system in the City. The City recognizes that challenges with the institutional structure must be resolved through a collaborative approach across all community stakeholders. Coalitions, partnerships, and networks that facilitate the exchange of information and ideas will continue to be enhanced across all sectors of the community.

During 2021, CPED representatives will belong to a variety of committees and boards. This involvement helps the City to understand its role and responsibilities. These collaborative include partners found in SP-40 (Institutional Delivery Structure) portion of the City's Consolidated 5-Year Action Plan plan.

From 2021 - 2025, the City will continue to seek to achieve the following goals regarding Lancaster's institutional structure:

1. Strengthen existing public/private partnerships and create new ones to implement programs and deliver services of all types.
2. Promote citizen participation as the cornerstone of every planning process.
3. Create interactive community information systems at the city and neighborhood levels.
4. Create community indicators and benchmarking programs to measure the success of public and private programs and policies.
5. Provide public education and encourage public awareness regarding issues that affect all City residents, but primarily person of low and very low income.
6. Customize housing information and technical assistance.
7. Maximize existing City programs that provide homeownership and rental assistance.
8. Support advocacy and planning activities with organizations whose primary mission relates to the provision of housing for low- and very low-income households.

Actions planned to enhance coordination between public and private housing and social service agencies

City employees sit on various boards and committee whose memberships provide a network that spans private housing and social service agencies – such as Lancaster Housing Opportunity Partnership, Lancaster County Behavioral Health and Development Services, Lancaster County Refugee and Immigrant Coalition, and the Lancaster County Coalition to End Homelessness (Lanc Co MyHome). The City is also involved with the Spanish American Civic Association, which develops housing for low and

moderate-income household. SACA also provides social services to seniors and others in the community and operates a workforce training facility.

One Coalition in particular, the Lanc Co MyHome, has made significant strides in enhancing coordination between community stakeholders. The Coalition is made up of a variety of social service, faith-based, mental health providers and housing agencies. While the main goal of the coalition is focused on ending homelessness, housing plays a key part in executing that goal. The coalition also allows for partnerships to be built and networking to be done between various agencies.

In 2019, the City was named a Welcoming City through Welcoming America thanks to the coordination of public and private housing and social service agencies who work to build a collective strategy/approach to serving new Americans in our community. Thanks to the work of the Lancaster County Refugee and Immigrant Coalition (LCRIC), the coalition of social service agencies have formalized a community wide plan into a single. The City will continue to support this effort.

Discussion

In 2021, the City of Lancaster will continue to support the Fair Housing Program. This program receives CDBG Administrative funds to address impediments identified in the 2021 Analysis of Impediments to Fair Housing Choice. The program also provides services to landlords and tenants in relation to Fair Housing law and landlord/tenant issues.

The City continued to address ADA accessibility by installing ADA curb cuts during 2020 and 2021, per the City's ADA Improvement Plan. The City's HOME funded Homeowner Rehabilitation Program also made accessibility modifications to homes when appropriate.

The City will also continue to ensure meaningful access to programs and activities by Limited English Proficient (LEP) persons. In 2019, the City of Lancaster implemented its Language Access Plan and hired its first-ever Language Access Coordinator to ensure the implementation and regulation of the Language Access Plan (attached). Federally funded programs carried out by the City (Critical Repair Program and the Lead Hazard Control Program) have documents and information available in both English and Spanish.

The City will continue to work regularly with the Spanish American Civic Association (SACA) which provides services to the Hispanic community. SACA is also a Community Housing Development Organization and has received HOME funding to create and renovate affordable housing units. LHOP also offers first-time homebuyer classes and a down payment assistance program. Documents and classes are available in both English and Spanish.

The City of Lancaster submitted a joint 2021 – 2025 Consolidated Plan with the County of Lancaster as the City and County are part of a consortium of the HOME Investment Partnership Program. Please view

the County's 2021 Annual Action Plan for a comprehensive understanding of how the Lancaster community is addressing the identified *Impediments to Fair Housing (2021)*.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	85.97%

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

See Attachment - LCCEH - 2018 Standards and Policies

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Since September 2013, the Community Homeless Assessment and Referral Team, known as CHART, has been the serving as the coordinated assessment system, which serves those experiencing homelessness and at imminent risk of homelessness in Lancaster County.

All calls originate from the United Way's 211 system, which conducts a pre-screening. Households experiencing or at imminent risk of homelessness are then connect to CHART, who performs an assessment and make appropriate referrals to shelter, rapid rehousing programs or diverts the client from shelter if possible. CHART will conduct a VI-SPDAT for any household that has not self-resolved within 10 days of entering the system. The VI-SPDAT is the priority tool used by Lancaster to gain entry into a Permanent Supportive Housing program, or be referred to a rapid rehousing program (these referrals are prioritized based on the VI-SPDAT).

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Lancaster continues to partner with the Lancaster County Housing & Redevelopment Authorities, the United Way of Lancaster and the Lancaster Coalition to End Homelessness in a joint application process. All these agencies provide funds for homeless services in Lancaster. A single application was created to access all these funds. The Lanc Co MyHome Governance Board Funding Committee reviews and scores grant applications and makes funding recommendations. The City and other partners work together to identify the most efficient and effective use of funds. Lancaster City Council will make an approval of all grants awarded using City ESG funds through the Annual Action Plan process.

This process has been well-received by partner agencies. Agencies that apply for funding are offered the opportunity to comment and make recommendations on the process. Recommendations made are often integrated into process upgrades from one year to the next.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Formerly homeless individuals (both HUD defined and non-HUD-defined) serve in leadership roles in the CoC and participate in policy and funding decisions. Said individuals sit on the Lanc Co MyHome Governance Board.

5. Describe performance standards for evaluating ESG.

These are the outcomes that will be measured by your program:

- 56% of clients access mainstream services (1 or more)
- 100% HMIS data accuracy (no missing or null data)
- Less than 5% of exits unknown
- Decrease length of stay in shelter (last year and current year)
- 80% of exits to permanent housing
- 80% of clients that moved into permanent housing remained in housing for at least 9 months
- 20% of clients increased earned income at exit than at entry
- 70% of exits do not return to homelessness in 12 months for emergency shelter programs
- 85% of exits do not return to homelessness in 12 months for rapid rehousing programs

Discussion

Attachments

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PROOF OF PUBLICATION NOTICE IN

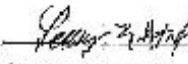
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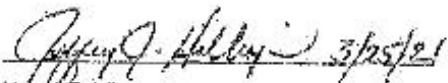
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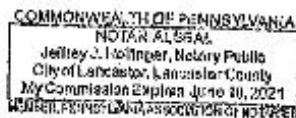
County of Lancaster)

An Affiant of the County and State aforesaid, being duly sworn, deposes and says that the LNP, a newspaper of general circulation published at Lancaster, County and State aforesaid, was established 1741-1847 since which date said newspaper has been regularly issued in said county, and that a true and correct copy of the printed notice or publication is attached hereto as was printed and published in the regular editions and issues of said newspaper on the following dates: 03/25/21

Affiant further deposes that he/she is the Clerk duly authorized by the LNP Media Group, Inc., a corporation, publisher of said LNP, a newspaper of general circulation, to verify the foregoing statement under oath, and also declares that affiant is not interested in the subject matter of the aforesaid notice or advertisement and that all allegations in the foregoing statement as to time, place and character of publication are true.


Affiant's Signature


Notary Public



4335960

Page 2

**PUBLIC MEETING
NOTICE OF A PUBLIC
MEETING AND NOTICE OF
A PUBLIC REVIEW AND
COMMENT PERIOD FOR
LANCASTER CITY'S
DRAFT 2020 CAPER,
DRAFT 2021 - 2025
CONSOLIDATED
ACTION PLAN,
DRAFT 2021 ANNUAL
ACTION PLAN**

The City of Lancaster will host a virtual public meeting on April 5, 2021, starting at 8:00 p.m. Instructions and information on how to access and participate in the public meeting can be found at the City's website at <https://www.cityoflancasterpa.com/city-council/>. Additionally, anyone interested in attending and participating in the meeting can obtain further information and scheduling information on the City of Lancaster's Engage Lancaster platform at engage.cityoflancasterpa.com/#!/projects/community-dollars.

If you are a person with a disability, language need or otherwise a need for special accommodations, kindly contact the City's Language Access Coordinator at 717-517-6738.

The purpose of the meeting is to review, discuss and receive input on the following three documents: Lancaster's draft Five Year Consolidated Action Plan (2021 - 2025) broadly outlines how the City of Lancaster will use two important grants (Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Programs) given to the City from the Federal Government (through the Department of Housing and Urban Development - HUD) over the course of the next five years. Lancaster's draft Annual Action Plan (2021) specifically describes the upcoming activities to be funded in 2021 with the City's annual allocation of CDBG and ESG. Lancaster's draft CAPER reviews accomplishments of the 2020 program Lancaster City CDBG and ESG program year.

A copy of these draft doc-

uments can be found on the City's website here: <https://www.cityoflancasterpa.com/departments/department-of-community-planning-economic-development/community-development-division/> or via the City's engage Lancaster platform (linked above).

The City will accept citizen comments regarding the 2020 CAPER for 15 days from March 28th until April 12th. The City will accept citizen comments regarding the Five Year Consolidated Action Plan (2021 - 2025) and 2021 Annual Action Plan for 30 days from March 28th, 2021, until April 27th, 2021.

Public comments can also be made via mail at Lancaster City Hall, 120 North Duke Street (P.O. Box 1689), c/o Chris Delfs, Lancaster, PA 17603-1699, or the engage Lancaster platform referenced above, or by e-mail to info@cityoflancasterpa.com

Danene Sorace
Mayor

All comments taken from Engage Lancaster website

Lancaster has fallen behind economically somewhat due to its abandonment of useful industrial properties. Some properties have been transformed into low wage employee or residential sites (Kerr Glass, St Joe's hospital, Lancaster newspapers) and other sites have been leveled and provide no employment (Armstrong Flour plant, Stock yard).

