

Knox Box Information

Purchasing and Installation



Prepared by the Fire Marshal Division of the Lancaster City Bureau of Fire

Purpose - The purpose of this guide is to explain how to acquire a Knox Box for your property. The 2018 International Fire Code section 506 (as adopted by the City of Lancaster) states:

Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type listed in accordance with UL 1037, and shall contain keys to gain necessary access as required by the fire code official.

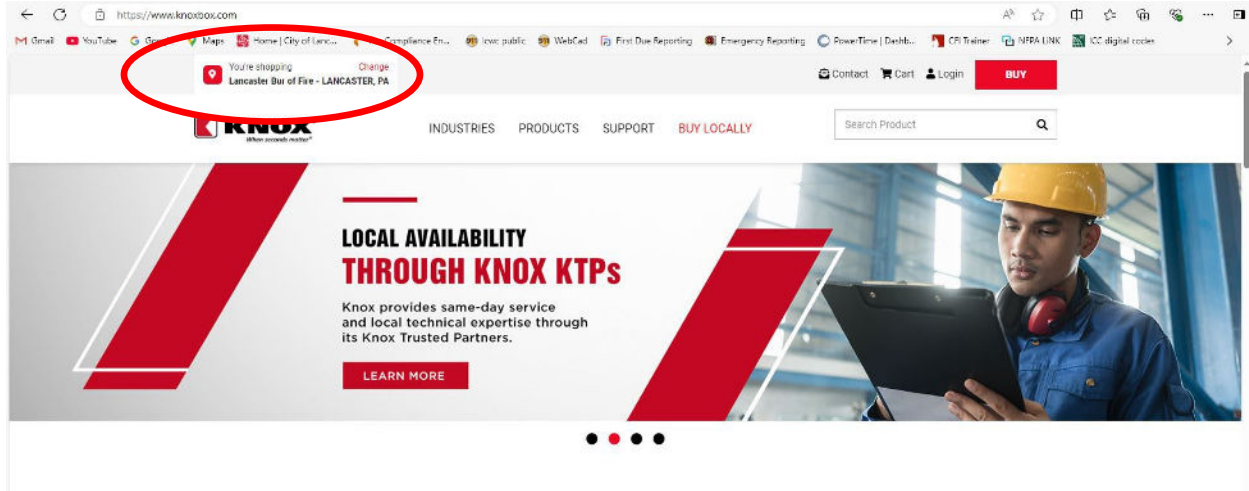
This will allow the fire bureau personnel to gain access to buildings to determine causes of alarms and to investigate incidents. This will eliminate any unnecessary damage to the property and allow for re-securing of the premise at anytime during the day or night, weekends or holidays. The keys in the Knox Box are accessible ONLY by the on-duty personnel of the Lancaster City Bureau of Fire.


Introduction – The Knox Company is the sole source of key boxes and other related products required by the Lancaster City Bureau of Fire. All products are ordered by the consumer directly from through the Knox Company website. Lancaster City Bureau of Fire nor the City of Lancaster maintains an inventory of boxes. The website will only have approved products available to consumers whose property resides in Lancaster City. Once an order is placed, the Fire Marshal division will be notified by the Knox Company and must approve the order prior to it being completed. Property owners may be required to purchase and install additional Knox items (ie: elevator key box, padlocks, etc). Consult with the Fire Marshal office on what is needed and/or required.



Ordering Instructions –

Step 1 – Go to <https://www.knoxbox.com/> . Click on the “you’re shopping” tab.





To view products available in your area, select the first responder department/agency that services the physical installation address

Your location

Please select state/province

Local fire department/agency

Your department name

Not ready to buy?

Contact an authorized Knox Trusted Partner for local support and products

I'm estimating - Show me the Product List

I'm just browsing - Close this Window

Need assistance?

Phone: 800.566.9269 Mon - Fri, 6 AM to 4 PM MST

This screen will appear.

Your location = **Pennsylvania**

Local fire department/agency =
Lancaster Bur of Fire



Step 2 – Confirm the proper state and agency and click on the Search button.

✕

To view products available in your area, select the first responder department/agency that services the physical installation address

Your location

PENNSYLVANIA ▼

Local fire department/agency

Lancaster Bur of Fire

Search

Not ready to buy?

Contact an authorized Knox Trusted Partner for local support and products

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Back ×

Select the local first responder dept./agency to view products.

Note: If the department has multiple listings, select the appropriate access program (text in red) to display a set of products available for that program.

