

## Tree Purchase & Planting Form

### Responsibilities of the Property Owner:

1. Purchase tree(s) from the City of Lancaster
  - a. Pick from the provided list of tree species available
    - i. See: <https://www.cityoflanasterpa.gov/planting/>
  - b. Cost will be \$250, which is the wholesale price of the tree.
2. Maintain and care for the tree. **The tree is the sole responsibility of the property owner.**
  - a. Watering and/or feeding
  - b. Trimming, pruning and spraying
  - c. Removal of the tree in the event of its death

### Responsibilities of the City:

1. To purchase good stock and deliver the tree to the area where it is to be planted.
2. Remove either a concrete block or remove a stump if the property owner wishes a tree be planted in the stump area, provided the distance from any intersection or driveway is in accordance with the Shade Tree Ordinance. The City of Lancaster will NOT be responsible for damage done to previously cracked and damaged sidewalk areas. If a stump is to be removed, any concrete removed or damaged as a result of the stump removal is the property owners' responsibility. **It is the responsibility of the property owner to arrange for and bear the cost of concrete replacement.**
3. Dig out the hole with a 6" spread greater than the ball of the tree to be planted.
4. Place the tree in the hole and surround the tree with topsoil.
5. Mulch, stake, guy and wrap the tree.
6. Guarantee the tree for a period of one year from the date of planting against defects in materials or workmanship in planting. **NOT INCLUDING IMPROPER CARE.**

We, the undersigned, as property owners of \_\_\_\_\_ within the city limits of the City of Lancaster, wish to join in beautifying Lancaster by planting a tree, and accept the responsibility for this tree. We understand that if we decide to purchase a tree through the City, we must pay a total of \_\_\_\_\_, to be paid at the time of ordering the tree. We also understand that the price of the tree may vary from year to year.

NAME (print) \_\_\_\_\_ SIGNATURE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

TREE CHOICE #1 \_\_\_\_\_ TREE CHOICE #2 \_\_\_\_\_

TOTAL # OF TREES TO BE PLANTED \_\_\_\_\_

Current Tree Site Condition (please check one):

\_\_\_\_\_ Stump  
\_\_\_\_\_ Concrete Cutting  
\_\_\_\_\_ Open Space

Please return (w/ payment enclosed) to:  
Trees @ City of Lancaster  
225 Riverside Ave  
Lancaster, PA 17602