I agree with Tom Hooper's comments and would add many of Lancaster's city's industrial achievements such as Armstrong flooring, RCA color TV technology, Kerr Glass, child-resistant packaging, etc.

Lancaster will never achieve its economic and environmental goals without quality employment opportunities within Lancaster City.

I am glad to see addressing homelessness as a priority, and Lancaster has established a strong foundation and achieved excellent results in this space. However, I would like to see even more funding and greater strategy applied to achieve maximum impact towards the goal of ending homelessness.

There are significant areas of strength identified in this plan to build off of:

-Lancaster's functional end to Veteran homelessness serves as a proof point that ending homelessness for all is possible in our community when best practices are implemented and supports are available at the appropriate scale.

-Involvement of people with lived experience of homelessness. Feedback from people who have experienced and who are experiencing homelessness and accessing services in the County is essential for good and inclusive planning, and I am glad to see it highlighted here. Efforts need to be made to ensure that this group is also representative of the racial and ethnic diversity of who experiences homelessness, particularly ensuring the voices of BIPOC, who are disproportionately experiencing homelessness here, are included and that the involvement is meaningful.

-A strong coordinated entry system that includes diversion strategies backed by flexible funds. Explore strategies for utilizing ESG funds to supplement and expand this approach to the

maximum extent possible:

<https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-Strategies-to-Design-and-Implement-a-Successful-ESG-CV-Program.pdf>

-The changes made to the rapid re-housing program to promote efficient use of those funds (looking at 3-month intervals) in combination with the performance standards outlined on page 15 of the plan which ensure effectiveness of interventions. Efforts should continue to ensure that the program is flexible to serve households with higher needs who may need more than 3 months of assistance.

Areas that stand out for greater investment of resources and strategic targeting include:

-Sobering data presented on page 19 of the plan regarding "stayers." While some are moving in and out of the system back into permanent housing efficiently, far too many are stuck in the system for too long.

-One reason this may be pertains to the large amount of transitional housing still present in the community, as identified in the HIC report and other areas of the plan. Transitional housing models have generally been shown to be more expensive and less successful than rapid re-housing programs, so reallocating funds from those more than 200 beds into rapid re-housing would likely help address some of the problems of system flow.

-The "bottleneck" of rapid re-housing. The plan identifies it as a lack of affordable housing, which is certainly a concern, but it also notes that most of the people who would be targeted for the resource are unable to access it. That suggests an underinvestment in case management and rental assistance funding in addition to the challenges of locating housing. CDBG funds could be used to provide rental assistance to the households who are most likely to need only a few months of support while the more flexible ESG funds could be targeted towards those who may need additional months eligible under that program's regulations.

-Additionally, the zero units of permanent supportive housing under development is also concerning, as turnover of the current units is often minimal, so more capacity is likely to be needed in the future and development is a lengthy process. While the 10%

set aside from the Housing Authority for housing vouchers for people experiencing homelessness is a solid start, an increase in that percentage could have significant impact on addressing the relatively small number of people who are chronically homeless in Lancaster.

-Addressing Racial Disparities. Black people disproportionately experience homelessness in Lancaster, and addressing these disparities needs to be an explicit and significant part of any plan to end homelessness. While data are presented in this report, I would like to see a more robust and clear strategy for ensuring that screening processes and service delivery are not perpetuating racial disparities and for targeting resources towards groups who are disproportionately experiencing homelessness.

-Ensure funding is targeted towards extremely low and low-income households to the maximum extent possible.

-Separate law enforcement from street outreach to the maximum extent possible to reduce the chances that homelessness and survival activities are criminalized.

"Housing and Resources"

I am delighted by the way Lancaster City has rebounded from the blight and decline following our Nation's move to shopping malls and the suburbs. Now I would like to see those benefits extended to our neighbors who are living on limited incomes. We need attractive (not new high rise compounds) and affordable housing spaces throughout the city. We need commercial resources (clothing, food, housewares, etc.) that appeal to all income levels, not just the upper third of our income levels. We need a city that finds a way to intersperse homes/families of differing income levels, rather than essentially ghettoizing folks in monochromatic zones of all the same folks. My opinion.

"Housing Income based"

Now that the pandemic has made people work from home, much less office space is needed. Plans for the old St. Joseph Hosp site need revised. No office space should be included in this project and especially with the dire need for affordable housing the shop space should also be eliminated.

affordable housing means income based housing.

“(First block of West frederick st)”

I strongly encourage the city to re-examine traffic on this block. Given that LGH and their chosen private investor is going to develop the tract of land where the old ymca was it is now time to finally realize that traffic on this block should be changed to one way west.

The emergency vehicles from lgh can still travel west to prince street and all other traffic can go one extra block south on prince to james street and then turn left. (Which is much wider)

Many, many of us have had our mirrors destroyed and fenders damaged because of the two way traffic. (Especially on friday and saturday nights)

Please seriously consider this BEFORE construction begins.

Thank you

City Council Committee Meetings Agenda

April 5, 2021 - 6 P.M.

Held Online and Livestreamed from the Commission Room – City Hall Annex

120 North Duke Street, Marion Street Entrance

Roll Call of Members

Approval of the March 1, 2021 committee meeting minutes

PERSONNEL COMMITTEE (Ms. Diaz – chair, Mr. Garcia-Molina, Ms. Bakay)

1. Nomination of Michaela Allwine to the Planning Commission as an alternate member
2. Nomination of David Boehm to the Planning Commission as an alternate member
3. Nomination of Maxine R. Cook to the Planning Commission as a member
4. Nomination of Miriam Ortega-Brown to the Planning Commission as a member
5. Nomination of Nicole Scalet to the Planning Commission as an alternate member

COMMUNITY PLANNING COMMITTEE (Ms. Craig – chair, Mr. Arroyo, Mr. Garcia-Molina)

1. Administration Resolution No. 22-2021, Community Development Block Grant Five-Year Consolidated Plan and Annual Action Plan presentation
2. Administration Resolution No. 20-2021, amending the Sewer Control Plan for Queen and Chestnut Street Apartments project
3. Administration Resolution No. 21-2021, amending the Sewer Control Plan for Landis Place on King project

PUBLIC SAFETY COMMITTEE (Mr. Garcia-Molina – chair, Mr. Soto, Ms. Craig)

1. Administration Bill No. 09-2021, amending Chapter 22, Traffic Commission

ECONOMIC DEVELOPMENT COMMITTEE (Mr. Arroyo – chair, Ms. Bakay, Ms. Craig)

1. Administration Bill No. 08-2021, approving the Downtown Investment District renewal plan

PUBLIC WORKS COMMITTEE (Mr. Soto – chair, Mr. Arroyo, Ms. Diaz)

1. Administration Bill No. 04-2021, addressing Personal Delivery Vehicles, update

FINANCE COMMITTEE (Ms. Bakay – chair, Mr. Soto, Ms. Diaz)

1. Administration Bill No. 10-2021, bond refinancing of 2019 Bank Note

COMMITTEE OF THE WHOLE (President Smith-Wade-EI – chair)

2. Council Resolution No. 18-2021, supporting creation of a Lancaster County Department of Health
3. Council Resolution No. 19-2021, recognizing the April 14 as Buddy Glover Day

Clerk's Report

Lancaster City Council Committee Meetings, April 5, 2021, 6 p.m.

HELD VIRTUALLY AND LIVESTREAMED FROM CITY HALL, 130 NORTH DUKE STREET

CALLING ROLL OF MEMBERS

Present – Jaime Arroyo, Amanda Bakay, Faith Craig, Jana Diaz, Xavier Garcia-Molina, Pete Soto and President Ismael Smith-Wade-El (President Smith-Wade-El joined the meeting at 6:12 p.m.) – 7

APPROVAL OF MINUTES

Minutes of the City Council committees for March 1, 2021 were approved by a unanimous roll-call vote.

PERSONNEL COMMITTEE

1. Nomination of Michaela Allwine for appointment to the Planning Commission as an alternate for a term from April 13, 2021 to December 31, 2025. Ms. Diaz made a motion to send Ms. Allwine's appointment to the full Council for action at the April 13 regular meeting. Mr. Garcia-Molina seconded the motion and it was approved by the committee.

Ms. Allwine introduced herself to Council. She is familiar with the planning process from her work at the County Redevelopment Authority. Responding to a question from Mr. Garcia-Molina, Ms. Allwine said she believes there are multiple opportunities for the County Land Bank Authority and the City Land Bank Authority to collaborate on projects. She also addressed a question from Mr. Garcia-Molina about racial equity in planning.

Responding to a question from Tony Dastu, of the 700 block of New Holland Avenue, Ms. Allwine encouraged people to educate themselves about the difficult process of affordable housing development.

2. Nomination of David Boehm for appointment to the Planning Commission as an alternate for a term from April 13, 2021 to December 31, 2025. Ms. Diaz made a motion to send Mr. Boehm's appointment to the full Council for action at the April 13 regular meeting. Ms. Bakay seconded the motion and it was approved by the committee.

Mr. Boehm told Councilors that he holds a master's degree in city planning and now works analyzing data. Responding to a question from Mr. Dastu, Mr. Boehm said the level of public engagement needed in decision making depends on the issue being decided.

3. Nomination of Maxine R. Cook for appointment to the Planning Commission to represent Region 4, for a term from April 13, 2021 to December 31, 2024. Ms. Diaz made a motion to send Ms. Cook's appointment to the full Council for action at the April 13 regular meeting. Mr. Garcia-Molina seconded the motion and it was approved by the committee.

Ms. Cook introduced herself to Councilors. She was born and raised in Lancaster, has lived in different areas of the City, and has worked in higher education at Lincoln University for more than 20 years. She has a personal interest in City planning and hopes to bring the perspective of a community resident to the commission. Councilors thanked her for her willingness to serve the commission.

Responding to a question from Mr. Dastu, Ms. Cook addressed equitable community engagement in planning.

4. Nomination of Miriam Ortega-Brown to the Planning Commission to represent Region 6 for a term from May 19, 2021 to December 31, 2021. Ms. Diaz made a motion to send Ms. Ortega-Brown's appointment to the full Council for consideration at the April 13 regular meeting. Mr. Garcia-Molina seconded the motion and it was approved by the committee.