Lancaster Bur of Fire Lancaster, PA Alarmtech Corp	Select
Lancaster Bur of Fire Lancaster, PA Commercial Knox Products	Select
Lancaster Bur of Fire Lancaster, PA Commonwealth Security Sys	Select
Lancaster Bur of Fire Lancaster, PA Residential Use ONLY - HomeBoxes	Select
Lancaster Bur of Fire Lancaster, PA Yarnell Security Systems	Select

Step 3 – Select the Commercial Knox Products

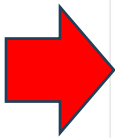
Step 4 – Click on Commercial Knox Boxes

[Home](#) | [Products](#)

Products

The products listed below are based on your selection of a first responder department. If you're not ready to select a dept., [browse the literature and price lists](#).

Categories:



Commercial KnoxBoxes



FDC Locking Caps



Standpipe Lock



Gate Key Switches and Padlocks



Emergency Boxes



Remote Power Box



Accessories

[Home](#) | [Products](#) | [Commercial KnoxBoxes](#)

Commercial KnoxBoxes

Categories:

2 Products Available



KnoxBox® 3200
Standard Capacity ⓘ

[View](#)



KnoxVault® 4400
Maximum Capacity ⓘ

[View](#)

Step 5 – Select the proper box for your needs.

Standard size (KnoxBox 3200) will be plenty.

If you have a commercial property with multiple tenants and multiple keys.

You will then want to get the KnoxVault 4400.

Click on View button to move on.

Step 6 – You as the consumer can choose one of three colors. Black is the most popular. Mount type must be recessed as per city requirements. You can have the option to have a tamper switch on the unit that will give a supervisory signal at the alarm panel when opened. It is not required to be monitored.

[Home](#) | [Products](#) | [Commercial KnoxBoxes](#) | [KnoxBox® 3200](#)

Model 3271NC – KnoxBox 3200, Recess Mount, Hinged Door, Black, Tamper Alert



WITH TAMPER ALERT

Commercial KnoxBoxes

KnoxBox® 3200

Standard Capacity Model: 3271NC

MSRP: \$758

Price: \$570.00

1. Color

- Aluminum
- Black
- Dark Bronze

2. Mount Type

- Recessed Mount

3. Tamper Switch Type

- None
- Fire Alarm / Panel
- Security Alarm

For Ordering Support

Call: 800-552-5669
6:00 AM - 4:00 PM MST

Installation Address ?

The installation address is where this product will be installed. Do not enter the shipping address here.

Add to Cart





Available for:

Lancaster Bur of Fire - LANCASTER, PA




Step 7 – Fill out all required information for the Knox Company to ensure that you receive your order. Before proceeding, confirm the product is available for Lancaster Bur of Fire – Lancaster, PA

Call: 800-552-5669
6:00 AM - 4:00 PM MST

	
Spec Sheet	Instructions
Model 3271NC – KnoxBox 3200, Recess Mount, Hinged Door, Black, Tamper Alert	Model 3271NC – KnoxBox 3200, Recess Mount, Hinged Door, Black, Tamper Alert

Installation Address

The installation address is where this product will be installed. Do not enter the shipping address here.

 **Available for:**
Lancaster Bur of Fire - LANCASTER, PA

Business Name

Address Line 1 *
If applicable, include directional N/S/W/E to the street address

Suite/Apt/Unit

City *

Country *
United States

State/Province *
Select state

Postal Code *

Phone Number

Building Number

Building Name/Description

Permit Number

Ordered By *
Select your industry

Product Usage *
Select Product Usage Option



Step 8 – Once the order is placed, the Knox Company will notify the Fire Marshal Division of the Lancaster City Bureau of Fire to confirm approval. Once it is approved, the order will ship directly to you.

Installation and Maintenance –

- The property manager and/or contractor is responsible for having the box installed and wired to accommodate the tamper switch. Boxes are to be recess mounted 60” above the finished floor. **The Property Manager and/or contractor is required to coordinate with the Fire Marshal division for proper location. Approval is needed from the FM prior to installing the box.**
- After the box is installed, the property manager must contact the Fire Marshal Division to schedule an appointment to secure the box with the necessary keys, FOBs, access cards, and any other necessary information as required.
- If at any time that keys/fobs/access cards need to change, it is the responsibility of the property owner to contact the Fire Marshal Division to remove the outdated items and place in the correct ones.
- During inspections, the box may be opened to verify that keys are still good and will access the building.

Questions? –

If you have questions about Knox products and what is right for your property, contact the Fire Marshal office at 717-291-4869 or email us at firemarshal@cityoflanasterpa.gov