Ms. Ortega Brown said she was honored to be asked to represent her neighborhood on the Planning Commission. She works as a reading literacy specialist at Carter-McRae Elementary School and has been active in her community. Councilors praised Ms. Ortega-Brown for her willingness to serve on the commission. Responding to a question from Mr. Dastar, Ms. Ortega-Brown said she would support posting video recordings of Planning Commission meetings on the City website.

5. Nomination of Nicole L. Seuffert to the Planning Commission as an alternate for a term from April 13, 2021 to December 31, 2021. Ms. Diaz made a motion to send the resolution to the full Council for action at the April 13 regular meeting. Ms. Bakay seconded the motion and it was approved by the committee.

Ms. Seuffert introduced herself to Councilors. She is a 15-year City resident and works as a marketing professional for the architecture, engineering and construction fields. She said that experience provides her a perspective and interest in sustainable growth.

COMMUNITY PLANNING COMMITTEE

1. Administration Resolution No. 22-2021 (later renumbered No. 23-2021), authorizing submission of the City's Community Development Block Grant and Emergency Solutions Grant five-year Consolidated and Annual Action Plans. Ms. Craig made a motion to send the resolution to the full Council for consideration at the April 27 regular meeting. Mr. Garcia-Molina seconded the motion and it was approved by the committee.

Community Planning & Economic Development Director Chris Delfs noted that this constitutes the City's official public meeting under U.S. Housing & Urban Development rules for the Community Development Block Grant and Emergency Solutions Grant program. He further described the highlights of the 2016-2020 evaluation report (CAPER), the proposed 2021-2025 Consolidated Plan and 2021 Action Plan. The public comment period for the consolidated and annual action plans runs through April 26.

Mr. Delfs noted the Community Development Block Grant is intended for low-moderate income community members and has the following five focus areas: quality, affordable housing; improving property conditions (diminishing blight); economic development; public services; and public facilities.

The Emergency Solutions Grant funds are intended for community members experiencing homelessness. The ESG grant has the following five focus areas: outreach; emergency shelter; rapid rehousing; permanent supportive housing; and homelessness prevention.

Mr. Delfs noted that in the previous five years, the majority of the City's CDBG and ESG funds have been spent on either maintaining affordable housing or providing a suitable living environment. Much less was spent on homelessness services and expansion of economic opportunities. He cited various activities under each of these categories funded through the program.

Looking forward, Mr. Delfs noted the City has been notified its estimated annual CDBG allocation is \$1.625 million and annual estimated ESG allocation is \$142,000. Estimated CDBG allocation over the 2021-2025 consolidated plan is \$8.575 million and ESG allocation is \$710,000.

He noted the City received 322 responses to a community priorities poll posted on the Engage Lancaster online platform. Top priorities of respondents are: housing needs (47 percent); homelessness needs (24 percent); public services needs (16 percent); and businesses, parks and community spaces needs (13 percent).

Additionally, City staff met with experts and community organizations in the past year to discuss funding priorities. The project team also met with select City staff.

Priorities in the consolidated plan are: maintaining affordable, good quality housing; increase affordable housing opportunities; promote neighborhood quality of life; expand economic opportunities; and homelessness services. He listed several anticipated activities within those priorities.

Responding to a question from Ms. Craig, President Smith-Wade-BJ said the mobile hygiene unit is an initiative of the Homelessness Coalition and is not funded through the CDBG program.

Responding to a question from Mr. Garcia-Molina, Mr. Delfs said the City will have an opportunity to provide better racial and gender equity through requirements in the request for proposal process for specific activities.

Responding to a question from Mr. Arroyo, Mr. Delfs said there are maps within the plan documents to show the geographic areas where program funds have been spent in the last five years.

Responding to a question from Ms. Bokay, Mr. Delfs said there will likely be a request for proposal process for spending of funds designated for affordable housing. Mayor Sorace said it will likely be similar to the proposal process used recently for federal HOME funds.

Responding to a question from President Smith-Wade-BJ, Mr. Delfs said the City's housing social worker will assist with temporary housing for individuals displaced due to condemnation as a result of City inspection.

Responding to a question from Ms. Diaz, Mr. Delfs said contractors under the program are usually non-profit community organizations to which funding is allocated. Further, in response to Ms. Diaz, he said affordable housing is defined by HUD using a formula based on area median income. Further, responding to Ms. Diaz, Mayor Sorace said City CDBG funds will not be directed to the Lancaster City Housing Authority's Church Street Towers as this funding is designated for new housing.

Tommy Dustra, of the 700 block of New Holland Avenue, commented that a broad response from members of the public is unlikely to be achieved through the online survey platform.

Responding to a question from Mr. Garcia-Molina, Mr. Delfs said the City Housing Authority may be an applicant for CDBG housing funds through the authority's Payment for Purpose program. Further responding to Mr. Garcia-Molina, Mayor Sorace said the Housing Authority is connected to City government but operates independently.

2. Administration Resolutions No. 20-2021 and No. 21-2021, amending the Sewer Control Plan for respectively the Queen and Chestnut Streets Apartments and Landis Place on King projects. Ms. Craig made a motion to send the resolutions to the full Council for consideration at the April 13 regular meeting. Mr. Arroyo seconded the motion and it was approved by the committee.

Chief Planner Douglas Smith presented information on Official Sewer Plans and the process for modification of the plans. He said that a year ago, the state Department of Environmental Protection determined the City is no longer exempt from submission of sewer planning modules and began requiring them for the first time since 2017.

Resolution No. 20-2021 concerns the Queen and Chestnut Streets Apartments project, an 11-story, 106-unit tower. Resolution No. 21-2021 concerns the Landis Place on King project, a seven-story, 83-unit apartment building in the 200 block of West King Street. Both projects must complete additional City planning reviews.

Responding to a question from Tommy Dustra, of 700 block of New Holland Avenue, Mr. Smith said the City was granted a waiver from submission of sewer planning modules in 2017 after the expansion of the

North Pumping Station brought additional capacity to the system. That waiver was rescinded after the City entered into a consent decree with the U.S. Department of Environmental Protection due to sewage overflows into the Coxsack River. The state determined the City was not in compliance with environmental regulations and therefore must submit sewer planning studies for review.

PUBLIC SAFETY COMMITTEE

1. Administration Bill No. 09-2021, amending the Traffic Commission ordinance. Mr. Garcia-Molina made a motion to move the bill to the full Council for a first reading at the April 13 regular meeting. Ms. Craig seconded the motion and it was approved by the committee.

Mayor Soace said these amendments would eliminate the requirement that the mayor serve as a member and allow her to designate one of her staff members already on the commission to serve as her designee. The amendments would also allow for the appointment of a third member of the public as a commission member.

Mr. Dastin said he disagreed with the proposed amendments and contended that the mayor should continue to serve on the commission.

ECONOMIC DEVELOPMENT COMMITTEE

1. Administration Bill No. 08-2021, approving the renewal plan of the Downtown Investment District Authority. Mr. Arroyo made a motion to move the bill to the full Council for a first reading at the April 13 regular meeting. Ms. Bakay seconded the motion and it was approved by the committee.

David Aichele, executive director of the Downtown Investment District Authority, said the DID last came to Council seeking a renewal of its plan of operation in 2018. At that time, the county had reassessed all properties. The DID board felt it appropriate to reduce its millage rate to retain level funding despite the increase in property values. That plan expires April 30. The proposed two-year plan does not include changes in district boundaries, assessment rates or services. The DID board does not wish to make changes until the pandemic has ended and the economic impacts are known.

DID Solicitor William McCarty noted that the authority is a creation of the City, under the municipal authorities act. The authority's operating plan must be approved by Council. He said all property owners have been notified of the plan. A public hearing was held. No objections were received from property owners during the required 45-day comment period.

Responding to a question from Ms. Bakay, Mr. Aichele said the authority has previously sent letters to tax exempt property owners and given presentations regarding payments in lieu of taxes. He noted the County Commissioners have contributed about 60 percent of the amount the county would pay to the DID if county facilities were subject to property taxes. Additional outreach will be done this year to downtown churches about services the DID provides and the need for payments in lieu of taxes.

Responding to a question from Mr. Dastin, Mr. Aichele said information about the proposed DID plan is publicly available on the Lancaster City Alliance website.

PUBLIC WORKS COMMITTEE

1. Administration Bill No. 04-2021, addressing use of personal delivery devices. No Council action needed, as this was reviewed and approved by committee in February.

Public Works Director Stephen Campbell said this matter concerns wheeled delivery vehicles that may be used on sidewalks, streets or otherwise in the public right-of-way. State legislation which went into effect January 31 allows personal delivery devices in pedestrian areas, shoulders and berms of roadways and on

select roadways. Under the legislation, the devices are classified as pedestrians. All roadways posted with a speed limit of 25 mph or less are eligible for use by the devices by default. In the first phase of implementation, through the end of July, an operator must remain within 30 feet of the devices. Under phase two of implementation, the devices will operate autonomously and monitored remotely. Entities using the devices must receive prior PennDOT approval.

The proposed City ordinance would prohibit the use of personal delivery devices on shoulders, beaches, roadways or pedestrian areas where the City, after consultation with the authorized entity, determines the operation of a device would constitute a hazard. The ordinance prohibits use of personal delivery devices by default unless the use is approved by the City's Department of Public Works. The ordinance also directs the Department of Public Works to develop policies and procedures for use of the devices and the process for approval for use.

Responding to a question from Mr. Soto, Mr. Campbell said entities would be prohibited from using personal delivery devices in areas where the sidewalk is too narrow and use would constitute a hazard to pedestrians. Appeals of City decisions would be made to PennDOT.

Mr. Dastra expressed concern that personal delivery vehicles will impede bicyclists.

FINANCE COMMITTEE

1. Administration Bills No. 10-2021, which would authorize refinancing of a 2019 bank note with a new bond issue, and No. 11-2021, which would refinance the 2019 bank note with a new bank note at a lower interest rate. Mr. Soto made a motion to send the bills to the full Council for a first reading at the April 13 regular meeting. Ms. Diaz seconded the motion and it was approved by the committee.

Administrative Services Director Patrick Hopkins said the 2019 bank note of \$9 million was intended to finance construction of two new fire stations. Those stations replace the existing stations at West and East King Street. The West King Street station is now under construction and should be completed in June. Construction of the East King Street station should begin in July and take a year. The total cost of building the stations is \$14 million. When the City sought the bank note financing, it was hoping to receive \$4 million in grant funding from the state. Instead, the City received \$2 million from two state grants. Additional funds come from savings on the Public Works Operations Center project. An additional \$1.2 million is needed to fund the project. Mr. Hopkins believes that money can come from the refinancing of the note as a bond issue at a lower interest rate or a new bank note at a lower interest rate. The existing bank note has a blended interest rate of 3.55 percent. The City's financial advisor believes a refinancing interest rate of 2.56 percent can be expected.

Also an unknown of the project is the cost of stabilizing the foundation of the East King Street station. He noted there have been a succession of fire stations on the site since the 1860s. Shoring up the foundation could add considerable cost to the project.

Mr. Hopkins said a request for proposal was recently issued for a new bank note. Proposals must be received by April 19. At that time, he will know whether it is more advantageous for the City to refinance with a new bank note or a new bond issue. The proposed ordinance for the preferred method of refinancing will advance for a second reading and vote before Council on April 27.

Responding to a question from Ms. Bakay, financial advisor Daryl Peck said there is no pre-payment penalty on the 2019 note.

Mr. Dastra inquired about a dispute with Wacker Brewing about leasing of a portion of the West King Fire Station site. Mr. Hopkins responded that dispute was settled prior to the construction financing and is not included in these figures.

COMMITTEE OF THE WHOLE

1. Council Resolution No. 18-2021, supporting creation of a Lancaster County Department of Health. Mr. Soto made a motion to send the resolution to the full Council for consideration at the April 13 regular meeting. Mr. Garcia-Molina seconded the motion and it was approved by the committee.

President Smith-Wade-El said the Manheim Township commissioners adopted a resolution last month supporting creation of a county health department. Copies of that resolution were sent to all county municipalities along with a request that they adopt similar resolutions. In addition to the language of the original Manheim Township resolution, this resolution includes a reference to the recent Franklin & Marshall College poll showing overwhelming public support for creation of a county health department. He noted Denver and Columbia boroughs are also taking similar action.

Ms. Bakay commented there is an obvious need for a centralized health department in the county. She noted that whenever City officials can agree with their counterparts in Denver, that indicates broad support.

Mr. Dastin also voiced his support for the measure.

2. Council Resolution No. 19-2021, recognizing April 13, 2021 as Buddy Glover Day in the City of Lancaster. Mr. Soto made a motion to move the resolution to the April 13 regular Council meeting. Ms. Diaz seconded the motion and it was approved by the committee.

President Smith-Wade-El said Buddy Glover dedicated his life to uplifting the City's most precious resource, its children. This resolution provides an opportunity to honor the late Mr. Glover and recognize his selfless service to the community. Buddy Glover Day will be April 13, which is Mr. Glover's birthday. Council will not vote to adopt the resolution until that evening. Anticipating adoption of the measure, he encouraged Council members to treat the whole day as Buddy Glover Day.

Mr. Soto fondly recalled his interaction with Mr. Glover and seeing Mr. Glover's love for the students of the School District of Lancaster.

Mr. Hopkins, speaking as a member of the public, recalled Mr. Glover coming to his door 40 years ago when Mr. Hopkins was an incoming sophomore at McCaskey High School. He noted that Mr. Glover did that every year, for many years, visiting the homes of hundreds of students to welcome them to the school.

Mr. Dastin spoke in support of the resolution and recognition of Mr. Glover.

3. Council Resolution No. 22-2021, recognizing April as Sexual Assault Awareness and Prevention Month in the City of Lancaster. Ms. Craig made a motion to send the resolution to the full Council for consideration at the April 13 regular meeting. Mr. Garcia-Molina seconded the motion and it was approved by the committee.

Ms. Diaz, who introduced the resolution, said this year marks the 20th year since the first recognition of Sexual Assault Awareness and Prevention Month. She noted 321,000 men and women a year report a sexual assault, yet she said that it is believed that many assaults go unreported. She noted the isolation brought by the pandemic may have made the situation worse for many people.

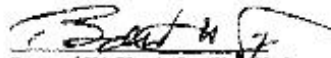
Mr. Garcia-Molina said he previously worked as a sexual assault counselor at the YWCA. He said our community is not immune from sexual violence. He thanked Ms. Diaz for bringing this measure forward. He noted that one-in-four women and one-in-six men are victims of sexual violence.

CLERK'S REPORT

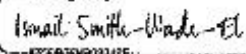
City Clerk Bernard Harris submitted his monthly report in writing to Councilors.

The meeting was adjourned at 8:59 p.m.

Attest:


Bernard W. Harris Jr., City Clerk

Approved by Council: 5/2/2021

Witnessed by:

Isruail Smith-Wade-EJ, President

LNP MEDIA GROUP, Inc., P.O. Box 1328, Lancaster, PA 17608

Account: 231391	Ad ID: 4321428
Client Type: LT	Description: Release of Draft of the Lancaster Co
Name:	Run Dates: 02/12/21 to 02/12/21
Company: LANCASTER CO REDEVELOPMENT	Class: 107
AUTHORITY	Orig User: PFIORE
Address: 28 PENN SQUARE	Lines: 55
SUITE 200	Agate Lines: 96
LANCASTER, PA 17803-4297	Inserts: 1

Other Charges: \$34.00	Gross: \$306.80
Discount: \$0.00	
Surcharge: \$0.00	Paid Amount: - 50.00
Credits: \$0.00	
Bill Depth: 7.068	Amount Due: \$306.80

Notes: 2/12

Release of Draft of the Lancaster County and Lancaster City

Analysis of Impediment to Fair Housing Choice

Lancaster County (County) and the City of Lancaster (City) are releasing a draft of the 2021 Analysis of Impediments to Fair Housing (AI) on February 12, 2021, for public comment. The purpose of the AI is for Lancaster County (County) and the City of Lancaster (City) to evaluate the housing characteristics, to identify blatant or de-facto impediments to fair housing choice. It will also establish a strategy for the expansion of fair housing opportunities throughout the county and city. The AI is available online at www.lchra.com and www.cityoflanasterpa.com.

The Redevelopment Authority of the County of Lancaster and the City of Lancaster will hold a public hearing through video conferencing on **Tuesday, March 2, 2021, at 4:00 PM** to provide the general public with an opportunity to review and comment on AI. Anyone wishing to attend the video conference meeting via Zoom should contact Aimee Tyson via email at atyson@lchra.com to obtain information to join the meeting. The public comment period for the Plan begins February 12,

2021, and ends March 14, 2021. Written comments should be addressed to Aimee Tyson, Lancaster County Redevelopment Authority, 28 Penn Square, Suite 200, Lancaster, PA 17603 or by email at atyson@lchra.com.

Confidentiality Notice: This fax is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, proprietary, and/or confidential or otherwise protected from disclosure. If you are not the intended recipient, you may not use, copy or disclose the message or any information contained in the message. If you have received this communication in error, please notify the sender by telephone and return the fax by mail.

Fax Opt-Out Notice: As required by the Telephone Consumer Protection Act of 1991, if you do not wish to receive future unsolicited fax advertisements from Lancaster Redevelopment Authority, send your request (typed or by email) at cben@lmpnews.com, by fax at (717)251-5725, or by telephone at (717)251-5711. In order for your request to be effective, you must provide the fax number at which you no longer wish to receive fax advertisements from us. As required by law we will comply within the shortest reasonable time established by the FCC.

Public Meeting Minutes
2021 Analysis of Impediments to Fair Housing Choice
March 2, 2021 4:00 p.m. via zoom

A public meeting was held virtually on Tuesday, March 2, 2021 at 4:00 via zoom.

In attendance: Aimee Tyson, Lancaster County Redevelopment Authority; Susannah Thorsen, City of Lancaster; Brittany Mellinger, Labor/LHOP; Jo Raff, Community Basics, Inc; Katherine Walsh, citizen; Jamie Drawnough, Lancaster City Housing Authority; Matthew Elsenstein, HACC student.

The virtual public meeting was called to order at 4:02 p.m.

Aimee Tyson explained the purpose and goals of the Analysis of Impediments or AI. She reviewed the process of creating the plan and went over the 11 Impediments to Fair Housing that were developed as a result of the analysis. Aimee Tyson opened the meeting up for questions.

Katherine Walsh asked a question on the role of affordable housing preservation in the AI. Aimee Tyson responded that affordable housing preservation was important to retain the existing affordable housing units in the City and County to maintain the fair housing opportunities for people with low- and moderate-incomes. She discussed the funding programs available at the Redevelopment Authority to preserve and maintain a current affordable housing options include bond financing and the Rental Housing Rehabilitation Program.

The meeting was adjourned at 4:23 p.m.

Aimee Tyson, Program Manager - Planning and Compliance

Agenda
Lancaster City Council meeting
April 27, 2021 – 6:30 p.m.
Held Online and Livestreamed from City Hall
120 North Duke Street

I. Call to Order

II. Pledge of Allegiance

III. Calling Roll of Members

IV. Approval of the minutes for April 13, 2021

V. Proclamations, Honors, Awards and Resolutions of Recognition

VI. Public Comment

(Reserved for citizens who have contacted the City Clerk prior to the meeting to request the opportunity to address City Council. Duration of comments limited to three minutes.)

VII. Reports Requested by Council

Lancaster City Diversity, Equity and Inclusion Initiative

VIII. Interim Reports of Committees of Council

IX. Legislative Agenda

A. HERITAGE CONSERVATION DISTRICT – Consider the following application and recommendation from the Historical Commission for improvement to a property within the Heritage Conservation District:

- a. Eugenio & Mirca Jimelles, owners of 736 South Lime Street, proposes construction of a two-story side addition to a three-story rowhouse.

(This application was recommended for approval by the Historical Commission.)

B. Ordinances for final passage: Administration Bill No. 04-2021, addressing the use of personal delivery devices in the City of Lancaster.

Introduced by: Councilor Soto, Public Works Committee

Originator: Public Works department

Administration Bill No. 08-2021, approving the renewal plan of the Downtown Investment District.

Introduced by: Councilor Arroyo, Economic Development Committee

Originator: Downtown Investment District Authority

Administration Bill No. 09-2021, amending the Traffic Commission Ordinance.

Introduced by: Councilor Garcia-Molina, Public Safety Committee

Originator: Mayor's Office

Administration Bill No. 10-2021, approving refinancing of a bank note with a new bond issue.

Introduced by: Councilor Bakay, Finance Committee

Originator: Administrative Services department

Administration Bill No. 11-2021, approving the refinancing of a bank note with a new bank note.

Introduced by: Councilor Bakay, Finance Committee

Originator: Administrative Services department

C. Resolutions: Administration Resolution No. 23-2021, authorizing submission of the annual and consolidated Community Development Block Grant and Emergency Solutions Grant plans.

Introduced by: Councilor Craig, Community Planning Committee
Originator: Community Planning & Economic Development department

Administration Resolution No. 24-2021, authorizing the creation of bank accounts with Fulton Bank and designating persons authorized to open such accounts.
Introduced by: Councilor Bakay, Finance Committee
Originator: Administrative Services department

X. Public Comment

(Open for comment for comment about issues not on the agenda. Duration of comments is limited to three minutes.)

XI. Report of the Mayor

XII. Report of the President of Council

XIII. Council Comments

XIV. Adjournment

FILE OF THE CITY CLERK

ADMINISTRATION RESOLUTION NO. 23 – 2021

INTRODUCED – APRIL 27, 2021

ADOPTED BY COUNCIL – APRIL 27, 2021

A RESOLUTION OF THE COUNCIL OF THE CITY OF LANCASTER AUTHORIZING THE MAYOR TO SUBMIT THE 2021 – 2025 FIVE YEAR CONSOLIDATED ACTION PLAN AND 2021 ANNUAL ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD). THE SUBMISSION INCLUDES THE FIVE YEAR PRIORITIES FOR AND PROJECTED USE OF FUNDS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND EMERGENCY SOLUTIONS GRANT PROGRAMS (ESG) DURING THE 2021 PROGRAM YEAR.

WHEREAS, Lancaster's five-year *Consolidated Plan* is a comprehensive, long-term planning document that focuses limited resources on broad community goals and objectives, and ensures that the City's Federally-funded programs function in a coordinated manner; and

WHEREAS, an *Annual Action Plan* is developed by the City each year utilizing available resources to address community goals and objectives identified in the long-range *Consolidated Plan*; and

WHEREAS, the City of Lancaster has prepared a five-year *Consolidated Plan* in accordance with Federal regulations for the 2021 – 2025 Program period (January 1, 2021 – December 31, 2025); and

WHEREAS, the City of Lancaster has prepared an *Annual Action Plan* in accordance with Federal regulations for the 2021 Program period (January 1, 2021 to December 31, 2021); and

WHEREAS, the City of Lancaster is an "entitlement" City qualified, under the provisions of the Federal Housing and Community Development Act of 1974 (as amended), for Federal assistance in the amount of \$1,659,525 through the Community Development Block Grant (CDBG) Program and \$145,679 through the Emergency Solutions Grant (ESG) Program during Federal fiscal year 2021; and

WHEREAS, the purposes of the Federally-funded CDBG Program are to provide safe, decent, and affordable housing; to establish and maintain a suitable living environment; and to expand economic opportunities for all citizens of Lancaster, especially those persons who are of low- and very low-income; and

WHEREAS, the purposes of the Federally-funded ESG Program are for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance.

WHEREAS, Lancaster has determined that it is in the best interest of the citizens of the City to request the financial assistance as provided under the Federal CDBG and ESG Programs; and

WHEREAS, the City, following the public review and comment process specified in Federal Regulations, has prepared the required five-year *Consolidated Action Plan* for 2021 – 2025 and the *Annual Action Plan* for 2021; and

WHEREAS, the submission of the Five Year Consolidated Action Plan for 2021 – 2025 and the Annual Action Plan for 2021 will allow the City to receive the financial assistance as provided for under the Federal CDBG and ESG Program for the Program Year that will begin January 1, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Lancaster that the Mayor is hereby authorized by City Council to submit the approved Five Year Consolidated Action Plan for 2021 – 2025 and the Annual Action Plan for 2021, including all certifications contained therein, to HUD, seeking a CDBG "entitlement" grant in the amount of \$1,669,525 and an ESG "entitlement" grant in the amount of \$145,679.

BE IT FURTHER RESOLVED, by the Council of the City of Lancaster that the Mayor is hereby authorized, in her capacity as Lancaster City's Chief Executive Officer, to act fully on behalf of the City of Lancaster as its official representative in all matters pertaining to said Five Year Consolidated Action Plan for 2021 – 2025 and the Annual Action Plan for 2021, including the certifications contained therein and such additional information as may be required for the Five Year Consolidated Action Plan for 2021 – 2025 and the Annual Action Plan for 2021.


Dorena Sorjee, Mayor

Attest:


Bernard W. Harris Jr., City Clerk

Updated 7-10-2018

The Lancaster County Coalition to End
Homelessness

PA 510
CONTINUUM OF CARE
STANDARDS AND
POLICIES

Vision: We will effectively end homelessness in Lancaster County.

*Mission: The Lancaster County Coalition to End Homelessness leads
community efforts to rapidly and sustainably house all people experiencing*

www.lcceh.org

ORIGINAL DOCUMENT APPROVED BY THE LCCEH LEADERSHIP BOARD 7-2-2015 REVISED 7-2016 & 8-2017

Document Revision History

Date Approved by Leadership Council	Page #	Revision Details
7/10/2018	7	Relocation, Displacement and Acquisition section added.
7/10/2018	15 & 16	RRH CM standards have additional inspection standards.
7/10/2018	15 & 16	Changed RRH (h) and TH (d) from 56% to 80%.
7/10/2018	Appendix A	Updated Annual Performance Measures for 2018.
7/10/2018	Appendix J	Removed Appendix J and replaced with VOH forms.

PA 510 CoC STANDARDS AND POLICIES

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- F. ESG vs. CoC RRH Allowable Expenses
- G. Grievance and Appeals
- H. Grievance and Appeals for Clients
- I. HMIS Policies and Procedures
- J. VOH Forms and Instructions
- K. Mainstream Benefits- USICH
- L. Prioritization Policies
- M. Homeless Definition/Recordkeeping Requirements and Criteria

Introduction

The HEARTH Act requires the Lancaster County Continuum of Care (CoC) to have written policies and procedures that govern the provision of assistance to individuals and families under the federally funded Continuum of Care programs in the City of Lancaster and the surrounding Lancaster County (24 CFR 576.400(e)). Lancaster County Continuum of Care is also requiring that these Standards and Policies be followed for all homeless organizations receiving funds through direct HUD funding, CoC sub-recipient funds, and any funding source managed by the Joint Funding Application process (United Way, HAP, ESG, CDBG). Lancaster County's Continuum of Care seeks to establish community-wide expectations on the operations of projects in the county and to ensure that the system is transparent to consumers and service providers who serve households experiencing homelessness. The Lancaster County Continuum of Care will establish a minimum set of standards and expectations in terms of the quality expected of these projects.

These standards and policies provide guidance to local providers in administering homeless assistance in the following areas:

- Eligibility standards for homeless programs.
- Standards for administration of rental and financial assistance.

All projects (with exception to Prevention and Diversion) must comply in full with the applicable standards described in this document, as well as all HUD regulations and NOFA requirements established for the CoC and ESG Programs. HUD regulations can be found at: <https://www.onecpd.info/resources/documents/CoCProgramInterimRule.pdf>

The United States Interagency Council on Homelessness strongly encourages that communities have a goal of homelessness being: "*Rare, Brief and Non-Recurring.*" The method utilized to meet that goal will be aggressive utilization of Housing First concepts and rapid re-housing programs. In order to measure our progress toward this goal, the Lancaster County Continuum of Care will follow the standards and policies listed below.

**General
Standards for
all Funded
Projects**

Consequences of Not Meeting Standards

Failure to meet the established standards shall trigger a review by the Lead Agency. This monitoring visit will provide technical support and guidance to improve performance standards. Organizations must show the efforts that they have undertaken to meet the standards. If the organization continues to fail to meet the performance standards established herein, despite technical assistance, funding reductions in future applications will occur.

Consumer Involvement

Projects are expected to engage consumers in ongoing program evaluation and quality improvement processes. At a minimum each project is required to survey consumers/residents and/or complete documented interviews with current consumers at least annually to obtain feedback on program service quality, the service/housing environment, and opportunities for improvement.

Cultural Competency

All homeless service providers (funded by HUD CoC, ESG and CDBG, United Way, and PA Homeless Assistance Funds) must have established cultural competency policies that provides for at least yearly training for staff that:

- value diversity;
- have the capacity for cultural self-assessment;
- is conscious of the dynamics inherent when cultures interact;
- have institutionalized culture knowledge; and
- have developed adaptations to service delivery reflecting an understanding of cultural diversity.

Data Collection

- a. All homeless service programs (funded by HUD CoC, ESG and CDBG, United Way, EFSP and PA Homeless Assistance Funds) must fully participate in Lancaster's Homeless Management Information System (HMIS) aka Empower Lancaster.
- b. All Homeless service programs will use the LCCEH HMIS Policies and Procedures (Appendix K) to provide specific guidance on collecting data.
- c. All performance measures (provider level, project type and system-wide) will be measured using data directly from the CoC's HMIS system. (See Appendix A)
- d. Programs that are specifically forbidden to use the local HMIS by other statutes or regulations (domestic violence services) cannot participate, but must collect the HMIS required data in a comparable database.
- e. As the HMIS system administrator the LCCEH will assist any CoC organization with HMIS requirements.
- f. Further information about data collection and policies can be found in Appendix I.

Displacement, Relocation, and Acquisition: Please refer to CFR578.83 for involuntary displacement, relocation and acquisition regulations (applying to program closure, organizational bankruptcies or going out of business, etc.)

Optional/Voluntary relocation assistance. A permanent housing program participant can choose to move outside of the CoC's geographic area after consultation with PH providers and maintain PA-510 CoC rental assistance. Participants must comply with all current lease requirements. Approval will be granted on a case by case basis for participants requesting the relocation by the LCCEH Funder's group or other ADHOC committee created by the LCCEH.

Educational Liaison:

The PA-510 Lancaster City/County CoC Education Policy ensures system wide consistency for implementation of the HEARTH Act for providers to guarantee that children are enrolled in school and connected with community resources including early childhood education. (See Appendix D)

Equal Access Regardless of Sexual Orientation or Gender Identity

On September 21, 2016, HUD published a final rule in the Federal Register entitled "Equal Access in Accordance with an Individual's Gender Identity in Community Planning and Development Programs." Through this final rule, HUD ensures equal access to individuals in accordance with their gender identity in programs and shelter funded under programs administered by HUD's Office of Community Planning and Development (CPD), which includes ESG and CoC funds. This rule builds upon HUD's February 2012 final rule entitled "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity" (2012 Equal Access Rule), which aimed to ensure that HUD's housing programs would be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status. The final rule requires that recipients and subrecipients of CPD funding, as well as owners, operators, and managers of shelters, and other buildings and facilities and providers of services funded in whole or in part by any CPD program to grant equal access to such facilities, and other buildings and facilities, benefits, accommodations and services to individuals in accordance with the individual's gender identity, and in a manner that affords equal access to the individual's family. The PA 510 CoC will apply this rule to all projects funded with CoC, ESG, PA HAP and United Way funding. (See Appendix E)

Evaluating Individuals and Families' Eligibility for Assistance

As set forth in the HEARTH Act, there are four categories of eligibility: 1) Literally Homeless, 2) Imminent Risk of Homelessness, 3) Homeless Under Other Federal Statutes and (4) Fleeing/Attempting to Flee Domestic Violence. The Lancaster County Continuum of Care serves categories 1, 2 and 4. Clients "doubling up" (temporarily living with family and friends) are not eligible for assistance. (Please see attachment J for more information)

Households must be lacking sufficient resources or support networks immediately available to them that would otherwise prevent them from entering or exiting the homeless system.

Clients that are most vulnerable according to their VI-SPDAT score will be prioritized for services. See Appendix L for details.

Grievance and Appeals

See Appendix G & H

Housing First: All projects funded with CoC, ESG, CDBG, HAP and United Way funds shall adopt the Housing First philosophy. Housing First is a proven method of ending all types of homelessness, and is the most effective approach to ending chronic homelessness. Housing First offers individuals and families experiencing homelessness immediate access to permanent affordable, or supportive housing, without clinical prerequisites like completion of a course of treatment or evidence of sobriety and with a low-threshold for entry.

Mainstream Benefits and Resources: Project providers will ensure that all households they are working with are screened for and referred to all mainstream resources they may be eligible for. Notation of these referrals and any necessary follow up will be made in the HMIS system. (See Appendix K for additional information)

Other HUD Requirements:

- a. All HUD Program funded projects are expected to be familiar with and adhere to all HUD requirements as described in the CoC and ESG Program Interim Rule, applicable Notices, and HUD Program NOFA(s) under which the project is funded. This includes, but is not limited to:
 - Participant eligibility.
 - Prioritization.
 - Allowable activities and costs
 - Matching requirements.
 - Calculating occupancy charges and rent.
 - Displacement, relocation, and acquisition.
 - Timeliness standards.
 - Limitation on use of funds.
 - Limitation on use of grant funds to serve persons defined as homeless under other federal laws.
 - Termination of assistance to program participants.
 - Fair Housing and Equal Opportunity.
 - Conflicts of interest.
 - Program income.
 - Recordkeeping requirements.
 - Grant and project changes.
 - Other applicable federal requirements as explained in the CoC Program Interim Rule.
 -

Performance Targets by Population and Program Type: All CoC and ESG-funded programs must fully participate in Lancaster's Homeless Management Information

System (HMIS). All performance targets will be derived from HMIS data. (See Appendix A for by project performance measures for the current year) Programs that are specifically forbidden to use the local HMIS by other statutes or regulations (domestic violence services) cannot participate but must collect the HMIS required data in a comparable database. The LCCEH is the System Administrator for the HMIS and will assist any organization with HMIS requirements.

Plain Language: All policies provided to consumers and all forms signed by consumers must be tested for and pass “plain language” testing and be available in both English and Spanish. Guidance on how to test policies can be located here: <http://www.plainlanguage.gov/howto/guidelines/FederalPLGuidelines/usability.cfm>

Prioritization for Services: All CoC programs must follow the established LCCEH Prioritization Policies that are based on HUD’s current prioritization notice(s). (See Appendix L)

Project Rejection/Denial Policies: PA 510 CoC homeless service providers and facilities must adopt policies outlining the acceptable reasons a client referred to a project can be rejected/denied access by that project. Each organization must submit their policy to the Continuum of Care for approval annually by July 1st of each year to Jason Harnish via email: jharnish2@lghealth.org. Any revisions or changes to project policies must be submitted to and approved by the Continuum of Care.

Security & Confidentiality Policies: The address or location of any housing or rental units of any program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the provider and consistent with state and local laws regarding privacy and obligations of confidentiality with written authorization of the person responsible for the operation of the rental unit.

Termination of Services:

- a. Providers may terminate assistance to a program participant who violates program requirements or conditions of occupancy provided that they have a written policy that explains program rules and the termination process. Providers must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination so that a program participant's assistance is terminated only in the most severe cases.
- b. The Termination Policy must include “due process” procedures. At a minimum, the procedures must consist of:
 - Providing the program participant with a written copy of the program rules and the termination process before the participant begins to receive assistance;
 - Written notice to the program participant containing a clear statement of the reasons for termination;
 - A minimum notice period for program termination appropriate in length for the nature of the service being provided;

- A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision;
 - Prompt written notice of the final decision to the program participant; and
 - When terminating hard-to-house populations programs must exercise judgment and examine all extenuating circumstances in determining when violations are serious enough to warrant termination so that a program participant's assistance is terminated only in the most severe cases.
- c. Termination under this section does not bar the recipient or sub recipient from providing further assistance at a later date to the same family or individual.
- d. Clients may use the LCCEH client grievance policy to appeal terminations after the provider's process has been completed. (See Appendix H)

Standards by Service Category

Coordinated Entry (aka Coordinated Assessment/CHART)

All coordinated entry programs shall ensure that their programs are in compliance with Notice: CPD-17-01 [Notice Establishing Additional Requirements for a Continuum of Care](#) Issued: January 23, 2017 (See Appendix B for details)

Pre-screening

- a. United Way 2-1-1 and street outreach workers will be the first point of entry for all persons seeking shelter services.
- b. The pre-screening will ask for basic demographic information and enter the information into HMIS.
 - Name
 - Social Security Number
 - Date of Birth
 - Race
 - Ethnicity
 - Gender
 - Veteran Status
 - Disabling Condition
 - Residence Prior to Program Entry
 - Housing Status
- c. The pre-screening completed by the United Way 211 will also ask for the following information to determine eligibility for homeless services:
 - Have you or any adult currently living in your household ever served in any branch of the US military?
 - Are you currently living on the street, or in a place that was not really meant for people to live in, or in an emergency or a transitional housing program?
 - Are you in danger of losing your housing?
 - Do you have a court order eviction notice?
 - When will you lose your housing?
- d. Individuals and families who would spend the night in an emergency shelter or on the streets without any assistance will be given 1st preference when scheduling intake assessments.
- e. Persons who are at imminent risk of homelessness within 24 hours will be given 2nd preference when scheduling intake assessments.

Assessments

- a. The assessment process documents the following:
 - Client needs based on assessment;
 - Eligibility based on written program standards for enrollment;
 - Referral, based on available resources; and
 - Disposition based on availability of housing and services in Lancaster County.
- b. Referrals for available service and available "beds or units" are made based on the approved CoC prioritization process. (See Appendix L)
- c. CA staff must provide mobile coordinated assessment services to clients unable or unwilling to utilize traditional access points. Assessments should be provided in the

format and location of the client's choice. Formats can include telephone assessments or in-person assessments.

- d. Coordinated entry assessments should last, on average, no longer than 45 minutes.
- e. Coordinated Entry assessments should be completed within 24 hours of initial referral; ideally the same business day unless the client chooses to schedule the assessment at a later time.
- f. Priority shall be given to people experiencing Category 1 literal homelessness.
- g. While Domestic Violence homeless service providers are exempt from participating in local coordinated assessment efforts, they are required to obtain and maintain similar data in a comparable database and share its aggregate data with the CoC. Coordination efforts between Lancaster's coordinated assessment efforts and DV providers will continue.

Diversion

- a. Diversion services should be provided immediately after the completion of the assessment.
- b. Diversion services will be prioritized for persons that are expected to be homeless within 24 hours.
- c. All diversion services should be used for front-door efforts. In other words, diversion is provided when an individual or family is calling for a shelter bed.
- d. The results of the diversion efforts shall be entered into HMIS.
- e. The amount, type and date of financial assistance or rental assistance provided on behalf of a client shall be entered into Lancaster's HMIS.
- f. No follow-up surveys, calls or other types of contact are required. HMIS data should indicate how and where clients exited the system.

Emergency Shelter

- a. Shelter facilities may accept clients that are not HUD-defined homeless but they must administratively segregate those clients so that HUD funds are not used for non-HUD-defined homeless clients. In order for a shelter, that does not receive government funding, to be included in the Housing Inventory Chart, 51% or more clients must be HUD-defined homeless.
- b. Shelter personnel must complete Homeless Verification forms for consumers in their shelters upon request.
- c. Emergency shelters funded with federal funds must be a low-demand facility. In other words, there shall be no requirements for income or sobriety in order to access or maintain shelter.
- d. Emergency shelter providers may not exit clients from emergency shelters to the streets for not obtaining permanent housing within the guideline of three (3) months if clients are enrolled and engaged in permanent housing programs (RRH & PSH).

- e. Emergency shelter facilities shall have a goal of an average length of stay of no more than 30 days.

Permanent Supportive Housing (PSH)

- a. In order to be eligible for PSH, at least one member of the household must have a disability of long duration, verified either by Social Security or a licensed professional that meets the state criteria for diagnosing and treating that condition.
- b. PSH must prioritize chronically homeless individuals and families for vacant units. The Coordinated Entry staff maintains a list (By Name list) of the most vulnerable chronically (or at risk of becoming chronically) homeless individuals and families.
- c. All funded providers must fill their program's vacant PSH beds through the Coordinated Access prioritization process outlined in Appendix L. Non-HUD funded CoC providers are strongly encouraged to fill their vacancies from this list as well.
- d. All persons served must have a completed Homeless Verification form in their file that verifies that the individual or family were homeless the night before PSH program entry.
- e. PSH programs may NOT have any requirements that are not in a standard lease. (i.e. no preconditions such as income or sobriety)
- f. People referred to PSH must have been living in a place not meant for human habitation, in emergency shelters, or institutions.
- g. Potential program participants coming from institutions must have previously lived in a place not meant for human habitation or in an emergency shelter prior to entering the institution or transitional housing. Additionally, people from institutions must have been in the institution for fewer than 90 days.
- h. Households waiting for PSH should be served in Rapid Re-Housing programs while waiting for an available PSH unit.
- i. All new PSH projects considered for funding must be tenant based or scattered site. Current project based PSH providers should consider changing current place-centered PSH to tenant based or scattered site.
- a. At least 56% of all program participants will be referred to mainstream benefits, which must be tracked in HMIS.

Prevention

- a. Any client receiving assistance must have proof of residence within Lancaster County and/or the City of Lancaster.
- b. Clients receiving homeless prevention services must have total household incomes less than 30 percent of Area Median Income (Median Family Income) for Lancaster Metropolitan Statistical Area (MSA) at initial assessment, AND who meet the criteria under the "at-risk of homelessness" definition, or who meet the criteria in paragraph

(2), (3), or (4) of the “homeless” definition. ESG funds require 30% or less of AMI. All other funds should be case by case.

- c. Those clients that have been homeless previously (and received rapid rehousing assistance) should be prioritized for homeless prevention services because they are statistically shown to be more likely to become homeless.
- d. The amount, type and date of rental assistance provided on behalf of a client shall be entered into Lancaster’s HMIS. All homeless prevention consumers must have reassessments at a minimum of every three (3) months in order to continue receiving assistance.
- e. Even if only a minimal amount of financial assistance is provided—such as utility arrears/payments or housing stability case management, the HUD Housing Quality Standards apply to the unit and must be documented in the program participant’s file.
- f. At least 56% of all program participants will be referred to mainstream benefits, which must be tracked in HMIS.

Rapid Re-housing (RRH)

- a. All households served must have a completed Homeless Verification form in their HMIS file that verifies that the individual or family were homeless ***the night before program entry***.
- b. Rapid re-housing is not designed to comprehensively address a recipient’s overall service needs or poverty. It is designed to assist persons back into permanent housing as quickly as possible.
- c. Caseload Ratios
 - Case Management Services: Staff serving clients maintaining housing should maintain a minimum caseload ratio of 40 clients to one staff member.
 - Housing Location Services: Staff serving initial clients seeking housing should maintain a minimum caseload ratio of 25 clients to one staff member.
- d. Low Barrier Entry: Conditions of service concerning substance abuse or other aspects of clients’ lives shall not be part of rapid re-housing programs. Clients are required to abide with the terms of the lease and no more.
- e. All rapid re-housing programs shall be tenant-based. No rapid re-housing programs shall be project based.
- f. All RRH case managers/programs must utilize the staff at the CoC Housing Location program (Community Housing Solutions (CHS)) to provide at a minimum the HUD quality standards inspection, rent reasonableness determination and authorization of initial rents/security deposits.
- g. Households waiting for PSH should be served in RRH programs while waiting for an available PSH unit.

- h. At least 80% of all program participants will be referred to mainstream benefits, which must be tracked in HMIS.
- i. Provision of Financial and Rental Assistance
 - There shall NOT be an income limit for receiving rapid re-housing services. The goal is to move persons experiencing homelessness out of shelter. If diversion is done properly, higher income persons will likely not end up in shelter.
 - Rapid re-housing activities can only be provided to persons in Category 1 and 4. (See attachment J)
 - Rapid re-housing services shall not guarantee financial assistance to landlords on behalf of clients.
 - The provision of financial assistance or rental assistance on behalf of a household must be calculated monthly based on financial need. Every three (3) months after enrollment, each household shall be carefully evaluated for the need for further financial assistance or rental assistance. In no case shall rental assistance be provided on behalf of a client for more than 24 months during any three-year period (24 CFR 576.106).
 - The amount, type and date of financial assistance and rental assistance provided on behalf of a client shall be recorded in Empower Lancaster-HMIS.
 - Amounts for financial assistance and rental assistance should be determined on the same basis across all programs. The basis for the provision of financial services should be flexible, using a case by case basis implementing the same budgeting format. (Example, no household pays more than 70% of its gross income on housing)
 - Financial assistance and rental assistance amounts should not have a maximum amount. The amounts should be determined solely on a case by case basis determined by need.
 - The *goal* for the **average** cost per household for rapid re-housing activities (rental assistance (including utilities), financial assistance AND the cost of providing services) should not exceed \$5,000 for individuals and \$12,500 for families.
 - The standard for the length of time from the determination of homelessness to placement into permanent housing is no more than an average of 45 days. The goal for the length of stay is 30 days.
 - Additional eligible costs may include moving costs such as truck rentals, hiring a moving company, and temporary storage fees not exceeding 3months
- j. Case Management
 - Participants must meet with a case manager at least once per month to reassess budget and address any issues that affect continued household stability.
 - Case managers will meet with participants in their unit at least quarterly, at which time a visual HGS inspection will be completed and documented in the participant's HMIS file.

- A full HQS inspection must be completed and documented in the participant’s HMIS file yearly.
- Follow-up case management can be provided for up to six months after a financial subsidy ends. Case management services after the client has been housed is limited to evaluating progress and addressing crises and monitoring housing stability.
- Income eligibility must be determined when the household reaches their twelfth month of service in the program. Household income for ESG requirements must be under 30% Area Median Income (AMI) for household to remain eligible for services and/or rental assistance beyond twelve (12) months. Other funding streams should be considered case by case.
- Organizations providing rapid re-housing services shall follow all requirements for HUD Housing Quality standards, rent reasonableness and if applicable, lead based paint.
- Even if only a minimal amount of RRH assistance is provided—such as security deposit and first month’s rent or housing stability case management (Services), the HUD Housing Quality Standards apply to the unit and must be documented in the program participant’s file.
- Per ESG requirements: At the annual assessment client households must fall BELOW 30% Median Family in order to continue receiving case management services

Street Outreach

- a. Workers will be an extension of the coordinated assessment program and will be expected to complete a pre-screening and assessment with individuals as they encounter them reducing the number of contacts individuals will need to get into the system.
- b. Street outreach should be targeted/provided to individuals or families living in places not meant for human habitation.

Transitional Housing (TH)

- a. Transitional housing should be designated for high barrier households. Transitional housing is the activity of last resort when other efforts have not resulted in placement in permanent housing.
- b. In order for a transitional housing facility to be included in the LCCEH HUD Housing Inventory Chart (HIC), it must serve 51% or more clients that meet the HUD definition of homeless. Transitional housing providers must document that clients do or do not meet the HUD definition of homelessness. Clients not meeting the HUD definition of homelessness shall be entered into designated non HUD programs in HMIS.
- c. HUD requires that households in transitional housing CANNOT-qualify for *permanent supportive housing* **unless** prior to the TH placement, they were living on the streets, in an emergency shelter or a safe haven.
- d. At least 80% of all program participants will be referred to mainstream benefits, which must be tracked in HMIS.

Grantee SF-424's and Certification(s)

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-111, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701c) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

3/9/21
Date

Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Donna Lince
Signature of Authorized Official

3/9/21
Date

Mayor
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs – It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Debra L. Grace
Signature of Authorized Official

3/9/21
Date

Mayor
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official

3/9/21

Date

Mayor

Title

Housing Opportunities for Persons With AIDS Certifications

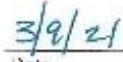
The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.


Signature of Authorized Official


Date


Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

INTERIM ESG-CV Certifications (NON-STATE)

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

EXCEPTION: In accordance with the CARES Act, the certifications in this paragraph do not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

EXCEPTION: In accordance with the CARES Act, the certification in this paragraph does not apply with respect to CARES Act funding that is used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for, and respond to coronavirus.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

~~**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.~~

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with

the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.


Signature/Authorized Official

3/9/21
Date

Mayor
Title

Application for Federal Assistance SF-424		
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
*3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Lancaster"/>		
* b. Employer Taxpayer Identification Number (EIN/TIN): <input type="text" value="23-6001934"/>	* c. Organizational DUNS: <input type="text" value="0195694570000"/>	
4. Address:		
* Street1: Street2:	<input type="text" value="120 North Duke Street"/>	
* City:	<input type="text" value="Lancaster"/>	
Country/Parish:	<input type="text"/>	
* State:	<input type="text" value="PA: Pennsylvania"/>	
Province:	<input type="text"/>	
* County:	<input type="text" value="USA: LANCASTER COUNTY"/>	
* Zip / Postal Code:	<input type="text" value="17602-1099"/>	
6. Organizational Unit:		
Department Name: <input type="text" value="Comm. Planning & Econ. Dev."/>	Division Name: <input type="text" value="Community Development"/>	
1. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Middle Name: Last Name: Suffix:	* First Name: <input type="text" value="Christopher"/> <input type="text" value="Delfs"/>	
Title:	<input type="text" value="Director of Community Planning & Economic Dev."/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="(717) 291-1933"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="cdelfs@cityoflancaasteppa.com"/>		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

* 11. Catalog of Federal Domestic Assistance Number:

 CFDA Title:

* 12. Funding Opportunity Number:

 Title:

* 13. Competition Identification Number:

 Title:

* 14. Areas Affected by Project (Cities, Counties, States, etc.):

* 15. Descriptive Title of Applicant's Project:

Also supporting documents as specified in agency instructions:

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 * a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 * a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	\$1,694,127.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL:	\$1,694,127.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
 a. This application was made available to the State under the Executive Order 12372 Process for review on
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
 Yes No
 If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**
 ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

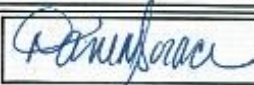
Authorized Representative:

Prefix: * First Name:
 Middle Name:
 * Last Name:
 Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

Application for Federal Assistance SF-424		
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Corrected Application		
*2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate line(s): <input type="text"/> * Other (Specify): <input type="text"/>		
*3. Date Received:		*4. Applicant Identifier:
<input type="text"/>		<input type="text"/>
*5. Federal Entity Identifier:		*6. Federal Award Identifier:
<input type="text"/>		<input type="text"/>
State Use Only:		
*7. Date Received by State:		*8. State Application Identifier:
<input type="text"/>		<input type="text"/>
8. APPLICANT INFORMATION:		
*a. Legal Name: <input type="text" value="City of Lancaster"/>		
*b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="23-8031904"/>		*c. Organizational DUNS: <input type="text" value="010564070000"/>
*d. Address:		
* Street1:	<input type="text" value="100 North Duke Street"/>	
* Street2:	<input type="text"/>	
* City:	<input type="text" value="Lancaster"/>	
* County/Parish:	<input type="text"/>	
* State:	<input type="text" value="PA: Pennsylvania"/>	
* Province:	<input type="text"/>	
* Country:	<input type="text" value="USA: UNITED STATES"/>	
* Zip/Postal Code:	<input type="text" value="17602-1559"/>	
9. Organizational Unit:		
Department Name: <input type="text" value="Comm. Planning & Econ. Dev."/>		Division Name: <input type="text" value="Community Development"/>
*f. Name and contact information of person to be contacted on matters involving this application:		
* Prefix:	<input type="text" value="Mr."/>	* First Name: <input type="text" value="Christopher"/>
* Middle Name:	<input type="text"/>	
* Last Name:	<input type="text" value="Deits"/>	
* Suffix:	<input type="text"/>	
* Title:	<input type="text" value="Director of Community Planning & Economic Dev."/>	
*g. Organizational Affiliation: <input type="text"/>		
* Telephone Number:	<input type="text" value="(717) 291-6743"/>	* Fax Number: <input type="text"/>
* Email:	<input type="text" value="cplw@cityoflanca.kempis.com"/>	

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.231"/> CFDA Title: <input type="text" value="Emergency Solutions Grant"/>	
* 12. Funding Opportunity Number: <input type="text" value="14.231"/> * Title: <input type="text" value="Supplement Grant"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Emergency Solutions Grant program"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:
 *a. Applicant: *b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
 *a. Start Date: *b. End Date:

18. Estimated Funding (\$):

*a. Federal	45,678.00
*b. Applicant	
*c. State	
*d. Local	
*e. Other	
*f. Program Increase	
*g. TOTAL	45,678.00

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
 a. This application was made available to the State under the Executive Order 12372 Process for review on
 b. Program is subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
 Yes No
 If "Yes", provide explanation and attach:


21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (11 S. Code, Title 218, Section 1001)**
 I AGREE
 ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
 Middle Name:
 * Last Name:
 Suffix:

* Title:

* Telephone Number: Fax Number:
 * Email:

* Signature of Authorized Representative:  * Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

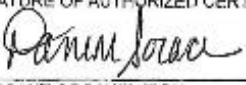
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Control and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8001 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE <i>Mayor</i>
APPLICANT ORGANIZATION <i>City of Lancaster</i>	DATE SUBMITTED March 17, 2021

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ASSURANCES - CONSTRUCTION PROGRAMS

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
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6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
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12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
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15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11733; (c) protection of wetlands pursuant to EO 11950; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11553 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <i>Dominic Sorace</i>	TITLE <i>Mayor</i>
APPLICANT ORGANIZATION <i>City of Lancaster</i>	DATE SUBMITTED March 17, 2021

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Appendix - Alternate/Local Data Sources

1	<p>Data Source Name Homeless Management Info Systems APR Report</p> <hr/> <p>List the name of the organization or individual who originated the data set. All federally funded organizations in our homeless services network chart their cases in Lancaster County's Homeless Management Information System - Caseworthy.</p> <hr/> <p>Provide a brief summary of the data set. The APR report drawn from HMIS Caseworthy draws information from all shelter based organizations within the City: Clare House Transitional Housing, Tabor Emergency Shelter, Tabor Rapid ReHousing - STIL, Tabor Transitional Housing-Jubilee House, YWCA Transitional Housing, Tabor Transitional Housing-TLC, Water Street Emergency Shelter-WES, YWCA Emergency Shelter, Water Street Transitional Housing-Men's, Water Street Emergency Shelter-CES, Tabor Permanent Housing-Market View Apts, YWCA Permanent Housing, LC Food Hub Emergency Shelter, Tabor Permanent Housing-Hearthside, Water Street Transitional Housing-Women's, Tabor CHART Hotel Stays, Tabor TH-Veteran Victory House, Tabor Community Housing Solutions, DVS-Shelter, DVS- Bridge Housing, Tabor Permanent Housing-Hearthside 2, Clare House After Care Program, Drop in Center, Ebenezer Shelter, COVID-19 Hotel</p> <hr/> <p>What was the purpose for developing this data set? This report allows the City to diagnose the characteristics of those served with emergency shelter from year to year (2018, 2019, and 2020)</p> <hr/> <p>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Data in this particular report is concentrated by year and by organizations that are located in the City of Lancaster. HMIS Caseworthy serves across years and all organizations with the Continuum of Care boundaries.</p> <hr/> <p>What time period (provide the year, and optionally month, or month and day) is covered by this data set? Three data sets were drawn - one covering January 1st, 2018 to December 31st, 2018, one covering January 1st, 2019 to December 31st 2019, and one covering January 1st, 2020 to December 31st 2020.</p> <hr/> <p>What is the status of the data set (complete, in progress, or planned)? The status of this report is considered complete for the years outlined above.</p>
2	<p>Data Source Name Point in Time Count</p>

	<p>List the name of the organization or individual who originated the data set.</p> <p>This survey data was facilitated by Lancaster City/County's Continuum of Care - Lanc Co MyHome.</p> <p>Provide a brief summary of the data set.</p> <p>The Point-in-Time (PIT) count is a count of sheltered and unsheltered people experiencing homelessness on a single night in January. Continuums of Care also must conduct a count of unsheltered people experiencing homelessness every year.</p> <p>What was the purpose for developing this data set?</p> <p>A Point-in-Time (PiT) Count is a strategy to help determine the extent of homelessness in a community on a given night, or at a single point in time. A PiT Count allows a community to better understand the nature and extent of homelessness and the characteristics of the homeless population.</p> <p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>We have annual PIT reports for Lancaster County from 2016 - 2019</p> <p>Briefly describe the methodology for the data collection.</p> <p>Describe the total population from which the sample was taken.</p> <p>This is a Lancaster County wide survey.</p> <p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>Characteristics noted include race, ethnicity, household type, age, sex, and type of homelessness experienced.</p>
3	<p>Data Source Name</p> <p>HUD 2019 CofC Housing Inventory Count (HIC) Report</p> <p>List the name of the organization or individual who originated the data set.</p> <p>Provide a brief summary of the data set.</p> <p>CoCs were instructed to collect data for a point-in-time during the last week of January 2019. The data presented in this report are limited to beds available for occupancy on the night of the count (beds under development are excluded).</p> <p>What was the purpose for developing this data set?</p> <p>This report is based on information provided to HUD by the Lancaster County Continuums of Care in the 2019 Continuum of Care application.</p>

	<p>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</p> <p>CoCs were instructed to collect data for a point-in-time during the last week of January 2019. The data presented in this report are limited to beds available for occupancy on the night of the count (beds under development are excluded). The data is also County-wide</p>
	<p>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</p> <p>Point in Time - January 2019</p>
	<p>What is the status of the data set (complete, in progress, or planned)?</p> <p>Complete</p>
4	<p>Data Source Name</p> <p>Community Priority Poll</p>
	<p>List the name of the organization or individual who originated the data set.</p> <p>City of Lancaster</p>
	<p>Provide a brief summary of the data set.</p> <p>The City of Lancaster released a community poll for city residents on it's engagement website (https://engage.cityoflancasterpa.com/en/projects/community-dollars) that posed the following questions:</p> <ol style="list-style-type: none"> 1. When you think about the housing needs in your community, what needs stand out as a priority? 2. When you think about the needs of your community members struggling with homelessness, what needs stand out as a priority? 3. When you think about the public service needs of your community, what needs stand out as a priority? 4. When you think about the businesses, parks, and other community spaces, what needs stand out as a priority? 5. What category is your top community priority tied to?
	<p>What was the purpose for developing this data set?</p> <p>During a time of CoVid, we wanted to develop a socially distanced, safe mechanism for the community to contribute input to the plan.</p>
	<p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>2021</p>
	<p>Briefly describe the methodology for the data collection.</p> <p>Online poll. Total of 322 participants.</p>

	<p>Describe the total population from which the sample was taken.</p> <p>City of Lancaster residents. Population estimate is 59,433</p>
	<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>.5% of city of Lancaster residents.</p>